



SYSTEM ETHICS & COMPLIANCE OFFICE

Annual D.E.I. Compliance

Review Checklist: Websites & Social Media

Member Agency/Institution: _____

Chief Information Officer: _____

Review Completed by: _____

WEBSITES & SOCIAL MEDIA	Summary of Action Taken <i>(identify documented evidence used in the process)</i>	Date Verified
<p><u>Website and Social Media Information:</u> <i>Determine whether references to unallowable diversity, equity and inclusion activities on member websites and social media platforms have been identified and removed.</i></p>		
<ul style="list-style-type: none"> Reviewed member websites and social media platforms for content, links, static materials, and downloadable documents for violation of DEI Law and took action to ensure compliance. 		
<ul style="list-style-type: none"> Reviewed affiliate websites and social media platforms for content and affiliation language in violation of DEI Law and took action to ensure compliance. 		
<ul style="list-style-type: none"> Implemented a systemic process of review of member websites, domains, and social media platforms to include keyword searches to identify references to DEI related terms that violate DEI Law and took action to ensure compliance. 		
<ul style="list-style-type: none"> Implemented a vetting process by which proposed information to be posted to member websites, domains, social media platforms, or any Internet or network outlet will be evaluated to ensure compliance with DEI Law. 		

SUMMARY OF FINDINGS: *(to be completed by Member Ethics & Compliance Officer)*

- _____ Meets compliance
- _____ Meets compliance after implementing recommendations
- _____ Factors preventing compliance as agency/institute of higher learning has not implemented recommendations on statutory/regulatory requirements

SIGNATURES

Employee Completing Checklist

Title

Signature

Date

Approved by:

Ethics & Compliance Officer

Date