



Staff Council

## THE TEXAS A&M UNIVERSITY SYSTEM

### Staff Council Meeting Minutes

Meeting Date: August 14, 2024  
Start / End Time: 12:40 pm / 2:00 pm  
Location: MCB 122

#### Attendance:

✓	Cathy Edwards	✓	Sean Ray	✓	Matt Pierce	✓	Tonia Haikal		Shelby Aaron
✓	Keith Benton	✓	Ashley Scott	✓	Michael Kellett		Matthew Hanel	✓	Stephanie King
✓	Meredith Fox	✓	Andrew Barnes	✓	Isabel Campos	✓	Lynette Loche	✓	Angela Rothstein
✓	Pamela Luckenbill	✓	Jiying Yu	✓	Shyamala Rajagopalan	✓	Leigh Cherry	✓	Mandy Vance

**Guests in Attendance:** No other guests in attendance

**Called to order at:** 12:40 pm by Cathy Edwards.

#### Approval of July 7, 2024, Meeting Minutes, Special Meeting Minutes, and Today's Agenda

Pamela Luckenbill made a motion to accept. Keith Benton seconded that motion. Motion passed.

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#### Welcome New Members & Introductions – Pamela Luckenbill

- Welcomed new members and introductions
- Rolling off members exited at 12:47 pm

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#### Treasury Report – Pamela Luckenbill

- Operating budget at \$4,126.20
- Total Scholarship is \$16,507.27

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#### Recognition & Farewell to Members – Cathy Edwards

- Council members were recognized for their work this past year
- Rolling off members exited at 12:47 pm

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#### Review of FY25 Calendar – Pamela Luckenbill

- Monthly Meetings – Recommended meeting be set at 3:30 pm on Thursdays and location possibly alternate among local TAMUS locations once/quarter
- EOQ Dates – Next one in October; Meredith will set date then following one will occur during Annual Meeting on January 23<sup>rd</sup>.
- Staff Council Webpage – Pamela would like to add dates to calendar as soon as possible
- Apparel Sales Dates – November and May

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**Vote of Officer Positions – Pamela Luckenbill**

Leigh Cherry made motion to approve and Sean Ray seconded. Motion passed.

- Chair – Pamela Luckenbill
- Vice-Chair – Tonia Kaikal
- Secretary – Ashley Scott
- Treasurer – Pamela will reach out to Matthew Hanel to see if he would be interested.

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**Assign Committee Chairs/Co-Chairs – Pamela Luckenbill**

- EOQ – Meredith Fox/Stephanie King
- Annual Meeting – Pamela Luckenbill/Angela Rothstein
- Scholarships – Isabel Campos/Lynette Loche
- Apparel Sales – Sean Ray/Matt Pierce
- Staff Appreciation Days/Events – Pamela Luckenbill/Michael Kellet
- Custodian Appreciation Day – Pamela Luckenbill/Shyamala Rajagopalan
- Profit Shares – Sean Ray/Michael Kellet
- Tree Decorating – Leigh Cherry
- Scotty's House – Leigh Cherry/Mandy Vance
- Picnic – Pamela Luckenbill/Tonia Kaikal
- Silent Auction – Pamela Luckenbill & Ashley Scott/Isabel Campos
- Relations – Michael Kellet

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**Upcoming Items/Events – Pamela Luckenbill**

- Technology Access
  - Pamela will provide access to SharePoint and Staff Council email box
- Jersey Days
  - Change name to "Football Fridays"; Pamela will confirm Chancellor support and send out communications
- Custodian Appreciation Day
  - Date set for October 2<sup>nd</sup>
  - Consider gift ideas - \$150/person
  - Will confirm all details at September Council meeting
- October EOQ Ceremony
  - Meredith will confirm date

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**Adjournment**

- Sean Ray made a motion to adjourn the meeting. The meeting ended at 2:00 pm.

**Next Meeting:**

Wednesday, September 12, 2024

3:30 – 5:00 PM

MCB 122