



# SYSTEM STAFF COUNCIL

## Staff Council Minutes

**Meeting Date:** August 30, 2022

**Start/End Time:** Started at 3:10pm; Adjourned at 4:50pm

**Location:** MCB 124 & WebEx

**Attendance:** Chris Arrington, Keith Benton, Debbie Bugenhagen, Cathy Edwards, Dayla Hall, Lori Hayes, Jennifer Marinari, Kate Pharr, Megan Smidt

**Other guests in attendance:** No other guests in attendance

**Approval of Previous Meeting Minutes:**

**Approval of the Meeting Agenda:**

**Review Bylaws:**

**Committee Updates:**

- Scholarship Committee (Debbie Bugenhagen)
  - Application deadline in mid-November and possibly in March
- EOQ Committee (Kate Pharr)
  - Looking at mid-October depending on Chancellor Sharpe's schedule. Kate will check on availability.

**General Business: F23 Calendar Planning**

- **Annual Meeting – Date TBD, preference January**
- **Tree Decorating** (Debbie) Start late October/early November so we have time for Star Program (Scottie's House); possibly have hot cocoa and cookies
- **Radio Mash** Possibly doing this in addition to the Star Program
- **December Meeting** Have this at RELLIS and include lunch and a tour.
- **Christmas Party** Photo Booth Tip Jar – last year we raised \$175; we will do again this year.
- **Staff Appreciation Week**
  - Monday – gifts
  - Tuesday – picnic, EOQ, silent auction (move back to April)
  - Wednesday/Thursday – department days
  - Friday – Ice Cream Social

The purpose of the System Offices Staff Council is to provide System Offices employees with a forum for raising, discussing, and making recommendations on current policy and procedures to enable them to better serve System Offices, The Texas A&M University System, and the State of Texas. The Staff Council is committed to assessing, prioritizing, and communicating staff needs, and to responding to those needs through the implementation of developmental programs and job-enhancing initiatives.



## SYSTEM STAFF COUNCIL

- **Monthly Profit Shares** (Cathy)
  - Have profit share every month, except Sept/Oct
  - Possibly have food trucks come one more time during the month (not profit share – just for employees to enjoy (we could ask for a tip jar to support us); our way of supporting the food trucks that did profit shares)
  - Nov ideas – Sweet Pops or Breakfast Tacos
  - December – Coffee Lab
  - Cathy will contact vendors and start setting up (look on share drive for other vendors)
- **Apparel Sale** (Dayla) Set up Flywire store – will discuss later
- **Bombers Game** Yes we will do this again this year.
- **Big Shots** Lori will talk to Josie about possibly doing this at some point this year.
- **Pay to Bring Your Pet to Work Day** Idea for the future.
- **Jersey Day** Idea for the future
- **Random Acts of Kindness Week during Valentine's Day week** Kate will look into this.
- **Door Decorating Contest** Idea for the future.
- **Chili Cook Off** Idea for the future.
- **Future Meetings** (name)
  - September 7, 2022 1:30-2:30 MCB 124
- **Other Discussion Items**
  - Bring back Staff Feedback Box

### Action Items

- Kate will check on date of October EOQ and check details about Random Acts of Kindness Week
- Set date for Annual Meeting
- Cathy will set up monthly profit shares and food truck days
- Lori and Megan to talk to Josie about Big Shots and other calendar ideas
- Ideas to discuss/finalize for 3<sup>rd</sup> quarter
  - Tree Decorating
  - Radio Mash
  - December meeting at RELLIS
  - Tip Jar at Photo Booth

### Closing Comments - Adjourned

The purpose of the System Offices Staff Council is to provide System Offices employees with a forum for raising, discussing, and making recommendations on current policy and procedures to enable them to better serve System Offices, The Texas A&M University System, and the State of Texas. The Staff Council is committed to assessing, prioritizing, and communicating staff needs, and to responding to those needs through the implementation of developmental programs and job-enhancing initiatives.