



SYSTEM ETHICS & COMPLIANCE OFFICE

Annual D.E.I. Compliance

Review Checklist: Student Affairs

Member Agency/Institution: _____

Senior Student Affairs Officer: _____

Review Completed by: _____

STUDENT AFFAIRS	Summary of Action Taken <i>(identify documented evidence used in the process)</i>	Date Verified
<p>Procedures, Programs and Activities: Determine whether the member has discontinued procedures, programs and activities which promote differential treatment of or provide special benefits to individuals on the basis of race, color, or ethnicity.</p>		
<ul style="list-style-type: none"> Reviewed all departmental events including institutional conferences and seminars and identified those that violate DEI Law and took action to ensure compliance. 		
<ul style="list-style-type: none"> Reviewed all staff work and identified those that violate DEI Law and took action to ensure compliance. 		
<ul style="list-style-type: none"> Reviewed all student and staff training sessions and identified those that violate DEI Law and took action to ensure compliance. 		
<ul style="list-style-type: none"> Reviewed all student success and outreach programs and identified those that violate DEI Law and took action to ensure compliance. 		
<ul style="list-style-type: none"> Implemented procedures for the systemic evaluation and review of all trainings, programs, events, and activities to ensure compliance 		

SUMMARY OF FINDINGS: *(to be completed by Member Ethics & Compliance Officer)*

- _____ Meets compliance
- _____ Meets compliance after implementing recommendations
- _____ Factors preventing compliance as agency/institute of higher learning has not implemented recommendations on statutory/regulatory requirements

SIGNATURES

Employee Completing Checklist

Title

Signature

Date

Approved by:

Ethics & Compliance Officer

Date