



Staff Council

THE TEXAS A&M UNIVERSITY SYSTEM

Staff Council Meeting Minutes

Meeting Date: September 12, 2024
Start / End Time: 3:34 pm / 5:00 pm
Location: MCB 122

Attendance:

	Shelby Aaron	✓	Tonia Haikal	✓	Matt Pierce	✓	Mandy Vance
✓	Isabel Campos	✓	Michael Kellett	✓	Sean Ray	✓	Carla Vogel
✓	Leigh Cherry	✓	Stephanie King	✓	Shyamala Rajagopalan		
	Meredith Fox	✓	Lynette Loche	✓	Angela Rothstein		
✓	Matthew Hanel	✓	Pamela Luckenbill	✓	Ashley Scott		

Guests in Attendance: No other guests in attendance

Called to order at: 3:34 pm by Pamela Luckenbill.

Approval of August 14, 2024, Meeting Minutes and Today's Agenda

Stephanie King made a motion to accept. Mandy Vance seconded that motion. Motion passed.

Treasurer's Report – Pamela Luckenbill

- FY25 funding hasn't been received yet.
- \$250 added to scholarship fund; otherwise, the same.

Open Positions – Pamela Luckenbill

- Treasurer Lead – Matthew Hanel selected as Treasurer
- Matt Pierce made a motion to accept. Isabel Campos seconded that motion. Motion passed.

Review of Events – Pamela Luckenbill

- Committee agreed with assignments as listed.

Technology Access – Pamela Luckenbill

- Sharepoint/Teams – everyone now has access; discussed site and event sheets
- SC Membership Group – email to SC Group (search "SO Staff Council Membership") using this group.
- Staff Council Email – currently having problems with email.
- Website

Committee Updates – Pamela Luckenbill

- Scholarship Committee – Isabel Campos
 - Guidelines Discussion

- Scholarship Subcommittee consists of following members:
 - Scholarship Committee Chair
 - Staff Council Chair or Vice Chair
 - Treasurer
 - Staff Council Volunteer
 - Non-Staff Council Volunteer

In this instance both the Chair and VChair will be applying and so another staff council volunteer will fill the committee seat.

- EOQ – Stephanie King
 - No update

Upcoming Items/Events

- Custodian Appreciation Day – *Pamela Luckenbill*
 - Date set for October 2nd at 9 am
 - Consider gift ideas - \$150/person
 - Door decorating – Mandy Vance will pick up supplies and coordinate decorating.
- Apparel Sales – *Sean Ray*
 - Met with Julie at Highpoint to discuss sales and gave her the logo.
 - Options are apparel, coffee mug and art mug.
 - Discussion about doing department sales at same time or offering two apparel sales
 - Decided to do a Fall (November) sale that will offer apparel for all seasons and then Spring will offer opportunity for departments only to purchase.
- Profit Shares Update – No update at this time
- Scotty House – *Leigh Cherry*
 - Reached out to Scotty's House and will have more information in October.
- Annual Meeting – *Pamela Luckenbill*
 - January 23rd at the Hall of Champions
 - Buses for transportation
- Annual Picnic – *Pamela Luckenbill*
 - Date not set. Asked committee to think about locations.

Other Discussion Items

- Meeting Locations
- Canva Subscriptions
- Staff Council Cards
- Crunch Fitness
 - Tonia will share details via email
- Bombers Game replacement
 - Committee discussed other options such as Grand Station. Will continue to think of ideas.
- Group Volunteer Activity
 - Discussed ideas such as Habitat for Humanity or Radio Mash. Committee will continue to think of ideas for a 3-hour volunteer opportunity.
- Crafting Circle

Adjournment

- Michael Kellet made a motion to adjourn the meeting. Stephanie King seconded the motion. The meeting ended at 5:00 pm.

Next Meeting:

Wednesday, October 10, 2024

3:00 – 5:00 PM

ITSS Building