



SYSTEM STAFF COUNCIL

Minutes: August 19, 2020

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Employee Feedback Items

- Meagan and New Chair will schedule follow-up meeting with Josie to discuss outstanding items and overall process

Officer Reports

Chair's Report (Meagan Kuitu)

- SC Achievements this year:
 - Staff Appreciation Gifts
 - Annual Meeting
 - System-wide staff council collaboration
 - Implemented new contributions from Chancellor's office (admin leave for SC members and scholarship matching)
 - Successful volunteer solicitation
 - Planned, solicited donations for picnic/auction
- We hoped to achieve, but weren't able to:
 - Picnic
 - Silent Auction
 - Follow-through on holding meeting among other staff councils
 - Send-out mid-year report
 - Implement Breakfast with Billy idea
 - Conduct Staff Appreciation Week
 - Hold Spring apparel fundraiser
 - Follow-through on Brazos Valley Bombers Game
 - Conduct Summer Treat Event
 - Hold virtual talent show event

Vice Chair's Report (Aubrey Craft)

- Established and implemented feedback process
- 14 Feedback Items processed this year

Treasurer's Report (Glenda Rogers)

- We'll finish the year with about \$3,000 un-spent in our operations account.
- We raised \$1,115.58 scholarship fund revenue; goal was \$2,500
- Worked with SOBA to consolidate accounts and fundraise directly into scholarship disbursement account.

Secretary's Report (Amy Doyel)

- Scotty's House gift donation
- Established apparel fundraiser
- Good Newsletter during initial COVID impacts

Committees

Scholarship Committee's Report (Nathan Ciomperlik)

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- Administration of staff scholarships in Fall and Spring semesters
- Deep-dive into scholarship process

EOQ Committee's Report (Amy Suter)

- 4 EOQs, 1 SOS, 2 OESA awards presented

Re-Branding Committee's Report (Maeci Hoffman)

- Multiple meetings, ideas, and successful initiatives to re-brand
- COVID staff support resource
- Website overhaul

General Business

- Exiting members, what feedback would you like to provide for the benefit of the new council?
 - It would have been better to plan all meetings in advance
 - Recommend conducting an assessment on whether staff understands what we do
 - Make an effort to get to know each other (e.g. retreat)
 - Take-on more fundraising initiatives
- Dismissal of exiting members
- Questions
- Dismissal of Chair – available to meet with new chair

(recommended agenda items for the new council)

- Introductions
 - Returning Members
 - Aubrey Craft (previously Vice Chair)
 - Glenda Rogers (previously Treasurer)
 - Nathan Ciomperlik (previously Scholarship Chair)
 - Sallie Wytaske
 - Joan Muniz
 - New Members
 - Alicia Meza (SEA)
 - Gale Hoelscher (FP&C)
 - Samuel Lewis (RSO)
 - Dalton Humphrey (WDS)
 - DaNeetra Walker (RELLIS)
- Vote to elect officers
 - Chair
 - Vice Chair
 - Treasurer
 - Secretary
 - Scholarship Committee Chair
- Set Goals (e.g. fundraising, events, initiatives)

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