



SYSTEM ETHICS & COMPLIANCE OFFICE

Annual D.E.I. Compliance

Review Checklist: Scholarships & Financial Aid

Member Agency/Institution: _____

Senior Scholarship & Financial Aid Officer: _____

Review Completed by: _____

SCHOLARSHIPS & FINANCIAL AID	Summary of Action Taken <i>(identify documented evidence used in the process)</i>	Date Verified
<p>Scholarships & Financial Aid: <i>Determine whether the member has discontinued the award of scholarships and financial aid that promote differential treatment of or provide special benefits to individuals on the basis of race, color, or ethnicity.</i></p>		
<ul style="list-style-type: none"> Reviewed all awards administered, promoted, and/or facilitated by the member for violation of DEI Law and took action to ensure compliance. 		
<ul style="list-style-type: none"> Reviewed all outlets announcing or promoting scholarships and financial aid, to include websites and social media pages, for violation of DEI Law and took action to ensure compliance. 		
<ul style="list-style-type: none"> Reviewed all materials including but not limited to applications, informational documents, marketing materials, guidelines, and operating documents for violations of DEI Law and took action to ensure compliance. 		
<ul style="list-style-type: none"> Implemented procedures for the systemic review of all functions listed above to ensure compliance. 		

SUMMARY OF FINDINGS: *(to be completed by Member Ethics & Compliance Officer)*

- _____ Meets compliance
- _____ Meets compliance after implementing recommendations
- _____ Factors preventing compliance as agency/institute of higher learning has not implemented recommendations on statutory/regulatory requirements

SIGNATURES

Employee Completing Checklist

Title

Signature

Date

Approved by:

Ethics & Compliance Officer

Date