

**Barry B. and Sandra Thompson 'Brass Ring' Endowed System  
Administrative and General Offices Employee Scholarship  
Applicant Information Form**

\*Applications not receiving a 'Brass Ring' Scholarship will be submitted in the System Offices Staff Council Scholarship Program\*

Name: \_\_\_\_\_ UIN#: \_\_\_\_\_  
Department: \_\_\_\_\_ Phone #: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_ Semester:    Fall    Spring Year: \_\_\_\_\_

**Please attach a copy of your enrollment verification dated no more than 15 business days prior to the application due date.**

I certify that I am pursuing a first-time associate or bachelor's degree, and the essay is attached to the application form.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

**\*Please be aware that if the sum of all educational assistance received due to your status as an employee of TAMUS exceeds \$5,250 in any calendar year, the overage will be subject to both FICA (Social Security & Medicare) and Federal Income Tax. TAMUS educational assistance includes the Employee Tuition Assistance, The Barry B. and Sandra Thompson 'Brass Ring' Endowed System Administrative and General Office Employee Scholarship, and/or the Staff Council Scholarship. For questions, please email [so-payroll@tamus.edu](mailto:so-payroll@tamus.edu).**

DEPARTMENTAL APPROVAL

Employees are eligible to utilize up to three hours of education release time via [System Regulation 31.99.01](#). If you have any questions regarding arrangements for time off, please contact the HR office at [systemofficesemployment@tamus.edu](mailto:systemofficesemployment@tamus.edu) or at (979) 458-6169.

Arrangements for time off to attend classes are acceptable and class attendance will not interfere with the accomplishments of duties or the work of the department.

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
*Scholarship Committee Only:*

*Date Received:* \_\_\_\_\_

*Approved:* \_\_\_\_\_

*Date Funded:* \_\_\_\_\_

*Funding Amount:* \_\_\_\_\_

**Barry B. and Sandra Thompson 'Brass Ring' Endowed System  
Administrative and General Offices Employee Scholarship**

The Barry B. and Sandra Thompson 'Brass Ring' Endowed System Administrative and General Office Employee Scholarship was created to support employees in the continuation of their educational achievement. The scholarship honors Chancellor Barry B. Thompson, and his wife Sandra, for years of dedicated service to higher education in the State of Texas.

Selection of recipients will be based upon the following requirements:

- 1) Budgeted employee of the System Offices
- 2) Enrolled in an institution of higher education pursuing a first-time associate or bachelor's degree (Enrollment verification is required from applicant)
- 3) Previous recipients will receive priority
- 4) Years of service to the System or its Members
- 5) Progress towards the attainment of a degree
- 6) Completion of 'Brass Ring' Essay

**Brass Ring Essay**

Please submit a brief essay including the information listed below limiting responses to no more than one typed page. Attach essay to completed applicant information form as a pdf.

- Describe your employment history with the System Offices or its members. (Years of service, positions, etc.)
- Describe your higher education experience including your major, hours completed towards degree and expected graduation date.
- Discuss your career goals upon completion of your education.
- Any other information you feel would be important to the committee's consideration of your request.

**Submit To:**

Staff Council Scholarship Committee  
[staffcouncil@tamus.edu](mailto:staffcouncil@tamus.edu)

Subject: Barry B. Thompson Scholarship