



Staff Council

THE TEXAS A&M UNIVERSITY SYSTEM

Staff Council Meeting Minutes

Meeting Date: October 10, 2024
Start / End Time: 3:00 pm / 5:00 pm
Location: ITTC Building, Rm 119

Attendance:

	Shelby Aaron		Tonia Kaikal	✓	Matt Pierce	✓	Mandy Vance
✓	Isabel Campos	✓	Michael Kellett	✓	Sean Ray	✓	Carla Vogel
✓	Leigh Cherry	✓	Stephanie King	✓	Shyamala Rajagopalan		
	Meredith Fox	✓	Lynette Loche	✓	Angela Rothstein		
	Matthew Hanel	✓	Pamela Luckenbill		Ashley Scott		

Guests in Attendance: No other guests in attendance

Called to order at: 3:05 pm by Pamela Luckenbill.

Approval of September 12, 2024, Meeting Minutes after corrections made and Today's Agenda

Mandy Vance made a motion to accept. Isabel Campos seconded that motion. Motion passed.

Treasurer's Report – Pamela Luckenbill

- Pamela will work with SOBA to establish access to reports for Matthew regarding the accounts

Technology Access – Pamela Luckenbill


- All members review the TEAMS/SharePoint drive for your respective role/event
- All members add any action items related to your role/event to the FY25 List within SharePoint
 - Please reach out if you have any questions on using it!!!

Scholarship Committee – Isabel Campos

- Subcommittee will meet to review applicants on 11/5.
- Lynette and Stephanie have volunteered to serve on the subcommittee as the two staff council volunteers.

Upcoming Items/Events

- Employee of the Quarter – Meredith Fox
 - Meredith will review the pictures of the plaques for missing awardees and order the appropriate name plaques.
 - Chick Fil A (Briarcrest) will be picked up by Stephanie
 - OJ will be picked up by Leigh
 - Blue Baker will be picked up by Isabel
 - Table Clothes will be washed by Micheal
 - Meredith will email to reserve the Podium/Tables

- Apparel Sales – *Sean Ray*
 - Mandy, Tonia, Isabel would like to review the offerings before launch of sales.
 - Will hold a quick TEAMS call prior to going live with Sales
 - Profit Shares Update
 - Leigh and Micheal will identify an afternoon to hold random popcorn day within the atrium to put out the tip jar.
 - Scotty House – *Leigh Cherry*
 - Leigh will follow up to request information.
 - Will hold a quick TEAMS call once information is received.
 - Annual Meeting – *Pamela Luckenbill*
 - Pam will send out emails to each YOS Accountment Group. For your group please confirm attendance and department on the  [EOY SERVICE AWARDS 2024.xlsx](#) also ensure that you are prepared to pronounce each name correctly.
 - Figmint Photography Fundraiser:
 - Leigh will proceed with coordinating Jan27-Feb12 time frame
 - Volunteer Activities:
 - Meredith will inquire about Special Olympics
 - Pam will inquire about Radio MASH
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Adjournment

- Michael Kellet made a motion to adjourn the meeting. Matt Pierce seconded the motion. The meeting ended at 5:00 pm.

Next Meeting:

Thursday, November 21, 2024
3:00 – 5:00 PM
MCB, Room 124