



# SYSTEM STAFF COUNCIL

Minutes: June 25, 2020

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Attendance:

Meagan, Aubrey, Amy Suter, Maeci, Sallie, Joan

Employee Feedback Items

- Town hall for COVID-19 has filled this niche temporarily; expecting low volume

Officer Reports

Chair's Report (Meagan Kuitu)

- Volunteer solicitation ongoing; website overhaul

Vice Chair's Report (Aubrey Craft)

- Overseeing EOQ – presented July 1 town hall meeting; majority handled by Amy; preparing gift items
- No SOS this time – did not have valid applicant.

Treasurer's Report (Glenda Rogers)

Secretary's Report (Amy Doyel)

- Amy Doyel is now part-time remote; looking for volunteer to step-in as secretary for July meeting.

Committees

Scholarship Committee's Report (Nathan Ciomperlik)

EOQ Committee's Report (Amy Suter)

Re-Branding Committee's Report (Maeci Hoffman)

General Business

- Current Initiatives
  - Solicit volunteers for FY 2021
    - Sent request 6/15/20, apps due 5pm 6/30/20
    - Type-o from Meagan – need 5, not 6 (double-check list of continuing membership)
    - Received 4 applications so far- request to reach-out to people personally
    - Each SC member will receive packet to review by 7/6, prior to July meeting
    - Amy- need clarification on what to do if we get right-at the number of applicants or too few applicants.
    - Meagan – my stance would be to still vote to endorse them; we could theoretically have someone opposed to our values who shouldn't be included just for number's sake. We have room in our bylaws to move forward with fewer than 10 members, taking-on fewer initiatives if that occurs.
  - Employee of the Quarter and Student of the Semester (presenting at Town Hall 7/1/20)
  - SC Improvement Initiative
    - Website demo

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- In progress: Central calendar, list of events
  - Summer Treat event: difficult to pull-off during covid- any creative ideas to do this remotely?
    - Expecting everyone to be back by August 1<sup>st</sup>
    - Per covid, we do not want to encourage people to meet face-to-face
    - Could we order something to hang on doorknobs? Maybe a promotional item?
    - If everyone is not in the office at the same time, would be best to give to supervisors to distribute. E.g. A/B team alternating weeks.
    - Could we provide a voucher for something? Link to order and charge to us?
    - E.g. Farmhouse creamery for free scoop of ice cream
    - Concern about asking people to go somewhere to get a treat.
    - SBA did a foam roller giveaway- maybe we could do something like that?
    - Maybe something “cool” related- small fan, office yoga mat – great for naps. People like swag.
    - We’d like it to be something that doesn’t expire.
    - We have time to think about it- planning for August
    - Maybe something like Bahama Bucks- they have a drive-thru. Maybe they can work a deal (BOGO) with us.
  - Silent Auction
    - Could we do a virtual silent auction – benefitting staff scholarship
    - Concern about hand-off of goods – we can Clorox-wipe everything.
    - Could we get approval to have everyone come-in for this? Maybe a pick-up table? Have a drop-box for check/cash.
    - A&M has online auction for SECC (?) with an online gallery where you can bid on the gifts.
    - Can find platforms for this online.
    - Timeline – planning for after 7/4
- On-Hold
  - Fundraisers: Apparel Sales, profit shares (vote to re-instate)
    - Request to see how the silent auction goes and maybe try this
    - Sallie has all of the info for the new vendor, able to send directly to people
    - Could possibly do something in August, but will be less helpful to sell summer clothing in August.
  - BV Bombers Game (tentatively scheduled 7/31/20)
    - Seems like this will likely get cancelled; Meagan and Maeci will follow-up with 7<sup>th</sup> floor
    - Meagan will follow-up with manager on season dates – Sallie says they’re having games, per website. Website doesn’t mention anything about covid, so potentially not employing social distancing measures.

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- Concern from Maeci – we would be inviting our employees to go to an event of over 100 people. From a covid perspective, it could be a concern.
  - Joan – could it be rescheduled for later? Seems odd when we're not back until August. Timing is very inopportune.
  - Meagan will get alt dates from team mgr to bring to conversation.
- Looking Ahead
  - July Meeting: vote on new members
  - August Meeting: hand-off to new council
  - July – Silent Auction
    - Task delegation list to come via email
  - August – Summer Treat

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