

**MINUTES**

**REGULAR MEETING**

**BOARD OF REGENTS**

**THE TEXAS A&M UNIVERSITY SYSTEM**

**HELD IN**

**COLLEGE STATION, TEXAS**

**November 18, 2021**

*(Approved February 17, 2022)*

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## **MINUTES**

### **REGULAR MEETING BOARD OF REGENTS, THE TEXAS A&M UNIVERSITY SYSTEM**

**November 18, 2021**

#### **CONVENE**

Chairman Tim Leach convened a regular meeting of the Board of Regents of The Texas A&M University System at 8:30 a.m., Thursday, November 18, 2021, in the Bethancourt Ballroom 2300 E of the Memorial Student Center, College Station, Texas.

The following members of the Board were present:

Mr. Tim Leach, Chairman  
Mr. Bill Mahomes, Vice Chairman  
Mr. Robert L. Albritton  
Mr. Randy Brooks  
Mr. Jay Graham  
Mr. Michael A. Hernandez III  
Ms. Elaine Mendoza  
Mr. Michael J. Plank  
Mr. Clifton L. Thomas, Jr.  
Ms. Matilin “Mati” Rigsby, Student Regent

#### **RECESS TO EXECUTIVE SESSION**

Chairman Leach announced that the Board would recess to executive session as permitted by Chapter 551, Sections 71, 72, 73, 74 and 76 of the Texas Government Code. He said in accordance with the law, no final action, decision or vote with regard to any matter considered in executive session would be made or taken.

*(Note: The Board met in executive session from 8:31 a.m. until 1:20 p.m.)*

#### **RECONVENE**

Chairman Leach reconvened the meeting in open session at 1:33 p.m., in the Bethancourt Ballroom 2300 A, B & C of the Memorial Student Center, College Station, Texas, with a quorum present.

#### **INVOCATION**

Chairman Leach called on Ms. Ayde Ordaz Franco, a Texas A&M University Community Health Major from Refugio, Texas, who presented the invocation.

### **CHAIRMAN’S REMARKS**

Chairman Leach welcomed everyone to the meeting and thanked the faculty, staff and leadership for their hard work. Chairman Leach said they knew the payoff was the service the A&M System provided to Texans and students across the state.

Chairman Leach recognized two special guests who worked for Senator Brandon Creighton, Chairman of the Senate Higher Education Committee -- Mr. Joél Resendez, Committee Director and Ms. Abby Johnston '18, Committee Clerk. Chairman Leach advised that Senator Creighton authored legislation critical to the continued success of higher education. He added that Senator Creighton carried legislation that authorized capital construction projects in higher education, crucial for all of them trying to educate the next generation. He said another piece of legislation, Senate Bill 1295, would assist the regional universities in increasing the graduation rates for at-risk students. He noted that they particularly appreciated the \$20 million in appropriations that Senator Creighton dedicated to SB 1295. Chairman Leach emphasized that the people of Texas and this Board of Regents thanked Senator Creighton for caring about the state’s at-risk students.

Chairman Leach thanked Vice Chairman Bill Mahomes, who would speak at the unveiling of the Senator Matthew Gaines statue on Friday. He said he could think of no one better to represent the Board at this occasion, and encouraged Board members in town to attend the ceremony.

Chairman Leach said earlier this month, four Regents attended a well-received announcement in Fort Worth. He added that 250 of Fort Worth’s finest turned out as the A&M System announced plans for a new research and innovation campus in downtown Fort Worth. He said this urban campus featured a new research and innovation center, a new education and training center, and a new, state-of-the art home for the Texas A&M School of Law. Chairman Leach advised that this effort would be a collaboration between the System, industry and local government, at the request of Fort Worth and Tarrant County leaders. He said Fort Worth was the fastest growing major city in the U.S., and the only one in Texas without a Tier One research presence. He noted that they felt the urban research campus could spur innovation and high-tech job growth as they trained the North Texas workforce of tomorrow. Chairman Leach said much planning was yet to be completed, and critical Board votes to make this a reality, but the project had much potential.

### **CHANCELLOR’S REMARKS**

Chancellor John Sharp highlighted accomplishments of the A&M System (a copy of his remarks are on file in the Office of the Board of Regents).

### **RECESS AND RECONVENE**

Chairman Leach recessed the meeting at 1:49 p.m.



*(Note: On Wednesday, November 17, the Committee on Academic and Student Affairs convened at 1:46 p.m. and adjourned at 4:26 p.m. The Committee on Buildings and Physical Plant convened at 4:37 p.m. and adjourned at 5:15 p.m. On Thursday, November 18, the Committee on Audit convened at 1:49 p.m. and adjourned at 2:06 p.m.).*

Chairman Leach reconvened the meeting at 2:07 p.m. He advised that the Regents wanted to discuss the proposed tuition and fee increases. He said unfortunately, Dr. Katherine Banks, President of Texas A&M, was unable to attend today's public meeting. Chairman Leach added that Dr. Banks had some innovative restructuring to present that the Board wanted to hear. He suggested they table Item 1.1, related to tuition and fee increases.

On motion of Regent Hernandez, seconded by Regent Brooks, and by a unanimous vote, Item 1.1 was tabled. Chairman Leach said the Committee on Finance would not take action on Item 1.1 at this meeting.

### **REPORT FROM THE COMMITTEE ON ACADEMIC AND STUDENT AFFAIRS**

Regent Graham, Chairman of the Committee on Academic and Student Affairs, said the committee met on Wednesday, November 17, and engaged in several presentations and demonstrations related to transfer student advising and student success, and the use of standardized testing in admission decisions. He advised that these discussions would be helpful to the Board in better understanding the advances in advising and advising technology to help students. He said they also received a presentation on test optional admission experiences. Regent Graham said this concluded his committee report.

### **REPORT FROM THE COMMITTEE ON AUDIT**

Vice Chairman Mahomes, Chairman of the Committee on Audit, said the committee met earlier that day and received several reports from Mr. Charlie Hrcir, Chief Auditor, including the Monthly Audit Report, the Audit Tracking Report and the FY 2021 Annual Audit Report. He noted that the Internal Audit department continued to meet audit tracking and customer service measures. He said the Board was pleased the A&M System continued to have experienced auditors on staff.

### **REPORT FROM THE COMMITTEE ON BUILDINGS AND PHYSICAL PLANT**

Regent Plank, Chairman of the Committee on Buildings and Physical Plant, said the committee met the previous day and considered six items. He briefly described Items 3.1 through 3.6, which the committee approved, and recommended approval to the full Board.

On motion of Regent Albritton, seconded by Regent Brooks, and by a unanimous vote, the following minute orders were approved (184 through 189):

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**MINUTE ORDER 184-2021 (ITEM 3.1)**

**APPROVAL OF THE PROJECT SCOPE AND BUDGET,  
APPROPRIATION FOR CONSTRUCTION SERVICES,  
AND APPROVAL FOR CONSTRUCTION FOR THE  
RELLIS RUNWAY 35R REHABILITATION PROJECT (NO. 01-3331),  
THE TEXAS A&M UNIVERSITY SYSTEM**

The project scope along with a project budget of \$5,372,000 for the RELLIS Runway 35R Rehabilitation Project is approved.

The amount of \$4,834,800 is appropriated from Account No. 01-084243 Permanent University Fund Debt Proceeds (AUF), for construction services and related project costs.

The RELLIS Runway 35R Rehabilitation Project, The Texas A&M University System RELLIS Campus, Bryan, Texas, is approved for construction.

The Board of Regents of The Texas A&M University System (Board) reasonably expects to incur debt in one or more obligations for this project, and all or a portion of the proceeds received from the sale of such obligations is reasonably expected to be used to reimburse the account(s) for amounts previously appropriated and/or expended from such account(s).

**MINUTE ORDER 185-2021 (ITEM 3.2)**

**APPROVAL TO AMEND THE FY 2022-FY 2026  
TEXAS A&M UNIVERSITY SYSTEM CAPITAL PLAN TO ADD  
THE BRIGHT AREA DEVELOPMENT PROJECT (NO. 02-3343),  
THE TEXAS A&M UNIVERSITY SYSTEM**

The request to amend the FY 2022-FY 2026 Texas A&M University System Capital Plan to add the Bright Area Development Project for Texas A&M University with an FY 2022 start date and a total planning amount of \$205,000,000 is approved.

Contingent upon the completion of the Program of Requirements, the amount of \$20,500,000 is appropriated from Account No. 01-083538, Revenue Financing System Debt Proceeds (Stadium Revenue Funds), for pre-construction services and related project costs.

The Board of Regents of The Texas A&M University System (Board) reasonably expects to incur debt in one or more obligations for this project, and all or a portion of the proceeds received from the sale of such obligations is reasonably expected to be used to reimburse the account(s) for amounts previously appropriated and/or expended from such account(s).

As required by Section 5(a) of the Master Resolution of the Revenue Financing System, the Board hereby determines that it will have sufficient funds to meet the financial obligations of The Texas A&M University System, including sufficient Pledged Revenues to satisfy the Annual Debt Service Requirements of the Revenue Financing System and to meet all financial obligations of the Board relating to the Revenue Financing System and that the Participants, on whose behalf the debt is issued, possess the financial capacity to satisfy their Direct Obligations.

**MINUTE ORDER 186-2021 (ITEM 3.3)**

**APPROVAL OF THE PROJECT SCOPE AND BUDGET,  
APPROPRIATION FOR CONSTRUCTION SERVICES,  
AND APPROVAL FOR CONSTRUCTION FOR THE  
BRAYTON NEW ADMINISTRATIVE AND  
CLASSROOM FACILITY PROJECT (NO. 09-3269),  
THE TEXAS A&M UNIVERSITY SYSTEM**

The project scope along with a project budget of \$31,945,000 for the Brayton New Administrative and Classroom Facility Project is approved.

The amount of \$28,705,500 is appropriated from Account No. 01-083540, Revenue Financing System Debt Proceeds (E&G Restricted), and the amount of \$45,000 is appropriated from Account No. 09-020121, Instruction-Designated, for construction services and related project costs.

The Brayton New Administrative and Classroom Facility Project, Texas A&M Engineering Extension Service, College Station, Texas, is approved for construction.

The Board of Regents of The Texas A&M University System (Board) reasonably expects to incur debt in one or more obligations for this project, and all or a portion of the proceeds received from the sale of such obligations is reasonably expected to be used to reimburse the account(s) for amounts previously appropriated and/or expended from such account(s).

As required by Section 5(a) of the Master Resolution of the Revenue Financing System, the Board hereby determines that it will have sufficient funds to meet the financial obligations of The Texas A&M University System, including sufficient Pledged Revenues to satisfy the Annual Debt Service Requirements of the Revenue Financing System and to meet all financial obligations of the Board relating to the Revenue Financing System and that the Participants, on whose behalf the debt is issued, possess the financial capacity to satisfy their Direct Obligations.

**MINUTE ORDER 187-2021 (ITEM 3.4)**

**APPROVAL OF THE PROJECT SCOPE AND BUDGET,  
APPROPRIATION FOR CONSTRUCTION SERVICES, AND  
APPROVAL FOR CONSTRUCTION FOR THE INDUSTRIAL  
DISTRIBUTION BUILDING PROJECT (NO. 28-3230),  
THE TEXAS A&M UNIVERSITY SYSTEM**

The project scope along with a project budget of \$20,020,000 for the Industrial Distribution Building No. 1 Project is approved.

The amount of \$9,357,155.60 is appropriated from Account No. 01-083538, Revenue Financing System Debt Proceeds, (Gifts), the amount of \$8,548,844.40 is appropriated from Account No. 28-810050, TEES Indust Dist Bldg-Gift Funded, and the amount of \$250,000 is appropriated from Account No. 02-206140, ID Building Support, for construction services and related project costs.

The Industrial Distribution Building No. 1 Project, Texas A&M Engineering Experiment Station, Bryan, Texas, is approved for construction.

The Board of Regents of The Texas A&M University System (Board) reasonably expects to incur debt in one or more obligations for this project, and all or a portion of the proceeds received from the sale of such obligations is reasonably expected to be used to reimburse the account(s) for amounts previously appropriated and/or expended from such account(s).

As required by Section 5(a) of the Master Resolution of the Revenue Financing System, the Board hereby determines that it will have sufficient funds to meet the financial obligations of The Texas A&M University System, including sufficient Pledged Revenues to satisfy the Annual Debt Service Requirements of the Revenue Financing System and to meet all financial obligations of the Board relating to the Revenue Financing System and that the Participants, on whose behalf the debt is issued, possess the financial capacity to satisfy their Direct Obligations.

**MINUTE ORDER 188-2021 (ITEM 3.5)**

**APPROVAL OF THE PROJECT SCOPE AND BUDGET,  
APPROPRIATION FOR CONSTRUCTION SERVICES,  
AND APPROVAL FOR CONSTRUCTION FOR THE  
INTERIOR FINISHES RENOVATION ASTON HALL  
PHASE II PROJECT (SSC NO. 2019-04136),  
TEXAS A&M UNIVERSITY**

The project scope along with a project budget of \$4,776,213 for the Interior Finishes Renovation Aston Hall Phase II Project is approved.

The amount of \$4,112,785 is appropriated from Account No. 02-808818, Capital Renewal/DM Housing for construction services and related project costs.

The Interior Finishes Renovation Aston Hall Phase II Project, Texas A&M University, College Station, Texas, is approved for construction.

**MINUTE ORDER 189-2021 (ITEM 3.6)**

**APPROVAL OF THE REVISED PROJECT SCOPE AND  
BUDGET, APPROPRIATION FOR PRE-CONSTRUCTION  
AND CONSTRUCTION SERVICES, AND  
APPROVAL FOR CONSTRUCTION FOR THE  
TDEM WAREHOUSE AT RELLIS PROJECT (NO. 30-3338),  
TEXAS DIVISION OF EMERGENCY MANAGEMENT, BRYAN, TEXAS,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The project scope along with a project budget of \$29,350,000 for the TDEM Warehouse at RELLIS Project is approved.

The amount of \$24,150,000 is appropriated from Account No. 30-100402, State Funds-Regional Staging Areas, for pre-construction and construction services and related project costs. The amount of \$6,200,000 is reverted back to 01-083538 Revenue Financing System Debt Proceeds (Lease Revenue).

The TDEM Warehouse at RELLIS Project, Texas Division of Emergency Management, Bryan, Texas, is approved for construction.

**ADDITIONAL ITEMS CONSIDERED BY THE BOARD**

Chairman Leach reported that Items 5.1 through 5.12 were considered in executive session. He added that Item 5.6 had been revised.

On motion of Regent Brooks, seconded by Regent Graham, and by a unanimous vote, the following minute orders were approved (190 through 201):

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**MINUTE ORDER 190-2021 (ITEM 5.1)**

**AUTHORIZATION TO GRANT A CONDITIONAL  
ROADWAY EASEMENT IN LAREDO, WEBB COUNTY, TEXAS,  
TO THE TEXAS DEPARTMENT OF TRANSPORTATION,  
TEXAS A&M INTERNATIONAL UNIVERSITY**

The Chancellor of The Texas A&M University System, or designee, following a review for legal sufficiency by the Office of General Counsel, is authorized to take all steps necessary to negotiate, execute and deliver a conditional roadway easement to the Texas Department of Transportation for 4.514 acres at the southeast corner of Bob Bullock Loop and University Boulevard in Laredo, Texas, to remain in effect so long as the property is used for roadway purposes.

**MINUTE ORDER 191-2021 (ITEM 5.2)**

**AUTHORIZATION TO PURCHASE THREE  
TRACTS OF LAND WITH IMPROVEMENTS  
LOCATED AT 13635 FM 3025 IN  
STEPHENVILLE, ERATH COUNTY, TEXAS,  
TARLETON STATE UNIVERSITY**

The Board of Regents authorizes the Chancellor of The Texas A&M University System, or designee, following a review for legal sufficiency by the Office of General Counsel, to execute and deliver all documents, and to take all other actions necessary to purchase three tracts of land with improvements located at 13635 FM 3025 in Stephenville, Erath County, Texas.

**MINUTE ORDER 192-2021 (ITEM 5.3)**

**AUTHORIZATION TO PURCHASE  
PROPERTY LOCATED AT 1930 W. SLOAN IN  
STEPHENVILLE, ERATH COUNTY, TEXAS,  
TARLETON STATE UNIVERSITY**

The Board of Regents, having found a legitimate public purpose for the expenditure of funds for the purchase of property located at 1930 W. Sloan in Stephenville, Erath County, Texas, that there are adequate controls in place to ensure that the public purpose is accomplished, and that the consideration received in purchasing the property is adequate, authorizes the Chancellor of The Texas A&M University System, or designee, following a review for legal sufficiency by the Office of General Counsel, to execute and deliver all documents, and to take all other actions, necessary to purchase the land and improvements located at 1930 W. Sloan in Stephenville, Erath County, Texas.

**MINUTE ORDER 193-2021 (ITEM 5.4)**

**AUTHORIZATION FOR THE DISPOSITION OF  
APPROXIMATELY 1,166.71 ACRES OF LAND AT  
4999 CR 182, STEPHENVILLE, ERATH COUNTY, TEXAS,  
TARLETON STATE UNIVERSITY**

The Chancellor of The Texas A&M University System, or designee, following legal review by the Office of General Counsel, is authorized to negotiate, execute and deliver the documents necessary for the disposition of approximately 1,166.71 acres of land located at 4999 CR 182, Stephenville, Erath County, Texas, and to take any and all additional action, and execute any and all ancillary documents deemed necessary, to consummate the transaction.

**MINUTE ORDER 194-2021 (ITEM 5.5)**

**AUTHORIZATION FOR THE DISPOSITION OF THE  
MEDICAL EDUCATION RESEARCH BUILDING, THE  
INTEGRATED MICROSCOPY IMAGING LABORATORY, AND  
THE REGIONAL HEALTH EDUCATION CENTER LOCATED  
ON THE BAYLOR SCOTT & WHITE COMPLEX IN TEMPLE,  
BELL COUNTY, TEXAS, TO BAYLOR SCOTT & WHITE HEALTH,  
TEXAS A&M UNIVERSITY**

The Chancellor of The Texas A&M University System, or designee, following a review for legal sufficiency by the Office of General Counsel, is authorized to negotiate, execute, and deliver the documentation necessary for the disposition of the Medical Education Research Building, the Integrated Microscopy Imaging Laboratory, and the Regional Health Education Center located on the Baylor Scott & White Complex in Temple, Bell County, Texas, upon such terms and conditions as the Chancellor, or designee, deems appropriate, and is further authorized, following approval for legal sufficiency by the Office of General Counsel, to execute and deliver such ancillary documents as the Chancellor, or designee, deems appropriate to effectuate the disposition.

**MINUTE ORDER 195-2021 (ITEM 5.6)**

**AUTHORIZATION FOR THE PRESIDENT TO  
NEGOTIATE AND EXECUTE REVENUE AGREEMENT(S) FOR  
THE TEXAS A&M GLOBAL HEALTH RESEARCH COMPLEX  
FOR FISCAL YEARS 2022, 2023 AND 2024,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System authorizes the President of Texas A&M University to negotiate and execute revenue agreements for the Texas A&M Global Health Research Complex during fiscal years 2022, 2023, and 2024, including any amendments, modifications or extensions to revenue agreements created prior to fiscal year 2022, subject to review for legal form and sufficiency by the Office of General Counsel. Each such agreement must be structured so that the revenue generated by the agreement will cover, at a minimum, all costs incurred by Texas A&M University in performing under the agreement. The overall cap for this item will not exceed \$20,000,000 over the three-year period. This delegation is subject to the president of Texas A&M University giving a seven-day advance notice to each Board member of any proposed agreement, and any such proposed agreement must be submitted to the Board for approval in accordance with System Policy 25.07, Contract Administration, upon the request of any Regent. The President of Texas A&M University shall submit a report to the Board of Regents annually providing a summary of activities undertaken by Texas A&M Global Health Research Complex.

**MINUTE ORDER 196-2021 (ITEM 5.7)**

**APPROVAL OF THE BOARD OF REGENTS FOR  
TEXAS A&M UNIVERSITY-COMMERCE TO ACCEPT INVITATION  
OF MEMBERSHIP IN THE SOUTHLAND CONFERENCE,  
TEXAS A&M UNIVERSITY-COMMERCE**

The request from Texas A&M University-Commerce to accept Invitation of Membership in the Southland Conference is approved, effective July 1, 2022.

**MINUTE ORDER 197-2021 (ITEM 5.8)**

**APPROVAL OF A NEGOTIATED SETTLEMENT  
OF DISPUTED NATURAL GAS CHARGES FROM  
SYMMETRY, INC. ARISING OUT OF WINTER STORM URI FOR  
TEXAS A&M UNIVERSITY AND PRAIRIE VIEW A&M UNIVERSITY,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The Chancellor of The Texas A&M University System, or designee, is authorized to negotiate and finalize a settlement of disputed natural gas charges from Symmetry, Inc., arising out of Winter Storm Uri on Texas A&M University's February 2021 bill and Prairie View A&M University's February 2021 bill.



**MINUTE ORDER 198-2021 (ITEM 5.9)**

**AUTHORIZATION FOR THE PRESIDENT TO  
EXECUTE A NEW EMPLOYMENT CONTRACT  
FOR ROSS BJORK, DIRECTOR OF ATHLETICS,  
TEXAS A&M UNIVERSITY**

Authority is hereby granted to the President of Texas A&M University to execute a new employment contract, upon review for legal form and sufficiency by the Office of General Counsel, with the following person:

Director of Athletics - Ross Bjork

**MINUTE ORDER 199-2021 (ITEM 5.10)**

**AUTHORIZATION FOR THE PRESIDENT TO  
NEGOTIATE AND EXECUTE NEW EMPLOYMENT  
CONTRACTS FOR NATE YESKIE AND NOLAN CAIN,  
ASSISTANT BASEBALL COACHES,  
TEXAS A&M UNIVERSITY**

Authority is hereby granted to the President of Texas A&M University to negotiate and execute new employment contracts, upon review for legal form and sufficiency by the Office of General Counsel, with the following persons:

Assistant Baseball Coach - Nate Yeskie

Assistant Baseball Coach - Nolan Cain

**MINUTE ORDER 200-2021 (ITEM 5.11)**

**APPOINTMENT OF DR. AMY SWINFORD  
AS DIRECTOR OF TEXAS A&M VETERINARY  
MEDICAL DIAGNOSTIC LABORATORY,  
THE TEXAS A&M UNIVERSITY SYSTEM**

Effective December 1, 2021, Dr. Amy Swinford is hereby appointed Director of Texas A&M Veterinary Medical Diagnostic Laboratory, at an initial salary of \$215,000.

**MINUTE ORDER 201-2021 (ITEM 5.12)**

**APPOINTMENT OF DR. Y.A. (JOE) ELABD  
AS VICE CHANCELLOR FOR RESEARCH,  
THE TEXAS A&M UNIVERSITY SYSTEM**

Effective immediately, Dr. Y.A. (Joe) Elabd is hereby appointed Vice Chancellor for Research at The Texas A&M University System, at an initial salary of \$396,092.

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Chairman Leach congratulated Dr. Amy Swinford on her appointment as Director of the Texas A&M Veterinary Medical Diagnostic Laboratory, and Dr. Elabd on his appointment as Vice Chancellor for Research.

**CONSENT AGENDA ITEMS**

Chairman Leach presented Items 6.1 through Item 6.45.

On motion of Regent Albritton, seconded by Regent Brooks, and by a unanimous vote, the following minute orders were approved (202 through 245):

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**MINUTE ORDER 202-2021 (ITEM 6.1)**

**APPROVAL OF MINUTES  
FROM THE AUGUST 26, 2021, REGULAR MEETING;  
AUGUST 26, 2021 SPECIAL WORKSHOP MEETING;  
SEPTEMBER 1, 2021, SPECIAL TELEPHONIC MEETING;  
AND OCTOBER 21, 2021, SPECIAL TELEPHONIC MEETING;  
BOARD OF REGENTS, THE TEXAS A&M UNIVERSITY SYSTEM**

The Minutes of the August 26, 2021, Regular Meeting; August 26, 2021, Special Workshop Meeting; September 1, 2021, Special Telephonic Meeting; and October 21, 2021, Special Telephonic Meeting are hereby approved.

**MINUTE ORDER 203-2021 (ITEM 6.2)**

**APPROVAL OF INCIDENTAL FEES  
EFFECTIVE WITH THE FALL 2022 SEMESTER,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The Texas Education Code requires the Board to approve incidental fees charged by each institution. The requested incidental fees recommended by The Texas A&M University System institutions, as shown on the attached exhibit, are approved to be effective with the fall 2022 semester.

**MINUTE ORDER 204-2021 (ITEM 6.3)**

**CONFIRMATION OF NEW AND AMENDED  
FIELD TRIP AND STUDY ABROAD FEES FOR  
THE TEXAS A&M UNIVERSITY SYSTEM,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The request for new and amended field trip and study abroad fees for The Texas A&M University System, as shown on the attached exhibit, is hereby confirmed.

**MINUTE ORDER 205-2021 (ITEM 6.4)**

**GRANTING OF THE TITLE OF EMERITUS, NOVEMBER 2021,  
THE TEXAS A&M UNIVERSITY SYSTEM**

In recognition of long and distinguished service to The Texas A&M University System, the Board of Regents hereby confirms the recommendation of the Chancellor, and confers the title of “Emeritus” upon the individuals as shown in the attached exhibit, Emeritus Title List No. 22-01, and grants all rights and privileges of this title.

**MINUTE ORDER 206-2021 (ITEM 6.5)**

**CONFIRMATION OF  
APPOINTMENT AND COMMISSIONING OF PEACE OFFICERS,  
THE TEXAS A&M UNIVERSITY SYSTEM**

In accordance with System Policy 34.06 (Appointment, Commissioning and Authority of Peace Officers), the Board of Regents of The Texas A&M University System confirms the appointment and commissioning of campus peace officers by the presidents of their respective system member universities, in accordance with the requirements of the law, and as shown in the exhibit, attached to the official minutes, subject to their taking the oath required of peace officers.

**MINUTE ORDER 207-2021 (ITEM 6.6)**

**APPROVAL OF REVISIONS TO  
SYSTEM POLICIES 10.01 (INTERNAL AUDITING),  
AND 10.02 (FRAUD, WASTE AND ABUSE),  
THE TEXAS A&M UNIVERSITY SYSTEM**

The revisions to System Policies 10.01 (Internal Auditing), and 10.02 (Fraud, Waste and Abuse), as shown in the attached exhibits, are approved, effective immediately.

**MINUTE ORDER 208-2021 (ITEM 6.7)**

**APPROVAL OF SUBSTANTIVE REVISIONS TO  
SYSTEM POLICY 12.01 (ACADEMIC FREEDOM,  
RESPONSIBILITY AND TENURE),  
THE TEXAS A&M UNIVERSITY SYSTEM**

The substantive revisions to System Policy 12.01 (Academic Freedom, Responsibility and Tenure), as shown in the attached exhibit, are approved, effective immediately.

**MINUTE ORDER 209-2021 (ITEM 6.8)**

**APPROVAL OF NON-SUBSTANTIVE REVISIONS TO  
SYSTEM POLICIES 21.01 (FINANCIAL POLICIES SYSTEMS AND  
PROCEDURES), 25.02 (USE AND OPERATION OF SYSTEM AIRCRAFT)  
27.04 (BUDGET AUTHORIZATIONS, LIMITATIONS AND DELEGATIONS  
OF AUTHORITY), 33.04 (USE OF SYSTEM RESOURCES) AND  
51.06 (NAMING OF BUILDINGS AND OTHER ENTITIES),  
THE TEXAS A&M UNIVERSITY SYSTEM**

The non-substantive revisions to System Policies 21.01 (Financial Policies, Systems and Procedures), 25.01 (Use and Operation of System Aircraft), 27.04 (Budget Authorizations, Limitations and Delegations of Authority), 33.04 (Use of System Resources), and 51.06 (Naming of Buildings and Other Entities), as shown in the attached exhibits, are approved, effective immediately.

**MINUTE ORDER 210-2021 (ITEM 6.9)**

**APPROVAL OF REVISIONS TO  
SYSTEM POLICIES 25.06 (PARTICIPATION BY  
HISTORICALLY UNDERUTILIZED BUSINESS), 31.06  
(SICK LEAVE POOL), AND 33.06 (HOURS OF WORK  
FOR FULL-TIME SALARIED EMPLOYEES),  
THE TEXAS A&M UNIVERSITY SYSTEM**

The revisions to System Policies 25.06 (Participation by Historically Underutilized Business), 31.06 (Sick Leave Pool), and 33.06 (Hours of Work for Full-time Salaried Employees), as shown in the attached exhibits, are approved, effective immediately.

**MINUTE ORDER 211-2021 (ITEM 6.10)**

**DESIGNATION OF THE REGENTS PROFESSOR AWARDS  
AND THE REGENTS FELLOW SERVICE AWARDS FOR  
EXEMPLARY PERFORMANCE AND PROFESSIONAL  
SERVICE DURING FISCAL YEAR 2020-21,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The Board of Regents of The Texas A&M University System hereby grants the designation of “Regents Professor” for exemplary performance during FY 2020-21 to the following 12 faculty members, effective immediately:

Dr. James D. Batteas, Texas A&M University  
Dr. Rodney D. W. Bowersox, Texas A&M University  
Dr. James Burdine, Texas A&M Health Science Center  
Dr. Fidel Hernández, Texas A&M University-Kingsville  
Dr. Mansoor Khan, Texas A&M Health Science Center

Dr. Daniel K. Marble, Tarleton State University  
Dr. Godpower O. Okereke, Texas A&M University-Texarkana  
Dr. Alfred L. Parks, Prairie View A&M University  
Dr. Frank Spaniol, Texas A&M University-Corpus Christi  
Dr. Jörg M. Steiner, Texas A&M University  
Dr. Gregory A. Sword, Texas A&M University  
Dr. Matthew A. Wood, Texas A&M University-Commerce

The Board of Regents of The Texas A&M University System hereby grants the designation of “Regents Fellow” for exemplary professional service during FY 2020-21 to the following seven agency service, extension and research professionals, effective immediately:

Mr. Burl Carraway, Texas A&M Forest Service  
Ms. Tanya T. Davis, Texas A&M Agrilife Extension Service  
Dr. Monty C. Dozier, Texas A&M Agrilife Extension Service  
Dr. Roel R. Lopez, Texas A&M Agrilife Research  
Ms. Gisela Ryan-Bunger, Texas Division of Emergency Management  
Mr. Damon Slaydon, Texas A&M Engineering Experiment Station  
Mr. Shawn M. Turner, Texas A&M Transportation Institute

**MINUTE ORDER 212-2021 (ITEM 6.11)**

**NAMING OF  
BARTLETT COCKE GENERAL CONTRACTORS DIRECTOR’S OFFICE  
ON THE TEXAS A&M UNIVERSITY SYSTEM RELLIS CAMPUS,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The Board of Regents of The Texas A&M University System hereby names the RELLIS Academic Alliance Director’s Office on The Texas A&M University System RELLIS Campus the “Bartlett Cocke General Contractors Director’s Office.”

**MINUTE ORDER 213-2021 (ITEM 6.12)**

**NAMING OF  
TELLEPSSEN BUILDERS FACULTY CONFERENCE ROOM,  
ACADEMIC COMPLEX BUILDING 2 ON  
THE TEXAS A&M UNIVERSITY SYSTEM RELLIS CAMPUS,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The Board of Regents of The Texas A&M University System hereby names the Faculty Conference Room 201 in Academic Complex Building 2 on the Texas A&M University System RELLIS Campus the “Tellepsen Builders Faculty Conference Room.”

**MINUTE ORDER 214-2021 (ITEM 6.14)**

**APPROVAL OF ACADEMIC TENURE, NOVEMBER 2021,  
PRAIRIE VIEW A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01 (Academic Freedom, Responsibility and Tenure), hereby authorizes the granting of tenure to the following faculty members at Prairie View A&M University as set forth in the exhibit, Tenure List No. 22-01.

**MINUTE ORDER 215-2021 (ITEM 6.15)**

**GRANTING OF FACULTY DEVELOPMENT LEAVE FOR FY 2022,  
PRAIRIE VIEW A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System, in accordance with System Policy 31.03, System Regulation 12.99.01 and Sections 51.101-108 of the Texas Education Code, authorizes faculty development leave to the faculty member as shown in the attached exhibit, Faculty Development Leave List FY 2022, Prairie View A&M University.

**MINUTE ORDER 216-2021 (ITEM 6.16)**

**APPROVAL OF A NEW MASTER OF SCIENCE  
DEGREE PROGRAM WITH A MAJOR IN NUTRITION, AND  
AUTHORIZATION TO REQUEST APPROVAL FROM THE  
TEXAS HIGHER EDUCATION COORDINATING BOARD,  
PRAIRIE VIEW A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Prairie View A&M University leading to a Master of Science in Nutrition.

The Board also authorizes submission of Prairie View A&M University's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.

**MINUTE ORDER 217-2021 (ITEM 6.17)**

**ADJUSTMENT TO MINUTE ORDER 221-2019  
PROVIDING AUTHORIZATION TO UTILIZE FUNDS  
FROM THE AVAILABLE UNIVERSITY FUND TO MATCH  
PRIVATE GIFTS UNDER THE ENDOWED SCHOLARSHIPS  
- ENDOWED SCHOLARSHIP MATCHING PROGRAM,  
PRAIRIE VIEW A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System authorizes the President of Prairie View A&M University to utilize an additional \$1.6M from the Available University Fund to match current scholarship private gift commitments under the Endowed Scholarships - Endowed Scholarship Matching Program, Prairie View A&M University.

**MINUTE ORDER 218-2021 (ITEM 6.18)**

**AUTHORIZATION TO AWARD AN HONORARY DEGREE  
TO DR. LAMAR AND MRS. MARILYN T. JOHANSON,  
TARLETON STATE UNIVERSITY**

The President of Tarleton State University is authorized to award an Honorary Doctor of Humane Letters degree to Dr. Lamar and Mrs. Marilynn T. Johanson.

**MINUTE ORDER 219-2021 (ITEM 6.19)**

**APPROVAL OF A NEW BACHELOR OF SCIENCE  
DEGREE PROGRAM WITH A MAJOR IN STATISTICS, AND  
AUTHORIZATION TO REQUEST APPROVAL FROM THE  
TEXAS HIGHER EDUCATION COORDINATING BOARD,  
TARLETON STATE UNIVERSITY**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Tarleton State University leading to a Bachelor of Science in Statistics.

The Board also authorizes submission of Tarleton State University's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.

**MINUTE ORDER 220-2021 (ITEM 6.20)**

**APPROVAL OF A NEW BACHELOR OF SCIENCE  
DEGREE PROGRAM WITH A MAJOR IN CYBERSECURITY,  
AND AUTHORIZATION TO REQUEST APPROVAL FROM THE  
TEXAS HIGHER EDUCATION COORDINATING BOARD,  
TARLETON STATE UNIVERSITY**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Tarleton State University leading to a Bachelor of Science in Cybersecurity.

The Board also authorizes submission of Tarleton State University's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.

**MINUTE ORDER 221-2021 (ITEM 6.21)**

**APPROVAL OF A NEW BACHELOR OF SCIENCE  
DEGREE PROGRAM WITH A MAJOR IN  
HORTICULTURAL AND PLANT SCIENCES, AND  
AUTHORIZATION TO REQUEST APPROVAL FROM THE  
TEXAS HIGHER EDUCATION COORDINATING BOARD,  
TARLETON STATE UNIVERSITY**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Tarleton State University leading to a Bachelor of Science in Horticultural and Plant Sciences.

The Board also authorizes submission of Tarleton State University's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.

**MINUTE ORDER 222-2021 (ITEM 6.22)**

**APPROVAL OF A NEW MASTER OF SCIENCE  
DEGREE PROGRAM WITH A MAJOR IN AGRICULTURAL  
ECONOMICS, AND AUTHORIZATION TO REQUEST APPROVAL  
FROM THE TEXAS HIGHER EDUCATION COORDINATING BOARD,  
TARLETON STATE UNIVERSITY**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Tarleton State University leading to a Master of Science in Agricultural Economics.



The Board also authorizes submission of Tarleton State University's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.

**MINUTE ORDER 223-2021 (ITEM 6.23)**

**APPROVAL OF A NEW BACHELOR OF SCIENCE  
DEGREE PROGRAM WITH A MAJOR IN BIOTECHNOLOGY,  
AND AUTHORIZATION TO REQUEST APPROVAL FROM THE  
TEXAS HIGHER EDUCATION COORDINATING BOARD,  
TARLETON STATE UNIVERSITY**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Tarleton State University leading to a Bachelor of Science in Biotechnology.

The Board also authorizes submission of Tarleton State University's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.

**MINUTE ORDER 224-2021 (ITEM 6.24)**

**APPROVAL OF A NEW MASTER OF ARTS  
DEGREE PROGRAM WITH A MAJOR IN TEACHER EDUCATION,  
AND AUTHORIZATION TO REQUEST APPROVAL FROM THE  
TEXAS HIGHER EDUCATION COORDINATING BOARD,  
TARLETON STATE UNIVERSITY**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Tarleton State University leading to a Master of Arts in Teacher Education.

The Board also authorizes submission of Tarleton State University's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.

**MINUTE ORDER 225-2021 (ITEM 6.25)**

**APPROVAL OF A NEW DOCTOR OF PHILOSOPHY  
DEGREE PROGRAM WITH A MAJOR IN COUNSELING, AND  
AUTHORIZATION TO REQUEST APPROVAL FROM THE  
TEXAS HIGHER EDUCATION COORDINATING BOARD,  
TARLETON STATE UNIVERSITY**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Tarleton State University leading to a Doctor of Philosophy in Counseling.

The Board also authorizes submission of Tarleton State University's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.

**MINUTE ORDER 226-2021 (ITEM 6.26)**

**APPROVAL OF ACADEMIC TENURE, NOVEMBER 2021,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01 (Academic Freedom, Responsibility and Tenure), hereby authorizes the granting of tenure to the following faculty members at Texas A&M University as set forth in the exhibit, Tenure List No. 22-01.

**MINUTE ORDER 227-2021 (ITEM 6.27)**

**AUTHORIZATION TO ESTABLISH A  
QUASI-ENDOWMENT IN THE SYSTEM ENDOWMENT FUND  
ENTITLED JOHN R. AREND TRUST QUASI-ENDOWMENT,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System authorizes the President of Texas A&M University to establish a quasi-endowment in the System Endowment Fund entitled "John R. Arend Trust Quasi-Endowment." The quasi-endowment will be funded by a distribution from the John R. Arend Trust. Income generated by the quasi-endowment will be used exclusively for the purpose identified by the trust agreement.

**MINUTE ORDER 228-2021 (ITEM 6.28)**

**AUTHORIZATION TO ESTABLISH A  
QUASI-ENDOWMENT IN THE SYSTEM ENDOWMENT FUND  
ENTITLED DR. CLAUDE WILLIAMS SCHOLARSHIP QUASI-ENDOWMENT,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System authorizes the President of Texas A&M University to establish a quasi-endowment in the System Endowment Fund entitled the “Dr. Claude Williams Scholarship Quasi-Endowment.” The scholarship will be funded by existing gift funds from the Claude Williams Scholarship and the Chapman Matching Fund in Texas A&M University College of Dentistry accounts. Distributions from the newly created quasi-endowment will be used to provide one or more scholarships to full-time second or third year dental students with the following qualifications: minimum GPA of 2.5, current member of the Student National Dental Association, currently participating in community service activities, and a history of community service activity that benefits disadvantaged/underserved populations prior to and during dental school.

**MINUTE ORDER 229-2021 (ITEM 6.29)**

**AUTHORIZATION TO ESTABLISH  
QUASI-ENDOWMENTS IN THE SYSTEM ENDOWMENT  
FUND ENTITLED JAMES AND KELSIE ANDERSON  
SCHOLARSHIP IN AGRICULTURE QUASI-ENDOWMENT, AND  
TERRY HERSHEY SCHOLARSHIP FUND QUASI-ENDOWMENT,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System authorizes the President of Texas A&M University to establish two quasi-endowments in the System Endowment Fund entitled as follows.

- “James and Kelsie Anderson Scholarship in Agriculture Quasi-Endowment”
- “Terry Hershey Scholarship Fund Quasi-Endowment”

**MINUTE ORDER 230-2021 (ITEM 6.30)**

**AUTHORIZATION FOR THE LEASE OF  
APPROXIMATELY 13,137 SQUARE FEET OF  
OFFICE SPACE AT 1700 RESEARCH PARKWAY,  
COLLEGE STATION, BRAZOS COUNTY, TEXAS,  
TEXAS A&M UNIVERSITY**

The Chancellor of The Texas A&M University System, or designee, following legal review by the Office of General Counsel, is authorized to negotiate, execute, and deliver the documents necessary for the lease of approximately 13,137 square feet of office space at 1700 Research Parkway, College Station, Brazos County, Texas, and to take any and all additional action, and execute any and all ancillary documents deemed necessary, to consummate the transaction.

**MINUTE ORDER 231-2021 (ITEM 6.31)**

**AUTHORIZATION FOR THE PRESIDENT  
TO NEGOTIATE AND EXECUTE CERTAIN  
SPECIFIED CONTRACTS OVER \$500,000,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System authorizes the President of Texas A&M University to negotiate and execute the contracts, and other related documents, listed in the exhibit, Contract List No. 22-01, subject to review for legal form and sufficiency by the Office of General Counsel.

**MINUTE ORDER 232-2021 (ITEM 6.32)**

**ESTABLISHMENT AND NAMING OF  
THE TEXAS A&M GLOBAL CYBER RESEARCH INSTITUTE,  
TEXAS A&M UNIVERSITY,  
TEXAS A&M ENGINEERING EXPERIMENT STATION**

The Texas A&M Global Cyber Research Institute endowed by Ray Rothrock '77 and Anthony Wood '90 is hereby established and named as a joint Texas A&M University and Texas A&M Engineering Experiment Station institute.

**MINUTE ORDER 233-2021 (ITEM 6.33)**

**NAMING OF  
ADAM C. SINN '00 DEPARTMENT OF FINANCE  
IN THE MAYS BUSINESS SCHOOL,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System hereby names the Department of Finance the “Adam C. Sinn '00 Department of Finance” in the Mays Business School on the campus at Texas A&M University.

**MINUTE ORDER 234-2021 (ITEM 6.34)**

**APPROVAL FOR DR. LUIS CISNEROS ZEVALLOS  
AND DR. MUSTAFA AKBULUT, SYSTEM EMPLOYEES,  
TO SERVE AS OFFICERS, MEMBERS OF THE  
BOARD OF DIRECTORS, AND EMPLOYEES OF  
AKCIS NANOCOATING SOLUTIONS, LLP, AN ENTITY  
THAT PROPOSES TO LICENSE TECHNOLOGY FROM  
THE TEXAS A&M UNIVERSITY SYSTEM,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System approves for Dr. Luis Cisneros-Zevallos and Dr. Mustafa Akbulut, employees of Texas A&M University, to serve, in their individual capacities, as officers, members of the board of directors, and employees of AkCis Nanocoating Solutions, LLP, an entity that proposes to license technology from The Texas A&M University System relating to the research, development, licensing, or exploitation of intellectual property conceived, created, discovered, invented or developed by Dr. Cisneros-Zevallos and Dr. Akbulut.

**MINUTE ORDER 235-2021 (ITEM 6.35)**

**APPROVAL FOR DR. JAMES SMITH, A SYSTEM EMPLOYEE,  
TO SERVE AS AN OFFICER, MEMBER OF THE BOARD  
OF DIRECTORS, AND EMPLOYEE OF SANO CHEMICALS, INC.,  
AN ENTITY THAT PROPOSES TO LICENSE TECHNOLOGY  
FROM THE TEXAS A&M UNIVERSITY SYSTEM,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System approves for Dr. James Smith, an employee of Texas A&M University, to serve, in his individual capacity, as an officer, member of the board of directors, and employee of Sano Chemicals, Inc., an entity that proposes to license technology from The Texas A&M University System relating to the research, development, licensing, or exploitation of intellectual property conceived, created, discovered, invented or developed by Dr. Smith.

**MINUTE ORDER 236-2021 (ITEM 6.36)**

**APPROVAL OF ACADEMIC TENURE, NOVEMBER 2021,  
TEXAS A&M UNIVERSITY-COMMERCE**

The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01 (Academic Freedom, Responsibility and Tenure), hereby authorizes the granting of tenure to the following faculty member at Texas A&M University-Commerce as set forth in the exhibit, Tenure List No. 22-01.

**MINUTE ORDER 237-2021 (ITEM 6.37)**

**APPROVAL OF ACADEMIC TENURE, NOVEMBER 2021,  
TEXAS A&M UNIVERSITY-CORPUS CHRISTI**

The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01 (Academic Freedom, Responsibility and Tenure), hereby authorizes the granting of tenure to the following faculty member at Texas A&M University-Corpus Christi as set forth in the exhibit, Tenure List No. 22-01.

**MINUTE ORDER 238-2021 (ITEM 6.38)**

**APPROVAL OF ACADEMIC TENURE, NOVEMBER 2021,  
TEXAS A&M UNIVERSITY-SAN ANTONIO**

The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01 (Academic Freedom, Responsibility and Tenure), hereby authorizes the granting of tenure to the following faculty members at Texas A&M University-San Antonio as set forth in the exhibit, Tenure List No. 22-01.

**MINUTE ORDER 239-2021 (ITEM 6.39)**

**NAMING OF THE  
CHARLOTTE SHARP EAGLE FOOD PANTRY,  
TEXAS A&M UNIVERSITY-TEXARKANA**

The Board of Regents of The Texas A&M University System hereby names the Eagle Food Pantry on the campus of Texas A&M University-Texarkana the “Charlotte Sharp Eagle Food Pantry.”

**MINUTE ORDER 240-2021 (ITEM 6.40)**

**APPROVAL OF A NEW BACHELOR OF SOCIAL WORK  
DEGREE PROGRAM, AND AUTHORIZATION TO REQUEST APPROVAL  
FROM THE TEXAS HIGHER EDUCATION COORDINATING BOARD,  
TEXAS A&M UNIVERSITY-TEXARKANA**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Texas A&M University-Texarkana leading to a Bachelor of Social Work.

The Board also authorizes submission of Texas A&M University-Texarkana's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.

**MINUTE ORDER 241-2021 (ITEM 6.41)**

**NAMING OF THE  
TEXAR FEDERAL CREDIT UNION WELCOME FOYER;  
PATTERSON TROIKE FOUNDATION CLASSROOM;  
WAYNE GARRISON CHARITABLE TRUST CONFERENCE ROOM;  
LAYLA AND HESHAM HAZIN STUDENT STUDY AND LOUNGE AREA  
IN THE BUILDING FOR ACADEMIC AND STUDENT SERVICES,  
TEXAS A&M UNIVERSITY-TEXARKANA**

The Board of Regents of The Texas A&M University System hereby names the following foyer, rooms, and areas in the Building for Academic and Student Services on the campus of Texas A&M University-Texarkana:

- Welcome Foyer - "TEXAR Federal Credit Union Welcome Foyer"
- Classroom - "Patterson Troike Foundation Classroom"
- Conference Room - "Wayne Garrison Charitable Trust Conference Room"
- Student Study and Lounge Area - "Layla and Hesham Hazin Student Study and Lounge Area"

**MINUTE ORDER 242-2021 (ITEM 6.42)**

**APPROVAL OF ACADEMIC TENURE, NOVEMBER 2021,  
WEST TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01 (Academic Freedom, Responsibility and Tenure), hereby authorizes the granting of tenure to the following faculty member at West Texas A&M University as set forth in the exhibit, Tenure List No. 22-01.

**MINUTE ORDER 243-2021 (ITEM 6.43)**

**APPROVAL OF A NEW MASTER OF BUSINESS ADMINISTRATION  
DEGREE PROGRAM WITH A MAJOR IN PROCUREMENT  
MANAGEMENT, AND AUTHORIZATION TO REQUEST APPROVAL  
FROM THE TEXAS HIGHER EDUCATION COORDINATING BOARD,  
WEST TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at West Texas A&M University leading to a Master of Business Administration in Procurement Management.

The Board also authorizes submission of West Texas A&M University's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.

**MINUTE ORDER 244-2021 (ITEM 6.44)**

**NAMING OF  
WELLINGTON STATE BANK CYBERSECURITY LAB  
IN CLASSROOM CENTER BUILDING, ROOM 112M,  
WEST TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System hereby names the computer lab, located in Classroom Center Building, Room 112M on the campus of West Texas A&M University, the "Wellington State Bank Cybersecurity Lab."

**MINUTE ORDER 245-2021 (ITEM 6.45)**

**APPROVAL OF 2022 STILES FARM FOUNDATION BUDGET,  
TEXAS A&M AGRILIFE EXTENSION SERVICE**

The Board of Regents of The Texas A&M University System, acting in its capacity as trustees of the Stiles Farm Foundation, hereby approves the operating budget for the Stiles Farm Foundation for calendar year 2022, as shown in the attached exhibit.

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Chairman Leach congratulated Ms. Gwen Kirby, a Board of Regents employee, upon her retirement from the A&M System, and said she would be missed. He added that she had worked for the Board since 2009, and thanked her for her years of service.



Chairman Leach said November 18 was another special day in Texas A&M history; the day the Bonfire collapsed. He noted that a memorial was held the previous evening for this event that would forever change Texas A&M. He said they would never forget the students that lost their lives in the Bonfire collapse.

Chairman Leach wished them all a restful Thanksgiving and holiday season. He said this was the last Board meeting for the year. He added that there were tremendous things going on in the A&M System and they were all doing a great job for the people of Texas.

### **ANNOUNCEMENTS**

Chairman Leach said the next regular Board meeting was scheduled for February 16-18, 2022, in College Station.

### **ADJOURN**

There being no further business, Chairman Leach asked for a motion to adjourn. On motion of Regent Hernandez, seconded by Regent Brooks, the meeting was adjourned at 2:17 p.m.

Vickie Burt Spillers  
Executive Director, Board of Regents

*(Minutes transcribed by Gwen Kirby, Office of the Board of Regents.)*



# THE TEXAS A&M UNIVERSITY SYSTEM

## NEW & INCREASED INCIDENTAL FEES

BOARD OF REGENTS MEETING  
November 2021

**THE TEXAS A&M UNIVERSITY SYSTEM**  
**SUMMARY OF REQUESTED NEW AND INCREASED INCIDENTAL FEES**  
Effective Fall 2022

| System Member/Incidental Fee                     | Assessed Per | Current Fee | Proposed Fee          |
|--------------------------------------------------|--------------|-------------|-----------------------|
| <b>Prairie View A&amp;M University</b>           |              |             |                       |
| Transcript Fee                                   | TRANSCRIPT   | New         | \$5.00                |
| <b>Texas A&amp;M International University</b>    |              |             |                       |
| Books Included Program Fee                       | SCH          | New         | \$28.00 - \$49.00     |
| <b>Texas A&amp;M University - Commerce</b>       |              |             |                       |
| College of Innovation & Design                   |              |             |                       |
| Competency-Based Education Rate                  | TERM         | \$750.00    | \$750.00 - \$1,000.00 |
| <b>Texas A&amp;M University - Corpus Christi</b> |              |             |                       |
| New Student Orientation Fee                      |              |             |                       |
| First Time Freshmen Fall Orientation             | STUDENT      | \$75.00     | \$125.00              |
| Transfer Student Orientation                     | STUDENT      | \$75.00     | \$85.00               |
| <b>Texas A&amp;M University - Kingsville</b>     |              |             |                       |
| Applied Music Fee                                | SCH          | \$75.00     | \$125.00              |
| <b>Texas A&amp;M University - San Antonio</b>    |              |             |                       |
| New Student Orientation Fee                      | STUDENT      | \$75.00     | \$150.00              |
| <b>Texas A&amp;M University - Texarkana</b>      |              |             |                       |
| Graduation Fee                                   | STUDENT      | New         | \$40.00               |
| Transcript/Digital Diploma Fee                   | STUDENT      | New         | \$4.25 - \$6.75       |
| <b>West Texas A&amp;M University</b>             |              |             |                       |
| Distance Education Fee                           | SCH          | \$56.00     | \$57.50               |
| Undergraduate Academic Enhancement Fee           | SCH          | \$2.70      | \$2.77                |
| Education Accreditation/Enhancement Fee          |              |             |                       |
| Undergraduate Educator Preparation Program       |              |             |                       |
| Fall & Spring                                    | SEM          | \$80.16     | \$82.32               |
| Summer                                           | SEM          | \$40.08     | \$41.16               |
| Graduate Program in Education                    |              |             |                       |
| Fall & Spring                                    | SEM          | \$49.71     | \$51.05               |
| Summer                                           | SEM          | \$27.68     | \$28.43               |
| Social Work Accreditation/Enhancement Fee        |              |             |                       |
| Undergraduate Social Work Program                |              |             |                       |
| Fall & Spring                                    | SEM          | \$89.98     | \$92.41               |
| Summer                                           | SEM          | \$59.99     | \$61.61               |
| Graduate Social Work Program                     |              |             |                       |
| Fall & Spring                                    | SEM          | \$104.48    | \$107.30              |
| Summer                                           | SEM          | \$87.06     | \$89.41               |
| Program Enhancement Fees                         |              |             |                       |
| Art Program                                      | SEM          | \$255.25    | \$262.14              |
| Theatre Program                                  | SEM          | \$153.15    | \$157.29              |
| Dance Program                                    | SEM          | \$153.15    | \$157.29              |
| Music Program                                    | SEM          | \$268.95    | \$276.21              |
| Music Voice Program                              | SEM          | \$268.95    | \$276.21              |



# THE TEXAS A&M UNIVERSITY SYSTEM

## NEW & AMENDED FIELD TRIP/STUDY ABROAD FEES FOR FY 2021

BOARD OF REGENTS MEETING  
NOVEMBER 2021

**TARLETON STATE UNIVERSITY**  
Field Trip/Study Abroad Program Fees  
FY 2021

| Department                                        | Course | Course #    | Destination                                         | New Fee  | Increased (Decreased) Fee |    |
|---------------------------------------------------|--------|-------------|-----------------------------------------------------|----------|---------------------------|----|
|                                                   |        |             |                                                     |          | From                      | To |
| <b><u>Field Trip Fees</u></b>                     |        |             |                                                     |          |                           |    |
| Wildlife, Sustainability,<br>& Ecosystem Sciences | WSES   | 4089 & 5090 | Big Bend & surrounding area                         | \$667.00 |                           |    |
|                                                   | WSES   | 4090 & 5090 | Big Thicket National Preserve &<br>surrounding area | \$837.00 |                           |    |
|                                                   | WSES   | 4342        | South Padre Island                                  | \$934.00 |                           |    |
| Biological Sciences                               | BIOL   | 5321        | Texas Gulf Coast (various stops)                    | \$775.00 |                           |    |
| Psychological Sciences                            | CHFS   | 3305        | Various children's resource facilities              | \$60.00  |                           |    |
|                                                   | CHFS   | 3306        | Various children's resource facilities              | \$60.00  |                           |    |

**TEXAS A&M UNIVERSITY**  
Field Trip/Study Abroad Program Fees  
FY 2021

| Department                      | Course | Course #         | Destination                                            | New Fee   | Increased (Decreased) Fee |          |
|---------------------------------|--------|------------------|--------------------------------------------------------|-----------|---------------------------|----------|
|                                 |        |                  |                                                        |           | From                      | To       |
| <b><u>Field Trip Fees</u></b>   |        |                  |                                                        |           |                           |          |
| Agriculture & Life Sciences     | ESSM   | 491-All Sections | Various                                                | 282.50    |                           |          |
|                                 | WFSC   | 402-All Sections | Various                                                | 105.50    |                           |          |
|                                 | RPTS   | 370              | Brazil, Argentina, and Peru                            | 6,288.47  |                           |          |
| Architecture                    | LAND   | 489-500          | Costa Rica                                             | 2,350.00  |                           |          |
| Education & Human Development   | EPSY   | 321              | Brazil, Argentina, & Peru                              | 6,288.47  |                           |          |
|                                 | EPSY   | 370              | Brazil, Argentina, & Peru                              | 6,288.47  |                           |          |
|                                 | INST   | 301              | Brazil, Argentina, & Peru                              | 6,288.47  |                           |          |
|                                 | HLTH   | 285              | Cairns, & Sydney, Australia                            | 5,149.90  |                           |          |
|                                 | HLTH   | 332-All Sections | Cairns, & Sydney, Australia                            | 5,149.90  |                           |          |
|                                 | HLTH   | 485-505          | Cairns, & Sydney, Australia                            | 5,149.90  |                           |          |
|                                 | HLTH   | 685              | Cairns, & Sydney, Australia                            | 5,149.90  |                           |          |
|                                 | KINE   | 285              | Cairns, & Sydney, Australia                            | 5,149.90  |                           |          |
| Galveston Campus                | DIVE   | 489-400          | Marianna, Florida                                      | 1,185.00  |                           |          |
| Geosciences                     | GEOL   | 350-503          | Utah, Montana                                          |           | 1,791.00                  | 1,851.00 |
|                                 | GEOL   | 350-501          | Dillion, MT                                            |           | 1,799.00                  | 2,007.00 |
|                                 | GEOL   | 350-502          | Dillion, MT                                            |           | 1,799.00                  | 2,007.00 |
| Liberal Arts                    | INTS   | 285-520          | Berlin, Germany                                        |           | 2,300.00                  | 2,900.00 |
|                                 | ANTH   | 304-All Sections | Texas, New Mexico, Colorado, Wyoming, Kansas, Oklahoma | 320.00    |                           |          |
| <b><u>Study Abroad Fees</u></b> |        |                  |                                                        |           |                           |          |
| Agriculture                     | POSC   | 444              | Mexico                                                 | 7,000.00  |                           |          |
|                                 | POSC   | 685              | Mexico                                                 | 7,000.00  |                           |          |
| Architecture                    | CARC   | 311              | United Kingdom                                         | 10,500.00 |                           |          |
|                                 | CARC   | 331              | United Kingdom                                         | 10,500.00 |                           |          |
| Education & Human Development   | CEHD   | 600              | Australia                                              | 10,500.00 |                           |          |
|                                 | EPSY   | 485              | Greece                                                 | 10,500.00 |                           |          |
|                                 | SPED   | 485              | Greece                                                 | 10,500.00 |                           |          |
| Engineering                     | CSCE   | 315              | Spain                                                  | 10,500.00 |                           |          |
|                                 | ECEN   | 215              | France                                                 | 10,500.00 |                           |          |
|                                 | ISEN   | 302              | Greece                                                 | 7,000.00  |                           |          |
|                                 | ISEN   | 320              | Peru                                                   | 7,000.00  |                           |          |
|                                 | ISEN   | 330              | Greece                                                 | 10,500.00 |                           |          |
|                                 | ISEN   | 370              | Egypt                                                  | 7,000.00  |                           |          |
|                                 | MEEN   | 221              | Spain                                                  | 10,500.00 |                           |          |
|                                 | MEEN   | 225              | Spain                                                  | 10,500.00 |                           |          |
|                                 | MMET   | 361              | Spain                                                  | 10,500.00 |                           |          |
|                                 | NUEN   | 485              | Austria                                                | 10,500.00 |                           |          |
|                                 | NUEN   | 685              | Austria                                                | 10,500.00 |                           |          |
|                                 | PETE   | 301              | Greece                                                 | 10,500.00 |                           |          |

**THE TEXAS A&M UNIVERSITY SYSTEM  
CONFIRMATION OF EMERITUS TITLES  
EMERITUS TITLE LIST NO. 22-01**

| <b><u>System Member<br/>Honoree</u></b> | <b><u>Years<br/>of<br/>Service</u></b> | <b><u>Current Rank</u></b>              | <b><u>Title Conferred</u></b>                                                                             | <b><u>Effective Date</u></b>                                  |
|-----------------------------------------|----------------------------------------|-----------------------------------------|-----------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|
| <b>PRAIRIE VIEW A&amp;M UNIVERSITY</b>  |                                        |                                         |                                                                                                           |                                                               |
| Dr. Betty Adams                         | 20                                     | Dean of Nursing                         | Dean of Nursing<br>Emeritus                                                                               | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| <b>TEXAS A&amp;M UNIVERSITY</b>         |                                        |                                         |                                                                                                           |                                                               |
| Dr. Nance T. Algert                     | 20                                     | Clinical<br>Professor                   | Clinical Professor<br>Emerita of<br>Educational<br>Administration<br>and Human<br>Resource<br>Development | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Ms. Patricia Berthot                    | 17                                     | Instructional<br>Associate<br>Professor | Instructional<br>Associate<br>Professor Emerita<br>of Health and<br>Kinesiology                           | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. John A. Bryant                      | 23                                     | Instructional<br>Associate<br>Professor | Instructional<br>Associate<br>Professor Emeritus<br>of Construction<br>Science                            | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. Walter W.<br>Buchanan               | 16                                     | Professor                               | Professor Emeritus<br>of Engineering<br>Technology and<br>Industrial<br>Distribution                      | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. Paul S. Busch                       | 35                                     | Professor                               | Professor Emeritus<br>of Marketing                                                                        | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. Bradford M.<br>Clement              | 12                                     | Professor                               | Professor Emeritus<br>of Geology and<br>Geophysics                                                        | Upon Approval by the<br>Board and the<br>Honoree's Retirement |

| <b><u>System Member<br/>Honoree</u></b> | <b><u>Years<br/>of<br/>Service</u></b> | <b><u>Current Rank</u></b>        | <b><u>Title Conferred</u></b>                                      | <b><u>Effective Date</u></b>                            |
|-----------------------------------------|----------------------------------------|-----------------------------------|--------------------------------------------------------------------|---------------------------------------------------------|
| Ms. Louise Darcey                       | 41                                     | Senior Lecturer                   | Senior Lecturer Emerita of Information and Operations Management   | Upon Approval by the Board and the Honoree's Retirement |
| Dr. Paul C. Dechow                      | 35                                     | Regents Professor                 | Regents Professor Emeritus of Biomedical Sciences                  | Upon Approval by the Board and the Honoree's Retirement |
| Dr. José Fernández-Solis                | 15                                     | Instructional Associate Professor | Instructional Associate Professor Emeritus of Construction Science | Upon Approval by the Board and the Honoree's Retirement |
| Dr. David W. Forrest                    | 41                                     | Professor                         | Professor Emeritus of Animal Science                               | Upon Approval by the Board and the Honoree's Retirement |
| Dr. Mark E. Gannaway                    | 22                                     | Clinical Associate Professor      | Clinical Associate Professor Emeritus of Comprehensive Dentistry   | Upon Approval by the Board and the Honoree's Retirement |
| Dr. John T. Goodman                     | 23                                     | Clinical Associate Professor      | Clinical Associate Professor Emeritus of Comprehensive Dentistry   | Upon Approval by the Board and the Honoree's Retirement |
| Mr. Ray F. Grisham                      | 11                                     | Senior Lecturer                   | Senior Lecturer Emeritus of Construction Science                   | Upon Approval by the Board and the Honoree's Retirement |
| Dr. Mohammed E. Haque                   | 21                                     | Professor                         | Professor Emeritus of Construction Science                         | Upon Approval by the Board and the Honoree's Retirement |
| Dr. James C. Heird                      | 12                                     | Executive Professor               | Executive Professor Emeritus of Animal Science                     | Upon Approval by the Board and the Honoree's Retirement |



| <b><u>System Member<br/>Honoree</u></b> | <b><u>Years<br/>of<br/>Service</u></b> | <b><u>Current Rank</u></b>        | <b><u>Title Conferred</u></b>                                                       | <b><u>Effective Date</u></b>                            |
|-----------------------------------------|----------------------------------------|-----------------------------------|-------------------------------------------------------------------------------------|---------------------------------------------------------|
| Professor Rodney C. Hill                | 52                                     | Professor                         | Professor Emeritus of Architecture                                                  | Upon Approval by the Board and the Honoree's Retirement |
| Dr. Louis Hodges                        | 50                                     | Instructional Associate Professor | Instructional Associate Professor Emeritus of Recreation, Park and Tourism Sciences | Upon Approval by the Board and the Honoree's Retirement |
| Dr. Garng M. Huang                      | 37                                     | Professor                         | Professor Emeritus of Electrical and Computer Engineering                           | Upon Approval by the Board and the Honoree's Retirement |
| Dr. Raytcho D. Lazarov                  | 29                                     | Professor                         | Professor Emeritus of Mathematics                                                   | Upon Approval by the Board and the Honoree's Retirement |
| Dr. Richard H. Lester                   | 15                                     | Clinical Professor                | Clinical Professor Emeritus of Management                                           | Upon Approval by the Board and the Honoree's Retirement |
| Dr. Martha L. Loudder                   | 32                                     | Professor                         | Professor Emerita of Accounting                                                     | Upon Approval by the Board and the Honoree's Retirement |
| Dr. Miguel A. Mora-Zacarias             | 14                                     | Professor                         | Professor Emeritus of Ecology and Conservation Biology                              | Upon Approval by the Board and the Honoree's Retirement |
| Mr. Bruce D. Neville                    | 12                                     | Instructional Professor           | Instructional Professor Emeritus of University Libraries                            | Upon Approval by the Board and the Honoree's Retirement |
| Dr. Cam Nguyen                          | 31                                     | Professor                         | Professor Emeritus of Electrical and Computer Engineering                           | Upon Approval by the Board and the Honoree's Retirement |

| <b><u>System Member<br/>Honoree</u></b> | <b><u>Years<br/>of<br/>Service</u></b> | <b><u>Current Rank</u></b>              | <b><u>Title Conferred</u></b>                                                                                         | <b><u>Effective Date</u></b>                                  |
|-----------------------------------------|----------------------------------------|-----------------------------------------|-----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|
| Dr. Manuel Piña                         | 28                                     | Instructional<br>Associate<br>Professor | Instructional<br>Associate<br>Professor Emeritus<br>of Agricultural<br>Leadership,<br>Education and<br>Communications | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. Gül A. Russell                      | 31                                     | Professor                               | Professor Emerita<br>of Humanities in<br>Medicine                                                                     | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. A. Paul Schwab                      | 9                                      | Professor                               | Professor Emeritus<br>of Soil and Crop<br>Sciences                                                                    | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. David Scott                         | 27                                     | Professor                               | Professor Emeritus<br>of Recreation,<br>Park and Tourism<br>Sciences                                                  | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. W. Douglass<br>Shaw                 | 16                                     | Professor                               | Professor Emeritus<br>of Agricultural<br>Economics                                                                    | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. Joseph Ward                         | 47                                     | Professor                               | Professor Emeritus<br>of Mathematics                                                                                  | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. Kenneth C.<br>Williamson III        | 24                                     | Associate<br>Professor                  | Associate<br>Professor Emeritus<br>of Construction<br>Science                                                         | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. Christopher J.<br>Wolfe             | 36                                     | Professor                               | Professor Emeritus<br>of Accounting                                                                                   | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Dr. Lawrence E.<br>Wolinsky             | 10                                     | Professor                               | Professor Emeritus<br>of Periodontics                                                                                 | Upon Approval by the<br>Board and the<br>Honoree's Retirement |

| <b><u>System Member<br/>Honoree</u></b>         | <b><u>Years<br/>of<br/>Service</u></b> | <b><u>Current Rank</u></b>                                               | <b><u>Title Conferred</u></b>                                                 | <b><u>Effective Date</u></b>                                  |
|-------------------------------------------------|----------------------------------------|--------------------------------------------------------------------------|-------------------------------------------------------------------------------|---------------------------------------------------------------|
| <b>TEXAS A&amp;M AGRILIFE EXTENSION SERVICE</b> |                                        |                                                                          |                                                                               |                                                               |
| Darrell Dromgoole                               | 37                                     | Associate<br>Professor and<br>Extension<br>Specialist                    | Associate<br>Professor and<br>Extension<br>Specialist<br>Emeritus             | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Vincent Mannino                                 | 37                                     | County<br>Extension<br>Director                                          | County Extension<br>Director Emeritus                                         | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Yolanda Morado                                  | 47                                     | County<br>Extension<br>Agent-Family<br>and Community<br>Health           | County Extension<br>Agent-Family and<br>Community<br>Health Emeritus          | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Laura Petty                                     | 29                                     | County<br>Extension<br>Agent-Family<br>and Community<br>Health           | County Extension<br>Agent-Family and<br>Community<br>Health Emeritus          | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| William J.<br>Thompson                          | 19                                     | Assistant<br>Professor and<br>Extension<br>Specialist                    | Assistant<br>Professor and<br>Extension<br>Specialist<br>Emeritus             | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Annie Tinsley                                   | 29                                     | County<br>Extension<br>Agent-Family<br>and Community<br>Health           | County Extension<br>Agent-Family and<br>Community<br>Health Emeritus          | Upon Approval by the<br>Board and the<br>Honoree's Retirement |
| Cullen D. Tittle                                | 28                                     | County<br>Extension<br>Agent-<br>Agriculture and<br>Natural<br>Resources | County Extension<br>Agent-Agriculture<br>and Natural<br>Resources<br>Emeritus | Upon Approval by the<br>Board and the<br>Honoree's Retirement |

| <u>System Member<br/>Honoree</u>    | <u>Years<br/>of<br/>Service</u> | <u>Current Rank</u> | <u>Title Conferred</u>      | <u>Effective Date</u>                                         |
|-------------------------------------|---------------------------------|---------------------|-----------------------------|---------------------------------------------------------------|
| <b>TEXAS A&amp;M FOREST SERVICE</b> |                                 |                     |                             |                                                               |
| Tom Boggus                          | 40                              | Agency<br>Director  | Agency Director<br>Emeritus | Upon Approval by the<br>Board and the<br>Honoree's Retirement |

The Texas A&M University System  
Appointed and Commissioned Peace Officers

| University Officer's Name                  | Title         | Hire Date  |
|--------------------------------------------|---------------|------------|
| <b>PRAIRIE VIEW A&amp;M UNIVERSITY</b>     |               |            |
| Gonzales, Ruben, Jr.                       | Peace Officer | 07/13/2021 |
| Grimaldo, Eric                             | Peace Officer | 07/13/2021 |
| Ledezma, Lamberto M.                       | Peace Officer | 07/15/2021 |
| Zimmerman, April Y.                        | Peace Officer | 08/03/2021 |
| <b>TEXAS A&amp;M UNIVERSITY-COMMERCE</b>   |               |            |
| Wheeler, Colton R.                         | Peace Officer | 8/09/2021  |
| <b>TEXAS A&amp;M UNIVERSITY-KINGSVILLE</b> |               |            |
| Rocha, Arturo, Jr.                         | Peace Officer | 08/20/2021 |
| <b>WEST TEXAS A&amp;M UNIVERSITY</b>       |               |            |
| Dekreek, Kelly K.                          | Peace Officer | 08/30/2021 |
| Duncan, Scott D.                           | Peace Officer | 09/06/2021 |
| Stout, Logan K.                            | Peace Officer | 07/31/2021 |
| Stover, Ryan C.                            | Peace Officer | 08/02/2021 |

## 10.01 Internal Auditing

Revised [November 18, 2021](#) (MO -2021)  
Next Scheduled Review: November 18, 2026  
Click to view [Revision History](#).



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### Policy Summary

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This policy develops a framework for the implementation of the auditing activities within the system and defines the authority and scope of the internal auditing program as an effective management tool for use by the board, chancellor, university presidents and agency directors. The Texas Internal Auditing Act requires the system to have an internal auditing function and recognizes internal auditing as a professional management support and control activity. This policy serves as the system's internal audit charter.

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### Definitions

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Click to view [Definitions](#).

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### Policy

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#### 1. AUTHORITY AND SCOPE OF THE INTERNAL AUDIT PROGRAM

The internal auditing program of The Texas A&M University System (system) provides the Board of Regents (board), chancellor, university presidents and agency directors independent, objective assurance and consulting services designed to add value and improve the system's operations. The internal auditing program helps the members accomplish their goals and objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of the members' risk management, control and governance processes. Additionally, the internal auditing program provides useful and timely information on both the internal and external auditing activities occurring within the system.

The System Internal Audit Department (SIAD), under the advice and consent of the board's Committee on Audit, has sole authority and responsibility for providing the internal auditing program for the system. The program must perform its duties in accordance with the Texas Internal Auditing Act, generally accepted government auditing standards, and the Institute of Internal Auditors' International Professional Practices Framework, including the Core Principles for the Professional Practice of Internal Auditing, the Code of Ethics, the *International Standards for the Professional Practice of Internal Auditing*, and the Definition of Internal Auditing. This mandatory guidance constitutes principles of the fundamental requirements for the professional practice of internal auditing and for evaluating the effectiveness of the internal audit activity's performance.

To establish, maintain, and assure that SIAD has sufficient authority to fulfill its duties, the Committee on Audit:

- Approves the risk-based internal audit plan.
- Receives communications from the chief auditor on SIAD's performance relative to its plan and other matters.
- Approves decisions regarding the appointment and removal of the chief auditor.
- Approves the remuneration of the chief auditor.
- Makes appropriate inquiries of management and the chief auditor to determine whether there is inappropriate scope or resource limitations.

The chief auditor has unrestricted access to, and communicates and interacts directly with, the Committee on Audit, including in-private meetings without management present.

The scope of internal audit activities encompasses, but is not limited to, objective examinations of evidence for the purpose of providing independent assessments to the Committee on Audit, management, and outside parties on the adequacy and effectiveness of governance, risk management, and control processes for the system. Internal audit assessments include evaluating whether:

- Risks relating to the achievement of the system's strategic objectives are appropriately identified and managed.
- The actions of the system's officers, directors, employees, and contractors are in compliance with the system's policies, procedures, and applicable laws, regulations, and governance standards.
- The results of operations or programs are consistent with established goals and objectives.
- Operations or programs are being carried out effectively and efficiently.
- Established processes and systems enable compliance with the policies, procedures, laws, and regulations that could significantly impact the system.
- Information and the means used to identify, measure, analyze, classify, and report such information are reliable and have integrity.
- Resources and assets are acquired economically, used efficiently, and protected adequately.

The chief auditor and staff of SIAD are authorized to:

- Have full, free, and unrestricted access to all functions, records, property, and personnel pertinent to carrying out any engagement, subject to accountability for confidentiality and safeguarding of records and information.
- Allocate resources, set frequencies, select subjects, determine scopes of work, apply techniques required to accomplish audit objectives, and issue reports.
- Obtain assistance from necessary system personnel, as well as other specialized services from within or outside the system, in order to complete the engagement.

## 2. INDEPENDENCE AND OBJECTIVITY

To provide for the independence of the internal auditing program, the chief auditor reports functionally to the board's Committee on Audit and administratively to the chancellor, with the exception of annual performance and compensation reviews which are conducted by the Committee on Audit. In accordance with Section 2.5 of System Policy *01.03, Appointing Power and Terms and Conditions of Employment*, "The board appoints the chief auditor. ...The chief auditor reports to the board through the Committee on Audit of the Board, with access to the chancellor. The board may dismiss or reassign the chief auditor without cause."

The chief auditor periodically reports to the Committee on Audit SIAD's purpose, authority, and responsibility; and its conformance with The Institute of Internal Auditor's Code of Ethics and *Standards*, and action plans to address any significant conformance issues.

The chief auditor ensures that SIAD remains free from all conditions that threaten the ability of internal auditors to carry out their responsibilities in an unbiased manner, including matters of audit selection, scope, procedures, frequency, timing, and report content. If the chief auditor determines that independence or objectivity may be impaired in fact or appearance, the details of impairment are disclosed to appropriate parties.

Internal auditors maintain an unbiased mental attitude that allows them to perform engagements objectively and in such a manner that they believe in their work product, that no quality compromises are made, and that they do not subordinate their judgment on audit matters to others.

Internal auditors have no direct operational responsibility or authority over any of the activities audited. Accordingly, internal auditors do not implement internal controls, develop procedures, install systems, prepare records, or engage in any other activity that may impair their judgment, including:

- Assessing specific operations for which they had responsibility within the previous year.
- Performing any operational duties for the system or its affiliates.
- Initiating or approving transactions external to the internal audit department.
- Directing the activities of any system employee not employed by SIAD, except to the extent that such employees have been appropriately assigned to auditing teams or to otherwise assist internal auditors.

## 3. RESPONSIBILITIES

The chief auditor, in the discharge of the chief auditor's duties, is accountable to the Committee on Audit and the system board to:

- Develop an annual audit plan using an appropriate risk-based methodology and submit the plan to the board through the Committee on Audit for review and approval.
- Implement the annual audit plan and report results to the board, chancellor and the university presidents and agency directors.
- Review and adjust the internal audit plan, as necessary, in response to changes in the system's risks, operations, programs, systems, and controls.



- Communicate to the Committee on Audit and chancellor any significant changes to the internal audit plan.
- Review allegations of fraud or fraudulent actions in accordance with the system fraud policy, *Policy 10.02, Fraud, Waste and Abuse*.
- Provide reports to the Committee on Audit and chancellor on the implementation status of prior audit recommendations.
- Provide information periodically to the Committee on Audit and chancellor on the status and results of the annual audit plan and the sufficiency of department resources.
- Act as the system's general liaison with any external audit agency.
- Provide reports to the Committee on Audit and chancellor on any issues related to significant external audits, including audits conducted by the Texas State Auditor's Office.
- Provide advisory and consulting services to assist management in meeting its objectives, related to the procurement, development, implementation or modification of major information systems.
- Report any response to risk by management that may be unacceptable to the system.
- Maintain a quality assurance and improvement program that covers all aspects of the internal audit department.
- Communicate to senior management and the Committee on Audit on SIAD's quality assurance and improvement program, including results of internal assessments (both ongoing and periodic) and external assessments conducted at least once every three years by a qualified, independent assessor or assessment team from outside the system.

Management has the responsibility to:

- Within the time period determined by the chief auditor, furnish a written report of planned or completed actions to address the recommendations outlined in the internal audit report provided to the university president or agency director. The report must include a timetable for the planned actions.
- Report to the chief auditor the status of implementation of prior audit recommendations.
- Notify the chief auditor of any external audits, investigations or inspections to be conducted at its institution or agency.
- Obtain authorization by law or through a delegation of authority from the Texas State Auditor's Office when contracting for an external audit.
- Provide the chief auditor information on audit issues from all external audits, investigations or inspections conducted at its institution or agency, including a copy of the final audit report with management's responses, if applicable.
- Notify the chief auditor when its institution or agency begins the procurement, development, implementation or modification of a major information system.

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## Related Statutes, Policies, or Requirements

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[Texas Internal Auditing Act \(Government Code, Chapter 2102\)](#)

This policy supersedes:

System Policy 21.02, *Compliance with Recommendations of the State Auditor*

System Regulation 21.02.01, *Audits by the State Auditor*

System Regulation 21.02.02, *External Audits Other than by State Auditor*

System Policy 21.03, *Internal Auditing*

System Regulation 21.03.01, *Internal Auditing*

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## **Member Rule Requirements**

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A rule is not required to supplement this policy.

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## **Contact Office**

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System Internal Audit Department  
(979) 458-7100



## 10.02 Fraud Prevention

Revised [November 18, 2021](#) (MO -2021)  
Next Scheduled Review: November 18, 2026  
Click to view [Revision History](#).

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### Policy Summary

Fraud of any kind by employees or members of The Texas A&M University System (system) is prohibited. This policy establishes responsibilities for the identification and management of fraud risk, the reporting of suspected fraud, and the review of allegations of fraud.

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### Definitions

Click to view [Definitions](#).

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### Policy

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#### 1. RESPONSIBILITIES OF SYSTEM MEMBERS

Management at all levels within the system is responsible for establishing the appropriate tone of intolerance for fraud by establishing a culture founded on integrity and high ethical standards and principles as set forth in the system ethics policy. Management must display the proper attitudes toward complying with laws, policies, regulations and rules. Management must also be cognizant of the risks and exposures inherent in its area of responsibility and establish and maintain proper internal controls which provide for the security and accountability of the resources entrusted to it.

#### 2. RESPONSIBILITIES OF ALL EMPLOYEES

All employees are responsible for acting with propriety in the use of any resources of the system and to abide by laws, policies, regulations and rules of the system and its members. When suspected fraud is observed by or made known to an employee, the employee is responsible for reporting that information.

#### 3. RESPONSIBILITIES OF THE CHIEF AUDITOR

The chief auditor of the system has the primary responsibility for the review, documentation and reporting of all allegations of suspected fraud. The reviews, documentation and reports must be considered confidential to the extent permitted by law.

#### 4. REVIEW PROCESS

The chancellor must ensure that the system uses all available resources to review allegations of suspected fraud. Comprehensive and coordinated reviews will be conducted through the participation of appropriate parties, including the chancellor, the applicable member chief executive officer, the System Internal Audit Department, the System Office of General Counsel, the System Ethics and Compliance Office, and law enforcement officials. Retaliatory action of any kind against an employee for reporting suspected fraud or otherwise participating in the procedures established by this policy is prohibited.

#### 5. ACTIONS

The system pursues disciplinary and recovery actions against employees found to have participated in fraud as defined by this policy.

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### Related Statutes, Policies, or Requirements

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[System Policy 07.01, Ethics](#)

[System Policy 10.01, Internal Auditing](#)

[System Policy 32.01, Employee Complaint and Appeal Procedures](#)

[System Policy 32.02, Discipline and Dismissal of Employees](#)

The January 2013 version of this policy supersedes:  
System Policy 21.04, *Control of Fraud, Waste and Abuse*.

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### Member Rule Requirements

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A rule is not required to supplement this policy.

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### Contact Office

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System Internal Audit Department  
(979) 458-7100

## 12.01 Academic Freedom, Responsibility and Tenure

Revised [November 18, 2021](#) (MO -2021)  
Next Scheduled Review: November 18, 2026  
Click to view [Revision History](#).



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### Policy Summary

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The relationship between faculty and the academic institution of The Texas A&M University System (system) for which they work is a balance between the responsibilities and obligations of the faculty with the requirements and demands of the system academic institution. This policy provides the basis upon which faculty may be hired, tenured, and dismissed. The responsibilities of the faculty are described as are the criteria by which they will be evaluated.

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### Policy

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The following policies on academic freedom, responsibility and tenure apply separately, but equally, to each of the universities (academic institutions) of the system.

#### 1. ACADEMIC FREEDOM

- 1.1 Institutions of higher education exist for the common good. The common good depends upon an uninhibited search for truth and its open expression. Hence, it is essential that each faculty member be free to pursue scholarly inquiry, and to voice and publish individual conclusions concerning the significance of evidence that the faculty member considers relevant. Each faculty member must be free from the corrosive fear that others, inside or outside the academic community, because their vision may differ, may threaten the faculty member's professional career or the material benefits accruing from it.
- 1.2 Each faculty member is entitled to full freedom in the classroom in discussing the subject which the faculty member teaches, but should not introduce controversial matter which has no relation to the classroom subject. Each faculty member is also a citizen of the nation, state and community; and when speaking, writing or acting as such, must be free from institutional censorship or discipline, subject to academic responsibility. In such instances, the faculty member should clearly state that the faculty member is not speaking for the system academic institution.

#### 2. ACADEMIC RESPONSIBILITY OF FACULTY MEMBERS

The concept of academic freedom for faculty must be accompanied by an equally demanding concept of academic responsibility. Faculty members have a responsibility to the system academic institution, their profession, their students, and society at large. The rights and

privileges of faculty members extended by society and protected by governing boards and administrators through written policies and procedures on academic freedom and tenure, and as further protected by the courts, require reciprocally the assumption of certain responsibilities by faculty members. Some of those are:

- 2.1 The fundamental responsibilities of faculty members as teachers and scholars include maintenance of competence in their field of specialization and the exhibition of professional competence in the classroom, studio or laboratory and in the public arena through activities such as discussions, lectures, consulting, performances, exhibitions, publications and participation in professional organizations and meetings.
- 2.2 Faculty members must recognize that the public will judge their profession and system academic institutions by their statements. Hence, faculty members should at all times strive to be accurate in their statements, exercise appropriate restraint, show respect for opinions of others, and make every effort to indicate that they are not speaking or acting for the system academic institution when they are speaking or acting as private persons.
- 2.3 The constitutionally protected rights of faculty members, as citizens, to freedom of expression on matters of public concern must be balanced with the interest of the state, as an employer, in promoting the efficiency of the educational services it performs through its employees. A faculty member's comments are protected even though they may be highly critical in tone or content, or erroneous, but such statements are not protected free speech if they either substantially impede the faculty member's performance of daily duties or materially and substantially interfere with the regular operation of the system academic institution, department or college. False statements made with knowledge of their falsity or in reckless disregard of the truth are not entitled to constitutional protection, and public statements may be so without foundation as to call into question the fitness of the faculty member to perform his or her professional duties.
- 2.4 Faculty members should be professional in their conduct in the classroom and in relationships with students. They should maintain respect for the student and for the student's posture as a learner and should be appropriately available to students for consultation on course work.
- 2.5 Faculty members have the responsibility to provide timely and adequate notice of their intention to interrupt or terminate institutional services.

### 3. WRITTEN TERMS OF EMPLOYMENT

- 3.1 All new faculty members must be provided with an appointment letter stating the initial terms and conditions of employment. Any subsequent modifications or special understandings in regard to the appointment, which may be made on an annual basis, should be stated in writing and a copy given to the faculty member. All faculty members, unless the terms and conditions of their appointment letter state otherwise, are expected to engage in teaching, scholarship, and service. Essential job functions for a position may vary depending upon the nature of the department in which the faculty member holds expertise, external funding requirements attached to the position, licensing or accreditation requirements, and other circumstances. It is therefore important that essential job functions for each faculty position be listed in the initial appointment letter. For example, all of the following that are applicable should be listed: teaching

responsibilities, responsibilities for advising students, independent and/or collaborative research responsibilities, engaging in patient care, committee assignments, conditions imposed by external accrediting agencies, conditions for holding a named professorship or endowed chair, or a position that combines academic and administrative duties, and any other specific essential functions for the position in question. All appointment letters must indicate whether the appointment being offered is with tenure, tenure track, or non-tenure track.

- 3.2 The appointment letter for a faculty member with administrative duties will state the portion of the faculty member's salary that is associated with the administrative duties. The portion of the faculty member's salary not associated with the administrative duties must not exceed the salaries of other faculty with similar qualifications and performing similar duties. The appointment letter for faculty members with administrative duties will also state that the administrative duties may be removed without cause.
- 3.3 The system academic institution must notify faculty members annually, in writing, of their salary. Any other changes or additions to the appointment also should be included.
- 3.4 Faculty members are expected to fulfill the terms and conditions of employment for the following year unless they resign prior to 30 calendar days after receiving notice of the terms.
- 3.5 An annual performance review will be conducted for all faculty members regardless of their title in accordance with written procedures. The purpose of the annual performance review is to facilitate dialogue between the administration and faculty and provide a process to evaluate each faculty member's accomplishments in the context of departmental, college, university and system goals. An unsatisfactory rating in any one area (e.g., teaching effectiveness, research, creative activities and other scholarly endeavors, or service) will require the implementation of a written short-term development plan for the faculty member, including performance improvement benchmarks.
- 3.6 Generally, all faculty members are entitled under Texas law to see their personnel files and to obtain a copy of the information in these files at their own expense.

#### 4. TENURE POLICY

Tenure means the entitlement of faculty members to continue in their academic positions unless dismissed for good cause. Tenured faculty who remain in good standing will continue to enjoy those privileges customarily associated with tenure, including an expectation of continuing employment, appropriate compensation, a suitable office and workspace, serving as a principal investigator and conducting research, teaching classes, participating in faculty governance, and representing oneself as a tenured faculty member at his or her system academic institution. However, tenure will not be construed as creating a property interest<sup>1</sup> in any attributes of the faculty position beyond the faculty member's regular annual salary. A specific system of faculty

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<sup>1</sup> A property interest refers to the constitutionally protected interest that may not be taken by the state without affording due process as required by federal and state law.

tenure should undergird the integrity of each system academic institution. System academic institution tenure systems should have these elements:

- 4.1 Beginning with appointment to a tenure-track position, the probationary period for a faculty member must not exceed seven (7) years. This period may, at the system academic institution's option, include appropriate full-time service at other institutions of higher education, even if the inclusion of such service extends the total probationary period in the academic profession beyond the normal maximum of seven (7) years. However, any credit for prior service included within the seven-year probationary period must be agreed upon in writing at the time of employment. System academic institutions must develop a rule authorizing extension of the probationary period beyond seven (7) years to permit a possible "time-out" due to special conditions or in order to pursue special opportunities. Such extensions must be based on extraordinary circumstances and require written concurrence by the faculty member, department head, dean and the chief academic officer, or the chief academic officer's designee. Tenure is granted only by the affirmative action of the system Board of Regents (board) upon recommendation of the chief executive officer (CEO). At the conclusion of the probationary period, unless appropriately informed otherwise, the faculty member will not have tenure. Prior to the beginning of the last year of the probationary period, the system academic institution must notify the faculty member in writing of a decision regarding the granting or denial of tenure. The failure by the system academic institution to so notify will not be construed as a grant of de facto tenure. If the decision is not to award tenure, the faculty member is entitled to serve for two additional long semesters following the term or semester in which the notice is received.
- 4.2 Notice of non-reappointment, or of intention not to reappoint a non-tenured tenure track faculty member, should be given in writing in accordance with the following standards:
  - (a) not later than March 1 of the first academic year of probationary service, if the appointment expires at the end of that year; or, if a one-year appointment terminates during an academic year, at least three months in advance of its termination;
  - (b) not later than December 15 of the second year of probationary service, if the appointment expires at the end of that year; or, if an initial two-year appointment terminates during an academic year, at least six months in advance of its termination; and
  - (c) at least twelve months before the expiration of a probationary appointment after two or more years with the system academic institution.
- 4.3 Good cause for dismissal of a faculty member will relate directly and substantially to the performance of professional duties, and may include, but not be limited to, the following:
  - (a) professional incompetence;
  - (b) continuing or repeated failure to perform duties or meet responsibilities to the system academic institution or to students or associates;
  - (c) failure to successfully complete a post tenure review professional development program;



- (d) moral turpitude adversely affecting the performance of duties or the meeting of responsibilities to the system academic institution, or to students or associates;
- (e) violation of system policies, system regulations, system academic institution rules, or laws substantially related to performance of faculty duties;
- (f) conviction of a crime related to the fitness of a faculty member to engage in teaching, research, service/outreach, and/or administration;
- (g) unprofessional conduct adversely affecting to a material and substantial degree the performance of duties or the meeting of responsibilities to the system academic institution, or to students or associates;
- (h) falsification of academic credentials;
- (i) bona fide financial exigency or the phasing out of institutional programs requiring reduction of faculty (see Section 9);
- (j) the reduction or discontinuance of institutional programs based on educational considerations and requiring the termination of faculty members (see Section 9); or
- (k) a finding of sexual harassment or other serious misconduct, in accordance with system policy.

4.4 A faculty member who is found responsible for sexual harassment or other serious misconduct may be summarily dismissed or suspended without pay pending dismissal in accordance with the procedures outlined in Section 8.2. A faculty member may be dismissed for other reasons, as outlined in Section 4.3, after the faculty member has received notice of the cause for dismissal and an opportunity for a hearing in accordance with the procedures set forth in Section 8.3. Non-tenure track faculty may present a grievance in accordance with Section 6.5.

## 5. ADMINISTRATIVE LEAVE

Faculty members may be placed on administrative leave with pay by the faculty member's dean, with the concurrence of the dean of faculties (or provost if there is no dean of faculties), pending an investigation into matters pertaining to the faculty member's job performance, including but not limited to, fiscal matters, improper conduct in teaching, research, or service, or an allegation of misconduct pursuant to System Regulation *08.01.01, Civil Rights Compliance*. Notification must be given in writing and include the reasons for placing the faculty member on administrative leave with pay and the terms of the leave. A faculty member placed on administrative leave with pay may appeal the decision to the provost by submitting an appeal in writing. The provost will conduct the appeal, and may appoint a person or persons to assist the provost in the appeal. The investigation process is not stayed by an appeal. The appeal should be completed within five (5) business days of the receipt of the appeal. This provision is distinct from suspension during the pendency of termination proceedings. Placing a faculty member on administrative leave with pay is justified to aid in an investigation or if the welfare of the faculty member or that of students, colleagues or other institutional employees is threatened by continuance, or if the continued presence of the faculty member would be disruptive of the regular operations of the system academic institution. Any such leave should be with appropriate provisions for useful duties, including appropriate access to classrooms, laboratories, libraries and other facilities. A tenured faculty

member who has been placed on administrative leave with pay will be entitled to his or her regular annual salary.

## 6. NON-TENURE TRACK FACULTY

- 6.1 This section does not apply to Professional Track Faculty with multi-year appointments. (*See, System Policy 12.07, Fixed Term Academic Professional Track Faculty*).
- 6.2 Appointments of non-tenure track faculty should be in writing and include specific beginning and ending dates for the appointment and clearly state that there is no implied guarantee or promise of future employment.
- 6.3 A system academic institution is not required to give a non-tenure track faculty member a reason for a decision not to reappoint for another appointment term or to provide a hearing. However, a system academic institution's rule for implementing this policy may provide that all or certain non-tenure track faculty members are entitled to appeal the institution's decision not to renew the faculty member's appointment or to dismiss the faculty member for cause.
- 6.4 Unless the academic institution's rule provides for an appeal, a non-tenure track faculty member whose appointment is not renewed may present a grievance in person to their dean or designee regarding the non-reappointment within 10 business days of receipt of the notice of non-reappointment. The dean or designee will consider the grievance and render a final decision in writing regarding the grievance within 10 business days of the presentation of the grievance.
- 6.5 Unless the academic institution's rule provides for an appeal, a non-tenure track faculty member who is dismissed for cause before the end of the term may present a grievance in person to the provost or designee regarding the dismissal within 10 business days of receipt of the notice of dismissal. The provost or designee will consider the grievance and render a final decision in writing regarding the grievance within 10 business days of the presentation of the grievance.
- 6.6 However, if a grievance or appeal related to the nonrenewal or dismissal of a non-tenure track faculty member includes an allegation(s) that the decision was based on discrimination, the provost, dean or designee will promptly report the allegation(s) to the designated office in accordance with System Regulation 08.01.01.
- 6.7 Any allegation(s) of discrimination will be exclusively adjudicated in accordance with the procedures outlined in System Regulation 08.01.01. The grievance or appeal processes in this section will not be stayed pending conclusion of the investigation, decision and appeal processes outlined in System Regulation 08.01.01.

## 7. NON-RENEWAL OF NON-TENURED TENURE TRACK FACULTY AT END OF AN APPOINTMENT TERM

Procedures in cases of non-renewal of non-tenured tenure track faculty members at the end of any appointment term (other than a one-year only appointment which has not been renewed) must have the following parts:

## REVISED

- 7.1 A system academic institution is not required to give a non-tenured tenure track faculty member a reason for a decision not to reappoint for another appointment term or to provide a hearing.
- 7.2 A non-tenured tenure track faculty member may present, in person, a grievance over non-renewal of the faculty member's employment at the system academic institution, including that the decision was made in retaliation for the faculty member's exercise of protected First Amendment rights. The board delegates the authority through the chancellor to the CEO to designate an individual within the system academic institution's administration to hear the faculty member's grievance. The system academic institution must adopt a method of promptly presenting, reviewing and acting on grievances in accordance with this section.
- 7.3 In the alternative to a grievance in accordance with Section 7.2, a non-tenured tenure track faculty member may appeal a decision not to reappoint on the basis that the decision was made in violation of the academic freedom of the individual and/or for inadequate consideration of the faculty member's record of professional achievement. Such an appeal must be filed within 20 business days of the date on which the faculty member was given written notice of non-reappointment.
- 7.4 However, if a grievance or appeal related to the nonrenewal of a non-tenured tenure track faculty member includes an allegation(s) that the decision was based on discrimination, the CEO or designee will promptly report the allegation(s) to the designated office in accordance with System Regulation *08.01.01*.
- 7.5 Any allegation(s) of discrimination will be exclusively adjudicated in accordance with the procedures outlined in System Regulation *08.01.01*. The grievance or appeal processes in this section will not be stayed pending conclusion of the investigation, decision and appeal processes outlined in System Regulation *08.01.01*.
- 7.6 System academic institution appeal procedures must provide for preliminary consideration within 15 business days of the faculty member's notice of appeal of the allegations by a faculty committee to determine whether the faculty member has established a prima facie case that the decision was made in violation of the faculty member's academic freedom, or without adequate consideration of the faculty member's record of professional achievement. If the preliminary review committee determines that the faculty member has not alleged a prima facie case, the allegations will be dismissed and the decision not to reappoint stands. If the committee determines that the allegations do establish a prima facie case, the matter is referred for an evidentiary hearing under established system academic institution procedures. A prima facie case for purposes of this section means that the faculty member's evidence, alone and un-rebutted, would establish that a violation as defined in Section 7.3 may have occurred.
- 7.7 In any evidentiary hearing, the burden of proving that the decision was made in violation of academic freedom or without adequate consideration of the faculty member's record of professional achievement, rests with the faculty member. The burden of proof must be met by a preponderance of the evidence; i.e., that which is more convincing, more credible, and of greater weight than contrary evidence. Both the faculty member and the administration have the right of representation at this hearing. The system academic institution will provide staff support to schedule and hold a hearing. If the appeal is

filed before March 1, the hearing must be completed within 40 business days from the date the committee chair is notified of the appeal; the chair of the hearing committee may extend the time for completing the hearing by an additional 10 business days for good cause shown. If more than one appeal is filed in a given year, some appeals may be delayed until the first full academic term following the notice of appeal. The committee must complete its report within 10 business days of the completion of the hearing. The importance of conducting the hearing in a prompt manner will guide the system academic institution and the hearing committee. Hearing committee members' departments will assist as needed to accommodate the scheduling of the hearing.

## 8. DISMISSAL FOR CAUSE

8.1 Procedures. System academic institutions must establish proper procedures for dismissal of faculty for cause to address issues related to performance or misconduct. These dismissal procedures will apply only to a faculty member who has tenure, a non-tenured tenure track faculty member, or a fixed term professional track faculty member under System Policy 12.07 whose term appointment has not expired at the time of the dismissal. Such procedures must have the following parts:

8.1.1 A bona fide effort by appropriate administrative officers and/or other persons or committees should be made to achieve a satisfactory resolution of performance and/or misconduct issues through preliminary inquiry, discussion or confidential mediation. During these proceedings, a faculty member will have the right to an advisor, who may attend any meetings with the faculty member, but may communicate only with the faculty member. The advisor is not permitted to serve as an advocate for the faculty member in these preliminary proceedings.

8.1.2 Should these efforts fail to achieve a satisfactory resolution, the administration will initiate a dismissal for cause or summary dismissal.

8.1.3 Unless a faculty member is summarily dismissed in accordance with the procedures outlined in Section 8.2, a faculty member may be reassigned or suspended with pay during the pendency of dismissal proceedings; however, suspension with pay is justified only if the welfare of the faculty member or that of students, colleagues or other institutional employees is threatened by continuance, or if the continued presence of the faculty member would be materially and substantially disruptive of the regular operations of the system academic institution. A suspension with pay should be with appropriate provisions for useful duties including appropriate access to classrooms, laboratories, libraries and other facilities.

## 8.2 Summary Dismissal or Suspended without Pay Pending Dismissal

8.2.1 A tenured faculty member may be subject to summary dismissal or suspension without pay pending dismissal if the stated cause for dismissal is a finding of serious misconduct that has been substantiated by an investigation conducted in accordance with system policy. Serious misconduct includes, but is not limited to, sexual harassment, scientific misconduct, fraud, and violence or threat of violence in the workplace.

## **REVISED**

- 8.2.2 A non-tenured faculty member whose term appointment has not expired may be subject to summary dismissal or suspension without pay pending dismissal for good cause.
- 8.2.3 Prior to summary dismissal or suspension without pay pending dismissal, a faculty member will be provided with written notice of the charges, an explanation of the evidence, and an opportunity to respond to an administrator. A faculty member who is summarily dismissed or suspended without pay pending dismissal will also have an opportunity for a post-termination evidentiary hearing appealing the dismissal in accordance with the procedures outlined in Section 8.3.
- 8.2.4 The faculty member and the administration will each have the independent right to representation in this process.
- 8.2.5 The board delegates the authority through the chancellor to the CEO to designate an individual within the system academic institution's administration to hear a faculty member's response to the charges prior to summary dismissal or suspension without pay pending dismissal and determine, after considering the faculty member's response, whether or not to proceed with a summary dismissal or suspension without pay pending dismissal.

### **8.3 Hearing**

- 8.3.1 A faculty member who is summarily dismissed or suspended without pay pending dismissal after the process described in Section 8.2 or a faculty member who receives a notice of dismissal for other reasons outlined in Section 4.3 may submit a notice of appeal to the system academic institution's CEO or designee within 10 business days of receipt of the notice of dismissal. The CEO or designee must notify the appropriate hearing committee within five (5) business days of the date the appeal has been filed. The system academic institution will provide staff support to schedule a hearing.
- 8.3.2 However, if an appeal includes an allegation(s) that the decision was based on discrimination, the CEO or designee will promptly report the allegation(s) to the designated office in accordance with System Regulation *08.01.01*.
- 8.3.3 Any allegation(s) of discrimination will be exclusively adjudicated in accordance with the procedures outlined in System Regulation *08.01.01*. The appeal hearing process in this section will not be stayed pending conclusion of the investigation, decision and appeal processes outlined in System Regulation *08.01.01*.
- 8.3.4 The hearing committee must promptly schedule a hearing to be completed within 40 business days of being notified by the CEO or designee. The chair of the hearing committee may extend the time for completing the hearing 10 business days for good cause shown or longer for extenuating circumstances caused by the administration. The system academic institution and the hearing committee must conduct the hearing in a prompt manner. Hearing committee

members' departments will assist as needed to accommodate the scheduling of the hearing. The burden of proof is on the system academic institution to establish by a preponderance of the evidence the existence of good cause for dismissal and/or suspension without pay pending dismissal. The proceedings will be stenographically transcribed and copies made available to either party upon request.

- 8.3.5 The faculty member and the administration will each have the independent right to representation.
- 8.3.6 The hearing committee must complete its report within 10 business days of the completion of the hearing. The hearing committee will formulate explicit findings with respect to each of the grounds for dismissal and/or suspension without pay pending dismissal presented and recommend whether or not, in its judgment, there is good cause for dismissal and/or suspension without pay pending dismissal. The committee's findings and recommendation must be conveyed in writing to the CEO and to the faculty member.
- 8.3.7 If the faculty member's appointment is proposed to be terminated by the CEO, the full report of the hearing committee, the record of the hearing, the CEO's recommendation, and other relevant documentation available to both the faculty member and the system academic institution will be delivered to the chancellor, or designee, who will carry out a review of the documentation. In the event that the chancellor identifies the need for information not contained in the documentation, the chancellor may choose to give the system academic institution and the faculty member an opportunity to present their arguments and take questions from the chancellor. The chancellor will have a maximum of 20 business days in which to conduct the review. Upon completion of the review, the chancellor will make a final determination as to the dismissal and/or suspension without pay pending dismissal.
- 8.3.8 In the event that the review identifies information which is probative of the dismissal, and which was not made available to the faculty review committee and/or the CEO, the chancellor may return the matter to the system academic institution CEO. Upon return to the CEO, the hearing committee will have 10 business days in which to conduct a follow-up hearing to evaluate the new information and render its finding and recommendation. The CEO will then review the hearing committee's finding and recommendation and take action as appropriate following the guidelines in Section 8.3.5.
- 8.3.8 A faculty member's termination from employment will be effective as determined by the chancellor, upon a finding by the chancellor, pursuant to these procedures, that there is good cause for the faculty member's dismissal. This decision is final.

## 9. TENURE, FINANCIAL EXIGENCY, AND TERMINATION OR REDUCTION OF PROGRAMS

- 9.1 Cases of bona fide financial exigency or the reduction or discontinuance of an institutional program based on educational considerations may permit exceptions to tenure regulations.



## 9.2 Definitions

- 9.2.1 Bona fide financial exigency means a pressing need to reorder the nature and magnitude of financial obligations in such a way as to restore or preserve the financial stability of any system academic institution. A bona fide financial exigency may exist without the entire system academic institution being affected.
- 9.2.2 Financial stability means the ability of a system academic institution to provide from current income the funds necessary to meet current expenses, including current debt payments and sound reserves, without invading or depleting capital.
- 9.2.3 Evidence of financial exigency may include, but is not limited to, substantially declining enrollments, substantial revenue cutbacks, and substantial ongoing operating budget deficits.
- 9.2.4 Educational considerations that could result in the reduction or discontinuance of a program may include, but are not limited to:
  - (a) a substantial decrease in program enrollment;
  - (b) the need to shift substantial resources to other programs; or
  - (c) a substantial modification or redirection of a unit's mission.

## 9.3 Administration

- 9.3.1 When the system academic institution CEO believes that a state of bona fide financial exigency exists, the CEO will inform the chancellor. If the chancellor concurs in this assessment, the chancellor will inform the board. If the board finds that such conditions exist, a state of bona fide financial exigency will exist within that system academic institution.
- 9.3.2 When faculty dismissals are contemplated on grounds of financial exigency or program termination or reduction, there should be early, careful, and meaningful sharing of information and views with appropriate faculty representatives on the reasons indicating the need to terminate programs. Recommendations from such faculty representatives will be sought on alternatives available to the system academic institution to ensure continuation of a strong academic program and to minimize the losses sustained by affected students and faculty members.
- 9.3.3 Faculty members who are being considered for termination on the basis of a bona fide financial exigency or a program termination or reduction should be given opportunities for appointment in related areas at their system academic institution provided:
  - (a) they are qualified professionally to teach in those areas;
  - (b) positions are available; and
  - (c) the affected dean and department head or director concur.

- 9.3.4 Any tenured faculty member or faculty member whose term appointment has not expired, who is selected for termination on the basis of a bona fide financial exigency or a program termination or reduction necessitating a reduction in staff, must be given the following information:
- (a) a written statement of the basis for the initial decision to lay off;
  - (b) a description of the manner in which the initial decision was made; and
  - (c) information and data upon which the decision makers relied.
- 9.3.5 The faculty member selected for termination must be given an opportunity to respond in a hearing before an appropriate faculty committee. In this hearing the burden of proof rests with the system academic institution to demonstrate by some credible evidence that a bona fide financial exigency exists or that educational considerations led to the reduction or discontinuance of a program. The faculty committee will formulate findings whether or not, in its judgment, a bona fide financial exigency exists or that educational considerations led to the reduction or discontinuance of a program. The faculty committee's findings and recommendation, if any, must be conveyed in writing to the CEO and to the faculty member.
- 9.3.6 Any faculty member reassigned to another position or terminated has the right to reappointment to his or her previous position if it is re-established within two (2) calendar years.

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## **Related Statutes, Policies, or Requirements**

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[System Policy 12.01.01, Institutional Rules for Implementing Tenure](#)

[System Policy 12.06, Post-Tenure Review of Faculty and Teaching Effectiveness](#)

[System Policy 12.07, Fixed Term Academic Professional Track Faculty](#)

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## **Member Rule Requirements**

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A rule is required to supplement this policy. See Section 4.1.

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## **Contact Office**

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System Office of Academic Affairs  
(979) 458-6072





## 21.01 Financial Policies, Systems and Procedures

Revised [November 18, 2021](#) (MO -2021)  
Next Scheduled Review: November 18, 2026  
Click to view [Revision History](#).

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### Policy Summary

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All members of The Texas A&M University System (system) must maintain uniform financial policies and procedures in accordance with this policy.

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### Policy

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Financial policies and procedures must be uniform throughout the system and conform to the directives of the Board of Regents, to the state or federal laws where applicable and to all riders on appropriations bills. Financial policies and procedures must comply with generally accepted accounting principles as established by the Governmental Accounting Standards Board and other standard setting entities. Each member chief financial officer has direct responsibility for the establishment of efficient and effective internal controls over the financial accounting system and financial reporting.

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### Related Statutes, Policies, or Requirements

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[Tex. Gov't Code, Ch. 2101, Accounting Procedures](#)

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### Member Rule Requirements

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A rule is not required to supplement this policy.

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### Contact Office

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System Office of Budgets and Accounting  
(979) 458-6100



## 25.01 Use and Operation of System Aircraft

Revised [November 18, 2021](#) (MO -2021)  
Next Scheduled Review: November 18, 2026  
Click to view [Revision History](#).

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### Policy Summary

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The Texas A&M University System (system) is responsible for establishing specific guidelines regarding the use, operation and reporting requirements of system-owned aircraft operations.

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### Policy

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#### 1. Use of System Aircraft

- 1.1 System aircraft (or state aircraft reserved through the System Aircraft Office) is used only in the conduct of official state business and only in compliance with the travel regulations contained in the current General Appropriations Act and any other laws applicable to the use of state-owned or leased aircraft.
- 1.2 When any system aircraft (including state aircraft reserved through the System Aircraft Office) is flown in the conduct of official system business, passengers who are not system officers or employees on official system business may also fly provided they are state officers or employees, are persons in the care or custody of state officers or employees, or are persons whose transportation furthers the official state business purposes of that flight with approval of the priority person to whom the aircraft is assigned. In accordance with Attorney General Opinion H-1089, the system Board of Regents (board) finds that attendance of the spouses of members of the board and officials of the Office of the Board of Regents, spouses of member chief executive officers and other administrative officers at certain official functions is in furtherance of official state business in certain circumstances. Examples include, but are not limited to, attendance at board meetings when there is an official function hosted by a member and retirement functions honoring long-time key employees of the system.
- 1.3 System aircraft (or state aircraft reserved through the System Aircraft Office) is used only when the official business of the state or the system cannot be conducted as well as, or more economically, through the use of regularly scheduled commercial aircraft. Specifically, it is appropriate to use system aircraft when the destination is not served by commercial carriers, the use of system aircraft is the most cost-effective travel arrangement, the number of state officers and employees traveling makes the use of system aircraft cost effective, or emergency circumstances necessitate the use of system aircraft.

- 1.4 Requests for use of system aircraft (or state aircraft reserved through the System Aircraft Office) by members of the board is arranged through the executive director to the board.
- 1.5 Except for requests by the board, the chancellor is delegated the authority to establish a priority list for use in scheduling flights.
- 1.6 In accordance with the expressed intent of the legislature that state-owned aircraft be utilized by all agencies of the state, use of system aircraft by other state officials and state personnel on official state business is appropriate and authorized provided that system aircraft are available.
- 1.7 System aircraft pilots report to and act under the direction of the chancellor or designee.

## 2. Operation of System Aircraft

- 2.1 System aircraft must be operated at all times in accordance with the provisions of the Federal Aviation Agency's approved flight manual and the system's *Flight Operations Procedures*.
- 2.2 Under federal regulations, the pilot of any aircraft is responsible for and is the final authority as to the flight operation of that aircraft. All decisions concerning the flight itself rest solely with the pilot.
- 2.3 It must be the policy of operations for system aircraft (or state aircraft reserved through the System Aircraft Office) that two pilots be on board for each scheduled flight, unless otherwise authorized by the priority person to whom the aircraft is assigned.

## 3. Record Keeping and Reporting

- 3.1 All flight requests must include:
  - (a) departure date and time;
  - (b) destination and intermediate stops;
  - (c) name of each passenger;
  - (d) contact name, phone number, system affiliation, and account number(s) for billing purposes; and
  - (e) purpose(s) of travel.
- 3.2 The completed passenger manifest, which includes the date of travel, aircraft identification number, name and signature of each passenger along with each passenger's purpose of travel and institution, the pilots' names and signatures, plus each destination, times of departure and arrival, and readings of the aircraft Hobbs meter serves as the official record of all flights on system aircraft (or state aircraft reserved through the System Aircraft Office).
- 3.3 An annual summary report of all flights conducted by the system aircraft is prepared by the System Office of Budgets and Accounting. Copies of this annual summary and

copies of monthly flight manifests must be submitted to the Legislative Budget Board and the TxDOT Aviation Division, as necessary, to comply with the requirements of the current General Appropriations Act. Copies of all reports prepared by the system on aircraft operations must be submitted to the system board for review by the Committee on Finance.

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## **Related Statutes, Policies, or Requirements**

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[Tex. Gov't Code Ch. 2205, Subchapter B](#)

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## **Member Rule Requirements**

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A rule is not required to supplement this policy.

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## **Contact Office**

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System Office of Budgets and Accounting  
(979) 458-6100

## 27.04 Budget Authorizations, Limitations and Delegations of Authority

Revised [November 18, 2021](#) (MO -2021)  
Next Scheduled Review: November 18, 2026  
Click to view [Revision History](#).



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### Policy Summary

The Board of Regents (board) of The Texas A&M University System (system) is responsible for the approval of the annual operating budget. This policy clarifies the budget authorizations, limitations and delegation of authority specifically provided to the chancellor.

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### Policy

#### 1. BUDGET INCREASES

Except as authorized in Section 2, an increase to the operating budget from funds not previously appropriated by the board, including general revenue, special mineral fund, available university fund, higher education fund, permanent university fund bond proceeds, and revenue financing system bond proceeds, requires advance approval of the board. Increases of less than \$750,000 may be approved by the chancellor and reported to the board for confirmation at its next regular board meeting.

#### 2. AUTHORIZATION FOR BUDGET AND FISCAL CHANGES

With the approval of the chancellor, or pursuant to delegations of authority by the chancellor, the following changes may be made in the budgets as approved by the board:

- 2.1 Creation of Additional Positions and Increases in Operating Budgets. Funds from vacant positions, from operations and maintenance contingencies, from fund transfers, or from available balances, may be used to create additional positions and to increase operating budgets when it is in the best interest of the system.
- 2.2 Income in Excess of Budget Estimates. Income received in excess of budget estimates from sales and services, federal funds, gifts and grants, and other miscellaneous sources may be allocated to the expenditures of such funds.
- 2.3 Re-appropriation of Balances from Previous Fiscal Year. Balances from previously appropriated funds are re-appropriated for expenditure during the following fiscal year.

#### 3. DISTRIBUTION OF THE AVAILABLE UNIVERSITY FUND (AUF)

The criteria for allocation of the AUF each year to Texas A&M University and Prairie View A&M University must be based on a just and equitable methodology as recommended by the chancellor through the annual operating budget process. The appropriate share is determined and applied to the balance of the AUF after funding debt service and support for the System Offices.

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## **Related Statutes, Policies, or Requirements**

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[Tex. Educ. Code § 51.0051](#)

[System Policy 27.03, Annual Operating Budget Process](#)

[System Regulation 27.04.01, Chancellor's Delegations of Authority Related to Budget and Fiscal Changes](#)

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## **Member Rule Requirements**

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A rule is not required to supplement this policy.

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## **Contact Office**

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System Office of Budgets and Accounting  
(979) 458-6100



## 33.04 Use of System Resources

Revised [November 18, 2021](#) (MO -2021)

Next Scheduled Review: November 18, 2026

Click to view [Revision History](#).

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### Policy Summary

Improper use of system resources could lead to increased costs and risks to The Texas A&M University System (system), particularly from operational, regulatory, and reputational standpoints. Proper utilization of system resources provided by this policy ensures organizational risks and costs are properly managed.

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### Definitions

Click to view [Definitions](#).

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### Policy

#### 1. GENERAL

System resources may not be used for personal purposes except for incidental use in accordance with this policy. The incidental use of system resources for personal purposes must not:

- (a) result in additional expense to the system;
- (b) impede normal business functions;
- (c) be for non-approved private commercial purposes;
- (d) be used for illegal activity;
- (e) be used to intentionally access, create, store, or transmit obscene materials; or
- (f) be used to compete unfairly with private sector entities or private consultants.

Further case-specific guidance is provided below.

#### 2. COMPUTERS, TELEPHONES AND OTHER INFORMATION RESOURCES EQUIPMENT

Incidental personal use of system computers (including, but not limited to the internet and electronic mail), telephones, facsimile machines, and other means of communication must

meet the requirements of Section 1 of this policy and must not unduly interfere with a system employee's assigned responsibilities or the normal functioning of an office. The use of system telecommunication, email, and internet services for any illegal activity or to intentionally access, create, store or transmit obscene materials, as defined in Texas Penal Code Section 43.21 (other than in the course of academic research), is strictly prohibited regardless of whether or not it results in an additional charge to the state.

### 3. SYSTEM VEHICLES

A system employee must not use any vehicle owned by the system for any purpose other than official business of the system. Employees may not use such vehicles in connection with any political campaign or for any personal or recreational activity; however, a vehicle may be driven to an employee's home and retained overnight on specific occasions when doing so allows the employee to effect significant time or cost savings or meet a specific out-of-town appointment to conduct system business.

### 4. CREDITS CARDS, PROCUREMENT CARDS, PETTY CASH, WORKING FUNDS, AND CENTRALLY-BILLED ACCOUNTS

A system employee must not use system credit cards, procurement cards, petty cash, working funds, or centrally-billed accounts for any purpose other than official business of the system. Employees may not use such accounts in connection with any political campaign or for any personal activity. An employee may use a state credit card to charge for items that, while they qualify as official business, are not fully reimbursable under state and/or system guidelines for reimbursement. An example would be a state hotel rate that exceeds the state rate. While such an expenditure may not be fully-reimbursable by the member, charging the full amount to a credit card or procurement card would be appropriate, even if the member will not reimburse the entire expenditure, so long as the expenditure is a valid business expenditure.

### 5. OTHER SYSTEM RESOURCES

A system employee must not entrust state property or resources to any state official or employee or to anyone else to be used for other than state purposes. System employees must not use system equipment, property, or resources for their own benefit unless:

- (a) it also benefits the system and has been approved by the chancellor or designee(s) in advance and suitable arrangements have been made in advance for payment of the agreed upon value for use of such property or resources; or
- (b) the property or resource consists of books from the library, recreational facilities and other such items of well-established usage that are authorized for such use by the chief executive officer of the system member concerned.

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## Related Statutes, Policies, or Requirements

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[Texas Ethics Commission Advisory Opinion No. 134 \(1993\)](#)



[Texas Ethics Commission Advisory Opinion No. 372 \(1997\)](#)

[Tex. Penal Code § 39.02](#)

[Tex. Penal Code § 43.21](#)

[System Regulation 33.04.01, \*Use of System Resources for External Employment\*](#)

[System Regulation 33.04.02, \*Use of Telecommunication Services\*](#)

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## **Member Rule Requirements**

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A rule is not required to supplement this policy.

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## **Contact Office**

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System Office of Budgets and Accounting  
(979) 458-6100



## 51.06 Naming of Buildings and Other Entities

Revised [November 18, 2021](#) (MO -2021)  
Next Scheduled Review: November 18, 2026  
Click to view [Revision History](#).

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### Policy Summary

It is the policy of the Board of Regents (board) of The Texas A&M University System (system) to honor or memorialize individuals who have made significant contributions to the system by naming buildings, definable portions of buildings, geographical areas or academic entities for such individuals.

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### Policy

#### 1. ADVANCE APPROVAL OF INDIVIDUALS RECOGNIZED

It is the policy of the board to honor or memorialize individuals who have made major financial contributions or had major financial contributions made on their behalf or who have performed outstanding services for the system or one of the members by naming buildings, definable portions of buildings, geographical areas or academic entities (e.g., colleges, centers, institutes and similar organizational units) for such individuals. In all cases, except as cited in the following section, the board must approve in advance the names of individuals to be so recognized.

Members are encouraged to develop guidelines to help determine what donor gifts are considered to be major financial contributions warranting the recommended naming of a facility pursuant to Section 4 of this policy or the naming of a facility pursuant to Section 2 of this policy.

#### 2. FUNDRAISING ACTIVITIES AND DONOR RECOGNITION

In the event, however, that one of the members wishes to undertake a plan of fundraising in which definable portions of a specific building or a well-defined geographical area under its jurisdiction would be given donors' names through member administrative action, the board will consider the approval of such a plan including the name in its entirety in advance. In such instances, the list of donors so recognized must be returned to the board upon the completion of the fundraising campaign for the purposes of maintaining a permanent historical record.

#### 3. LIMITATIONS ON INDIVIDUALS RECOGNIZED

No buildings or other entities of the system may be named for a current member of the board, a current employee of the system or a current state or federal official unless:

- (a) The naming is done in conjunction with Section 2 of this policy; or
- (b) The naming is a result of a major financial contribution made by or on behalf of the individual and receives the unanimous approval of all the board members present at a regular meeting of the board. Naming a building or other entity for a current regent makes that regent ineligible to vote on that agenda item.

#### 4. PROCEDURES FOR THE BOARD OF REGENTS

- 4.1 The board is responsible for the review, study and consideration of all matters submitted to the board regarding the naming of buildings, definable portions of buildings, other geographical areas and academic entities for persons who have made outstanding contributions to the member, state or nation, or who have attained eminent accomplishments in their field of endeavor and other related matters.
- 4.2 The board as a whole must seek persons to be recognized by having facilities and academic entities named in their honor. It must also consider nominations by individual regents, the chancellor and the member chief executive officers (CEO) and consider recommendations of the general public when they are transmitted through one of said officials. Faculty or staff recommendations must be made to the member CEO for consideration in submitting recommendations.
- 4.3 All recommendations other than those at board meetings must be forwarded to the executive director to the board accompanied by biographical material and reasons for the nomination. The executive director forwards copies of all recommendations to all members of the board and to the chancellor for study and review. The board may take action at any meeting on the recommendation.
- 4.4 The member CEO must notify the honoree of the action of the board immediately after such action is taken by the board.

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### **Related Statutes, Policies, or Requirements**

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[Tex. Gov't Code Ch. 2165](#)

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### **Member Rule Requirements**

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A rule is not required to supplement this policy.

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## **Contact Office**

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System Office of Budgets and Accounting  
(979) 458-6100

## 25.06 Participation by Historically Underutilized Business



Revised November 18, 2021 (MO -2021)  
Next Scheduled Review: November 18, 2026  
Click to view [Revision History](#).

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### Policy Summary

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This policy establishes the Historically Underutilized Business (HUB) Program for The Texas A&M University System (system) in compliance with Texas Government Code.

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### Policy

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1. It is the policy of the system to involve qualified HUBs to the greatest extent allowed by law in the system's procurement and contracting of construction, professional services, and purchase, lease or rental of all supplies, materials, services and equipment. The system, its contractors and subcontractors must not discriminate on the basis of race, color, sex, religion, national origin, age, disability, genetic information, veteran status, sexual orientation, gender identity, or political belief or affiliation in the awarding of contracts. Every system employee responsible for conducting business with outside vendors has the responsibility of making a good faith effort of ensuring that HUBs are afforded an equitable opportunity to compete for all procurement and contracting activities of the system.
  2. Each member's chief executive officer (CEO) designates an employee as HUB coordinator or director who has responsibility for implementing all programs dealing with HUB activities for that member and for carrying out the requirements of this policy. The chancellor designates a System Offices employee to serve in the role of HUB coordinator for the system. The system HUB coordinator provides guidance for the system and supports the activities of the members' HUB coordinators/directors.
  3. The system adopts the rules as specified in Title 34 Texas Administrative Code Part 1, Chapter 20, Subchapter D, Division 1, relating to the HUB Program for application to all construction projects and purchases of goods and services.
  4. The chancellor must report to the board annually on the progress made by the system and each member regarding HUB participation.
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### Related Statutes, Policies, or Requirements

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[Tex. Gov't Code Ch. 2161, Historically Underutilized Businesses](#)

## **Member Rule Requirements**

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A rule is not required to supplement this policy.

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## **Contact Office**

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System Office of Procurement and Business Services | HUB Program  
(979) 458-6410



## 31.06 Leave Pool Programs

Revised [November 18, 2021](#) (MO -2021)

Next Scheduled Review: November 18, 2026

Click to view [Revision History](#).

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### Policy Summary

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The chancellor of The Texas A&M University System (system) is authorized to create leave pool programs which include a sick leave pool and a family leave pool. These leave pools are developed and administered in accordance with state law.

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### Policy

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The system Board of Regents delegates to the chancellor the authority to adopt and implement leave pool programs which allow system employees to voluntarily transfer: (a) sick leave time earned by the employee to a sick leave pool or pools for the benefit of an eligible employee or the eligible employee's immediate family member who suffers from a catastrophic illness or injury; and (b) sick or vacation time earned by the employee to a family leave pool or pools for the benefit of an eligible employee or the eligible employee's immediate family member for reasons in accordance with state law.

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### Related Statutes, Policies, or Requirements

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[Tex. Gov't Code, Ch. 661, Subch. A, A-1](#)

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### Member Rule Requirements

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A rule is not required to supplement this policy.

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### Contact Office

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System Offices Human Resources  
(979) 458-6169



## 33.06 Hours of Work for Full-time Salaried Employees

Revised [November 18, 2021](#) (MO -2021)  
Next Scheduled Review: November 18, 2026  
Click to view [Revision History](#).

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### Policy Summary

The work hours required for full-time salaried employees of The Texas A&M University System (system) must be scheduled in accordance with this policy.

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### Policy

#### 1. GENERAL

System employees who are paid on a full-time salary basis must work a minimum of 40 hours a week. An employee who is exempt under the Fair Labor Standards Act must maintain either a 40-hour workweek or, if approved, an 80-hour schedule over two consecutive workweeks. The working hours of certain members of the faculty or staff may vary, depending upon the position held. Some full-time salaried positions require a greater number of actual working hours than others, and the acceptance of such a requirement is a condition of employment for employees in these positions. Within the limitations of applicable law, the chancellor may approve exceptions to the minimum length of the workweek and the maximum length of a workday in order to achieve and maintain operational efficiency.

#### 2. HOURS OF WORK

Normal office hours are 8 a.m. to 5 p.m., Monday through Friday, with one hour off for lunch. Major offices of each member, as designated by the chief executive officer (CEO), must be open during the noon hour with at least one person on duty to accept calls, receive visitors, or transact business. The work schedule of such departments or units must be prescribed by the member CEO or designee.

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### Related Statutes, Policies, or Requirements

[Tex. Gov't Code Ch. 658](#)

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### Member Rule Requirements



A rule is not required to supplement this policy.

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## **Contact Office**

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System Offices Human Resources  
(979) 458-6169

**PRAIRIE VIEW A&M UNIVERSITY  
RECOMMENDATIONS FOR TENURE  
TENURE LIST NO. 22-01**

| <u>Name</u>               | <u>Present Rank<br/>Department</u> | <u>Yrs. Towards Tenure*<br/>Univ.</u> | <u>Other Inst.</u> | <u>Effective<br/>Date/Tenure</u>                     | <u>Education</u>               | <u>Employment<br/>Towards Tenure</u>                       |
|---------------------------|------------------------------------|---------------------------------------|--------------------|------------------------------------------------------|--------------------------------|------------------------------------------------------------|
| <b>COLLEGE OF NURSING</b> |                                    |                                       |                    |                                                      |                                |                                                            |
| Dr. Allyssa L. Harris     | Associate Professor<br>Nursing     | 0                                     | 10                 | Upon Approval<br>by the Board and<br>Faculty Arrival | Ph.D. (2008)<br>Boston College | Fa 2011 – Su 2017<br>Assistant Professor<br>Boston College |
|                           |                                    |                                       |                    |                                                      |                                | Fa 2017 – Fa 2021<br>Associate Professor<br>Boston College |
|                           |                                    |                                       |                    |                                                      |                                | Fa 2021<br>Professor<br>Prairie View A&M University        |

**WHITLOWE R. GREEN COLLEGE OF EDUCATION**

|                       |                                     |   |     |                                                      |                                                      |                                                                           |
|-----------------------|-------------------------------------|---|-----|------------------------------------------------------|------------------------------------------------------|---------------------------------------------------------------------------|
| Dr. Anthony J. Harris | Professor<br>Educational Leadership | 0 | >15 | Upon Approval<br>by the Board and<br>Faculty Arrival | Ed.D. (1982)<br>Texas A&M<br>University-<br>Commerce | Fa 1985 – Su 1992<br>Assistant Professor<br>Texas A&M University-Commerce |
|                       |                                     |   |     |                                                      |                                                      | Fa 1992 – Su 1999<br>Associate Professor<br>Texas A&M University-Commerce |

**WHITLOWE R. GREEN COLLEGE OF EDUCATION (Continued)**

Dr. Anthony J. Harris  
(continued)

Fa 2003 – Sp 2008  
Associate Professor  
Sam Houston State University

Fa 2008 – Sp 2015  
Professor  
Mercer University

Fa 2015 – Su 2021  
Professor  
Sam Houston State University

Su 2021  
Professor  
Prairie View A&M University

\*Each university determines, through a review process, the number of years each faculty member will be awarded tenure based on his/her dossier.

FACULTY DEVELOPMENT LEAVE LIST  
FY 2022  
PRAIRIE VIEW A&M UNIVERSITY

| Name/<br>Title/<br>Department                          | Years of Prairie<br>View A&M<br>University<br>Tenured, Tenure-<br>Track Service | Semester of<br>Leave | Location and Brief Description of Leave                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|--------------------------------------------------------|---------------------------------------------------------------------------------|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>BRAILSFORD COLLEGE OF ARTS &amp; SCIENCES</b>       |                                                                                 |                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Vickie A. Seldon<br>Associate<br>Professor of<br>Music | 28                                                                              | Spring 2022          | Leave will take place in Prairie View, Texas. During the leave, research activities will be conducted into the piano music and careers of specific African American and Brazilian women composers. These activities will contribute to a greater understanding of the commonalities and the differences in stylistic choices in their musical compositions and will explore unique professional challenges that each of these artists faced as women composers in their respective nations. By developing lectures, articles, and live/digitized performances of piano music by the selected composers, Dr. Seldon can increase the cross-cultural understanding of the artistic contributions of women. This information will become part of her music history courses and disseminated through the African American Studies initiative and elsewhere. |

TEXAS A&M UNIVERSITY  
RECOMMENDATIONS FOR TENURE  
TENURE LIST NO. 22-01

| <u>Name</u>                                     | <u>Present Rank<br/>Department</u> | <u>Yrs. Towards Tenure*<br/>Univ.</u> | <u>Other Inst.</u> | <u>Effective<br/>Date/Tenure</u>                     | <u>Education</u>                        | <u>Employment<br/>Towards Tenure</u>                                                                                                                                                                                                                             |
|-------------------------------------------------|------------------------------------|---------------------------------------|--------------------|------------------------------------------------------|-----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>COLLEGE OF AGRICULTURE AND LIFE SCIENCES</b> |                                    |                                       |                    |                                                      |                                         |                                                                                                                                                                                                                                                                  |
| Dr. Henry Y. Fadamiro                           | Professor<br>Entomology            | 0                                     | >15                | Upon Approval<br>by the Board and<br>Faculty Arrival | Ph.D. (1995)<br>University of<br>Oxford | Sp 2003 – Fa 2007<br>Assistant Professor<br>Auburn University<br><br>Fa 2007 – Fa 2012<br>Associate Professor (Tenured 2007)<br>Auburn University<br><br>Fa 2012 – Su 2021<br>Professor<br>Auburn University<br><br>Su 2021<br>Professor<br>Texas A&M University |

## COLLEGE OF ENGINEERING

|                       |                                     |   |     |                                                      |                                                              |                                                                                                                                                                                                                                                                                                                                                                                |
|-----------------------|-------------------------------------|---|-----|------------------------------------------------------|--------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Dr. Guillermo Aguilar | Professor<br>Mechanical Engineering | 0 | >15 | Upon Approval<br>by the Board and<br>Faculty Arrival | Ph.D. (1999)<br>University of<br>California Santa<br>Barbara | Fa 2003 – Sp 2007<br>Assistant Professor<br>University of California Riverside<br><br>Fa 2007 – Sp 2012<br>Associate Professor (Tenured 2007)<br>University of California Riverside<br><br>Fa 2012 – Sp 2021<br>Professor<br>University of California Riverside<br><br>Su 2021<br>Professor<br>Texas A&M University                                                            |
| Dr. Robert O. Ambrose | Professor<br>Mechanical Engineering | 0 | >15 | Upon Approval<br>by the Board and<br>Faculty Arrival | Ph.D. (1991)<br>University of<br>Texas at Austin             | 2006 – 2010<br>Surface Mobility Lead<br>Lunar Architecture Team (LAT)<br>and Constellation Architecture<br>Team<br>NASA Cross-Center Study Team<br><br>2006 – 2017<br>Robotics Lead<br>Systems Maturation Team<br>NASA Cross-Center Study Team<br><br>2011 – 2017<br>Principal Technologist<br>Robotics Autonomous Systems<br>NASA HQ, Space Technology<br>Mission Directorate |

**COLLEGE OF ENGINEERING (Continued)**

Dr. Robert O. Ambrose (continued)

2011 – 2020  
Technical Lead  
National Robotics Initiative  
Cross Agency Team, White House  
Office for Science and Technology  
Policy

2009 – 2021  
Division Chief  
Software, Robotics Simulation  
Division  
NASA Johnson Space Center

Fa 2021  
Professor  
Texas A&M University

|                    |                                    |   |     |                                                      |                                                          |                                                                                                                                                                                                                             |
|--------------------|------------------------------------|---|-----|------------------------------------------------------|----------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Dr. Ivett A. Leyva | Professor<br>Aerospace Engineering | 0 | >15 | Upon Approval<br>by the Board and<br>Faculty Arrival | Ph.D. (1999)<br>California<br>Institute of<br>Technology | 2003 – 2004<br>Thermal Sciences Engineer<br>Exponent<br><br>2005 – 2006<br>Engine IPT Lead<br>Microcosm, Inc.<br><br>2006 – 2014<br>Senior Aerospace Engineer<br>Air Force Research Laboratory/RQ<br>Edwards Air Force Base |
|--------------------|------------------------------------|---|-----|------------------------------------------------------|----------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**COLLEGE OF ENGINEERING (Continued)**

Dr. Ivett A. Leyva (continued)

|                       |                                                                                                           |  |   |                   |                                                                                                                                            |  |  |
|-----------------------|-----------------------------------------------------------------------------------------------------------|--|---|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| 2014 – 2020           | Senior Aerospace Engineer<br>Air Force Research Laboratory/Air<br>Office of Scientific Research           |  |   | 2020 – 2021       | Program Element Monitor<br>Office of the Deputy Assistant<br>Secretary of the Air Force, Science<br>Technology and Engineering,<br>SAF/AQR |  |  |
|                       | Fa 2021<br>Professor<br>Texas A&M University                                                              |  |   |                   | Fa 1988 – Su 1995<br>U.S. Naval Research Laboratory<br>Center for Bio/Molecular Science<br>and Engineering<br>Supervisory Research Chemist |  |  |
| Fa 1995 – Su 2013     | U.S. Naval Research Laboratory<br>Center for Bio/Molecular Science<br>and Engineering<br>Senior Scientist |  |   | Fa 2014 – Su 2016 | U.S. Naval Research Laboratory<br>Scientist Emerita                                                                                        |  |  |
|                       | Upon Approval<br>by the Board and<br>Faculty Arrival                                                      |  |   |                   | D.Phil. (1977)<br>Oxford<br>University                                                                                                     |  |  |
| Dr. Frances S. Ligler |                                                                                                           |  | 0 | >15               | Professor<br>Biomedical Engineering                                                                                                        |  |  |



# COLLEGE OF ENGINEERING (Continued)

Dr. Frances S. Ligler (continued)

|                      |                                               |   |     |                                                      |                                                  |                                                                                |                                                                                                                                                                                 |
|----------------------|-----------------------------------------------|---|-----|------------------------------------------------------|--------------------------------------------------|--------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Dr. George T. Ligler | Professor<br>Multidisciplinary<br>Engineering | 0 | >15 | Upon Approval<br>by the Board and<br>Faculty Arrival | D.Phil. (1975)<br>Oxford<br>University           | Fa 1975 – Su 1976<br>Assistant Professor<br>University of Texas at San Antonio | Fa 2013 – Present<br>Distinguished Professor<br>North Carolina State University/<br>University of North Carolina at<br>Chapel Hill                                              |
|                      |                                               |   |     |                                                      |                                                  |                                                                                | Sp 2022<br>Professor<br>Texas A&M University                                                                                                                                    |
| Dr. Jeetain Mittal   | Professor<br>Chemical Engineering             | 0 | 12  | Upon Approval<br>by the Board and<br>Faculty Arrival | Ph.D. (2007)<br>University of<br>Texas at Austin | Fa 2009 – Sp 2015<br>Assistant Professor<br>Lehigh University                  | 1988 – Present<br>Proprietor<br>GTL Associates                                                                                                                                  |
|                      |                                               |   |     |                                                      |                                                  |                                                                                | Fa 2018 – Present<br>Dean's Eminent Professor of the<br>Practice in Biomedical Engineering<br>University of North Carolina at<br>Chapel Hill/North Carolina State<br>University |
| Dr. Jeetain Mittal   | Professor<br>Chemical Engineering             | 0 | 12  | Upon Approval<br>by the Board and<br>Faculty Arrival | Ph.D. (2007)<br>University of<br>Texas at Austin | Fa 2009 – Sp 2015<br>Assistant Professor<br>Lehigh University                  | Sp 2022<br>Professor<br>Texas A&M University                                                                                                                                    |

## Dr. Jeetain Mittal (continued)

**COLLEGE OF LIBERAL ARTS (Continued)**

Dr. Takkara Brunson (continued)

Fa 2017 – Sp 2021  
Assistant Professor  
California State University, Fresno

Fa 2021  
Associate Professor  
Texas A&M University

**COLLEGE OF SCIENCE**

|                         |                                   |   |   |                                                      |                                            |                                                                                  |
|-------------------------|-----------------------------------|---|---|------------------------------------------------------|--------------------------------------------|----------------------------------------------------------------------------------|
| Dr. Rajarshi Guhaniyogi | Associate Professor<br>Statistics | 0 | 7 | Upon Approval<br>by the Board and<br>Faculty Arrival | Ph.D. (2012)<br>University of<br>Minnesota | Fa 2014 – Su 2020<br>Assistant Professor<br>University of California, Santa Cruz |
|-------------------------|-----------------------------------|---|---|------------------------------------------------------|--------------------------------------------|----------------------------------------------------------------------------------|

Fa 2020  
Associate Professor (Tenured 2020)  
University of California, Santa Cruz

Fa 2021  
Associate Professor  
Texas A&M University

|                       |                                  |   |   |                                                      |                                                       |                                                                    |
|-----------------------|----------------------------------|---|---|------------------------------------------------------|-------------------------------------------------------|--------------------------------------------------------------------|
| Dr. Osvaldo Gutierrez | Associate Professor<br>Chemistry | 0 | 5 | Upon Approval<br>by the Board and<br>Faculty Arrival | Ph.D. (2012)<br>University of<br>California-<br>Davis | Su 2016 – Su 2021<br>Assistant Professor<br>University of Maryland |
|-----------------------|----------------------------------|---|---|------------------------------------------------------|-------------------------------------------------------|--------------------------------------------------------------------|

Fa 2021  
Associate Professor  
Texas A&M University

## SCHOOL OF PUBLIC HEALTH

|                         |                                                |   |     |                                                      |                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-------------------------|------------------------------------------------|---|-----|------------------------------------------------------|---------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Dr. Patrick M. Tarwater | Professor<br>Epidemiology and<br>Biostatistics | 0 | >15 | Upon Approval<br>by the Board and<br>Faculty Arrival | Ph.D. (1999)<br>The University<br>of Texas Health<br>Science Center | Fa 2002 – Su 2005<br>Assistant Professor<br>The University of Texas School of<br>Public Health<br><br>Fa 2005 – Su 2008<br>Associate Professor<br>The University of Texas School of<br>Public Health<br><br>Fa 2008 – Su 2009<br>Associate Professor<br>The Texas Tech University Health<br>Sciences Center<br><br>Fa 2009 – Su 2016<br>Professor<br>The Texas Tech University Health<br>Sciences Center<br><br>Fa 2016 – Su 2019<br>Associate Professor<br>The University of Texas Health<br>Science Center at Houston<br><br>Fa 2019 – Su 2021<br>Senior Scientist<br>Johns Hopkins University<br><br>Fa 2021<br>Professor<br>Texas A&M University |
|-------------------------|------------------------------------------------|---|-----|------------------------------------------------------|---------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

\* Each university determines, through a review process, the number of years each faculty member will be awarded tenure based on his/her dossier.

**TEXAS A&M UNIVERSITY**  
**REQUEST FOR APPROVAL TO NEGOTIATE**  
**AND EXECUTE CONTRACTS OVER \$500,000**  
**CONTRACT LIST NO. 22-01**

| <b>University Unit</b>                 | <b>Contracting Party</b> | <b>Total Consideration</b>                                                               | <b>Contract Term</b> | <b>New or Renewal</b> | <b>Purpose of Contract/Summary of Statement of Work</b>                                                                                                                                                                                                                                                                                      | <b>Strategic Imperative</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|----------------------------------------|--------------------------|------------------------------------------------------------------------------------------|----------------------|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Undergraduate Recruitment and Outreach | College Advising Corps   | \$1,224,349 (revenue)<br><br>(\$881,719 to Texas A&M and \$342,630 for education awards) | 1 year               | Renewal               | Agreement will provide continued funding to the Texas A&M Partner Program with College Advising Corps for FY22. Texas A&M will place 54 recent college graduates as College Advisers in underserved high schools with the goal of providing guidance and encouragement to high school students in navigating the college admissions process. | Approval of this agenda item will advance A&M System strategic imperatives 1, 3, and 6. Specifically, this agenda item will allow 1) qualified students to find a place in the A&M System and have an array of pathways to pursue their ambitions and interests; 2) students to leave the A&M system as responsible and engaged citizens prepared for successful careers in an increasingly global economy; and, 3) A&M System, in adhering to the high standard of excellence and growth, to display prudent financial stewardship and sustainability. |
| Undergraduate Recruitment and Outreach | Greater Texas Foundation | \$540,000 (revenue)                                                                      | 3 years              | Renewal               | Grant agreement will provide continued support to the Greater Texas Foundation (GTF) TAMU Advising Corps which places recent Texas A&M graduates at two Bryan ISD high schools and two College Station ISD high schools to serve as college advisers.                                                                                        | Approval of this agenda item will advance A&M System strategic imperatives 1, 3, and 6. Specifically, this agenda item will allow 1) qualified students to find a place in the A&M System and have an array of pathways to pursue their ambitions and interests; 2) students to leave the A&M system as responsible and engaged citizens prepared for                                                                                                                                                                                                   |

| University Unit                        | Contracting Party                                                      | Total Consideration                                                          | Contract Term | New or Renewal | Purpose of Contract/Summary of Statement of Work                                                                                                                                                                                                                                                                                                                                        | Strategic Imperative                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|----------------------------------------|------------------------------------------------------------------------|------------------------------------------------------------------------------|---------------|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                        |                                                                        |                                                                              |               |                |                                                                                                                                                                                                                                                                                                                                                                                         | successful careers in an increasingly global economy; and, 3) A&M System, in adhering to the high standard of excellence and growth, to display prudent financial stewardship and sustainability.                                                                                                                                                                                                                                                                                                                                                       |
| Undergraduate Recruitment and Outreach | Texas Higher Education Coordinating Board                              | \$1,980,000 (revenue)                                                        | 2 years       | Renewal        | Agreement will provide funding from 9/1/2021 to 8/31/2023 for the Advise TX College Advising Corps (CAC) program model which places recent graduates as full-time “near peer” advisers in targeted high schools with low college-going rates to help meet the goals of the 60x30TX higher education plan. The Program will employ 54 college advisers serving 52 high schools in Texas. | Approval of this agenda item will advance A&M System strategic imperatives 1, 3, and 6. Specifically, this agenda item will allow 1) qualified students to find a place in the A&M System and have an array of pathways to pursue their ambitions and interests; 2) students to leave the A&M system as responsible and engaged citizens prepared for successful careers in an increasingly global economy; and, 3) A&M System, in adhering to the high standard of excellence and growth, to display prudent financial stewardship and sustainability. |
| Department of Physics and Astronomy    | Multi-Object Optical and Near-Infrared Spectrograph (MOONS) Consortium | ~\$1,800,000 Contingent upon prevailing exchange rate at time of payment for | 10 years      | New            | Membership in the MOONS Consortium enables Physics and Astronomy access to an existing telescope owned by the consortium. Physics and Astronomy will have 300 hours of guaranteed time observations (GTO) of galactic and extra-galactic surveys. Physics and                                                                                                                           | Approval of this agenda item will advance System strategic imperative 4. Specifically, access to the consortium’s telescope will enable 17 university faculty, post-docs, and Ph.D. candidates access to a world-class spectrograph otherwise unattainable as well as                                                                                                                                                                                                                                                                                   |

| University Unit              | Contracting Party                                                               | Total Consideration                                                           | Contract Term | New or Renewal | Purpose of Contract/Summary of Statement of Work                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Strategic Imperative                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|------------------------------|---------------------------------------------------------------------------------|-------------------------------------------------------------------------------|---------------|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                              |                                                                                 | 1,500,000 euros                                                               |               |                | Astronomy will also be granted a position on the consortium's scientific board to provide input into the scientific surveys and ongoing research.                                                                                                                                                                                                                                                                                                                                                                                                     | collaboration with 16 global astronomical research institutions. Participation will provide strong research cases for future NSF and NASA grant funding proposals.                                                                                                                                                                                                                                                                                                                                                                                    |
| Study Abroad Programs Office | Barcelona Architecture Center (BAC)                                             | \$1,731,548 (costs covered by Student Fees charged to participating students) | 5 years       | Renewal        | BAC will continue to provide logistical services for study abroad programs across multiple departments and colleges for trip destinations in Spain. Services may include lodging, transportation, guest speakers, cultural activities, and visits with local experts, companies, and non-governmental organizations. The master agreement will set out the general terms and conditions and individual program itineraries will be developed each semester setting out the dates, schedule, specific services, and costs for each individual program. | Approval of this agenda item will advance A&M System strategic imperatives 1 and 3 by allowing for the development of transformational, high-impact learning experiences abroad. Having a robust study abroad program provides students with an array of pathways to pursue their ambitions and furthers the goal of attracting and admitting qualified students. Students that participate in study abroad programs will leave the A&M System as responsible and engaged citizens prepared for successful careers in an increasingly global economy. |
| Study Abroad Programs Office | Akademie für Internationale Bildung (Academy for International Education) (AIB) | \$6,999,180 (costs covered by Student Fees charged to participating students) | 5 years       | Renewal        | AIB will continue to provide logistical services for study abroad programs across multiple departments and colleges for trip destinations in Germany. Services may include lodging, transportation, guest speakers, cultural activities, and visits with local experts, companies, and non-governmental organizations. The master                                                                                                                                                                                                                     | Approval of this agenda item will advance A&M System strategic imperatives 1 and 3 by allowing for the development of transformational, high-impact learning experiences abroad. Having a robust study abroad program provides students with an array of pathways to pursue their ambitions and furthers                                                                                                                                                                                                                                              |

| University Unit                            | Contracting Party                | Total Consideration                                                           | Contract Term | New or Renewal | Purpose of Contract/Summary of Statement of Work                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Strategic Imperative                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|--------------------------------------------|----------------------------------|-------------------------------------------------------------------------------|---------------|----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                            |                                  |                                                                               |               |                | agreement will set out the general terms and conditions and individual program itineraries will be developed each semester setting out the dates, schedule, specific services, and costs for each individual program.                                                                                                                                                                                                                                                                                                                                          | the goal of attracting and admitting qualified students. Students that participate in study abroad programs will leave the A&M System as responsible and engaged citizens prepared for successful careers in an increasingly global economy.                                                                                                                                                                                                                                                                                                          |
| Study Abroad Programs Office               | Anglo Educational Services (AES) | \$1,065,375 (costs covered by Student Fees charged to participating students) | 5 years       | Renewal        | AES will continue to provide logistical services for study abroad programs across multiple departments and colleges for trip destinations in United Kingdom. Services may include lodging, transportation, guest speakers, cultural activities, and visits with local experts, companies, and non-governmental organizations. The master agreement will set out the general terms and conditions and individual program itineraries will be developed each semester setting out the dates, schedule, specific services, and costs for each individual program. | Approval of this agenda item will advance A&M System strategic imperatives 1 and 3 by allowing for the development of transformational, high-impact learning experiences abroad. Having a robust study abroad program provides students with an array of pathways to pursue their ambitions and furthers the goal of attracting and admitting qualified students. Students that participate in study abroad programs will leave the A&M System as responsible and engaged citizens prepared for successful careers in an increasingly global economy. |
| Texas A&M University Health Science Center | Baylor Scott & White Health      | \$2,250,000                                                                   | 2 years       | Renewal        | The Texas A&M College of Medicine has engaged BS&W to provide child and adolescent psychiatric-related services in connection with the Texas Child Mental Health Care Consortium award. The consortium was created                                                                                                                                                                                                                                                                                                                                             | Approval of this agenda item will advance A&M System strategic imperatives 1, 3, and 5. More specifically, it will: a) enable the College of Medicine to provide required training to medical students in support of imperative                                                                                                                                                                                                                                                                                                                       |



| University Unit      | Contracting Party | Total Consideration | Contract Term | New or Renewal | Purpose of Contract/Summary of Statement of Work                                                                                                                                                  | Strategic Imperative                                                                                                                                                                                                                                                                                                                                                                         |
|----------------------|-------------------|---------------------|---------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                      |                   |                     |               |                | by the 86th Texas Legislature to address gaps in mental health care needs for children and adolescents in Texas, and to enhance collaboration across academic departments of psychiatry in Texas. | 1; b) provide access to obtain clinical training for our graduate medical education residents and medical students in a critically needed specialty in support of imperative 3; and c) increase the number of Texas-trained physicians to help address the state's physician shortage in support of imperative 5.                                                                            |
| University Libraries | Springer Nature   | \$1,304,742.84      | 5 years       | Renewal        | The contract provides access to databases and ebooks that are heavily used by Texas A&M faculty and students for their research needs.                                                            | Approval of this agenda item will advance A&M System strategic imperative 4 as access to the Springer Nature content helps support Texas A&M's research and scholarship initiatives. Additionally, it will advance strategic imperative 5. Access to the databases and ebooks benefits the surrounding community and anyone in the state can request the ebooks through their local library. |

TEXAS A&M UNIVERSITY-COMMERCE  
RECOMMENDATIONS FOR TENURE  
TENURE LIST NO. 22-01

| <u>Name</u>                                            | <u>Present Rank<br/>Department</u> | <u>Yrs. Towards Tenure**<br/>Univ.</u> | <u>Other Inst.</u> | <u>Effective<br/>Date/Tenure</u> | <u>Education</u>                              | <u>Employment<br/>Towards Tenure</u>                                                                                                                                   |
|--------------------------------------------------------|------------------------------------|----------------------------------------|--------------------|----------------------------------|-----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>COLLEGE OF HUMANITIES, SOCIAL SCIENCES AND ARTS</b> |                                    |                                        |                    |                                  |                                               |                                                                                                                                                                        |
| **Dr. Jennifer Glidden                                 | Associate Professor<br>Music       | 6                                      | 0                  | 09/01/2021                       | D.M.A. (2014)<br>University of<br>North Texas | Fa 2015 – Sp 2021<br>Assistant Professor<br>Texas A&M University-<br>Commerce<br>(Promotion to Associate<br>Professor would have been<br>effective September 1, 2021.) |

\* Each university determines, through a review process, the number of years each faculty member will be awarded tenure based on his/her dossier.

\*\*Posthumous award of tenure – Dr. Glidden was an excellent faculty member who was unanimously recommended for tenure at every level through the University's tenure process and was on the list for Board approval in May, 2021. Unfortunately, she passed away before we submitted the list and her name was removed. The Department of Music respectfully requests a posthumous tenure recognition.

TEXAS A&M UNIVERSITY-CORPUS CHRISTI  
RECOMMENDATIONS FOR TENURE  
TENURE LIST NO. 22-01

| <u>Name</u>                                         | <u>Present Rank<br/>Department</u>  | <u>Yrs. Towards Tenure**<br/>Univ.</u> | <u>Other Inst.</u> | <u>Effective<br/>Date/Tenure</u>                     | <u>Education</u>                          | <u>Employment<br/>Towards Tenure</u>                                                       |
|-----------------------------------------------------|-------------------------------------|----------------------------------------|--------------------|------------------------------------------------------|-------------------------------------------|--------------------------------------------------------------------------------------------|
| <b>SCHOOL OF ENGINEERING AND COMPUTING SCIENCES</b> |                                     |                                        |                    |                                                      |                                           |                                                                                            |
| Dr. Hongwei Hsiao                                   | Professor<br>Industrial Engineering | 0                                      | >15                | Upon Approval<br>by the Board and<br>Faculty Arrival | Ph.D. (1990)<br>University of<br>Michigan | Fa 2003 – Su 2021<br>Professor<br>National Institute for<br>Occupational Safety and Health |
|                                                     |                                     |                                        |                    |                                                      |                                           | Fa 2021<br>Professor<br>Texas A&M University-Corpus<br>Christi                             |

\* Each university determines, through a review process, the number of years each faculty member will be awarded tenure based on his/her dossier.

TEXAS A&M UNIVERSITY-SAN ANTONIO  
RECOMMENDATIONS FOR TENURE  
TENURE LIST NO. 22-01

| <u>Name</u>                         | <u>Present Rank<br/>Department</u> | <u>Yrs. Towards Tenure*<br/>Univ.</u> | <u>Effective<br/>Date/Tenure</u>                     | <u>Education</u>                                           | <u>Employment<br/>Towards Tenure</u>                                                      |
|-------------------------------------|------------------------------------|---------------------------------------|------------------------------------------------------|------------------------------------------------------------|-------------------------------------------------------------------------------------------|
| <b>COLLEGE OF ARTS AND SCIENCES</b> |                                    |                                       |                                                      |                                                            |                                                                                           |
| Dr. Davida S. Smyth                 | Associate Professor<br>Biology     | 0                                     | Upon Approval<br>by the Board and<br>Faculty Arrival | Ph.D. (2006)<br>Trinity College<br>Dublin, Ireland         | Fa 2015 – Sp 2018<br>Associate Professor<br>Mercy College, Dobbs Ferry                    |
|                                     |                                    | 6                                     |                                                      |                                                            | Fa 2018 – Sp 2021<br>Associate Professor<br>Eugene Lang, The New School                   |
|                                     |                                    |                                       |                                                      |                                                            | Fa 2021 – Present<br>Associate Professor<br>Texas A&M University-San<br>Antonio           |
| Dr. Charles M. Watson               | Associate Professor<br>Biology     | 0                                     | Upon Approval<br>by the Board and<br>Faculty Arrival | Ph.D. (2008)<br>The University<br>of Texas at<br>Arlington | Fa 2011 – Sp 2013<br>Assistant Professor<br>McNeese State University                      |
|                                     |                                    | 10                                    |                                                      |                                                            | Fa 2013 – Sp 2016<br>Assistant Professor<br>Midwestern State University                   |
|                                     |                                    |                                       |                                                      |                                                            | Fa 2016 – Sp 2021<br>Associate Professor (Tenured<br>2016)<br>Midwestern State University |

## COLLEGE OF ARTS AND SCIENCES (Continued)

Dr. Charles M. Watson  
(continued)

Fa 2021 – Present  
Associate Professor  
Texas A&M University-San  
Antonio

## COLLEGE OF EDUCATION AND HUMAN DEVELOPMENT

|                     |                         |   |    |                                                      |                                                            |                                                                                                      |
|---------------------|-------------------------|---|----|------------------------------------------------------|------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| Dr. A. Stephen Lenz | Professor<br>Counseling | 0 | 10 | Upon Approval<br>by the Board and<br>Faculty Arrival | Ph.D. (2011)<br>Texas A&M<br>University-<br>Corpus Christi | Fa 2011 – Su 2014<br>Assistant Professor<br>The University of Memphis                                |
|                     |                         |   |    |                                                      |                                                            | Fa 2014 – Sp 2017<br>Assistant Professor<br>Texas A&M University-Corpus<br>Christi                   |
|                     |                         |   |    |                                                      |                                                            | Fa 2017 – Su 2019<br>Associate Professor (Tenured<br>2017)<br>Texas A&M University-Corpus<br>Christi |
|                     |                         |   |    |                                                      |                                                            | Fa 2019 – Sp 2021<br>Associate Professor<br>The University of Mississippi                            |
|                     |                         |   |    |                                                      |                                                            | Fa 2021 – Present<br>Professor<br>Texas A&M University-San<br>Antonio                                |

\* Each university determines, through a review process, the number of years each faculty member will be awarded tenure based on his/her dossier.

WEST TEXAS A&M UNIVERSITY  
RECOMMENDATIONS FOR TENURE  
TENURE LIST NO. 22-01

| <u>Name</u>                   | <u>Present Rank</u><br><u>Department</u> | <u>Yrs. Towards Tenure*</u><br><u>Univ.</u> | <u>Other Inst.</u> | <u>Effective</u><br><u>Date/Tenure</u>               | <u>Education</u>                          | <u>Employment</u><br><u>Towards Tenure</u>                                 |
|-------------------------------|------------------------------------------|---------------------------------------------|--------------------|------------------------------------------------------|-------------------------------------------|----------------------------------------------------------------------------|
| <b>COLLEGE OF ENGINEERING</b> |                                          |                                             |                    |                                                      |                                           |                                                                            |
| Dr. David B. Parker           | Associate Professor<br>Engineering       | 16                                          | 0                  | Upon Approval<br>by the Board and<br>Faculty Arrival | Ph.D. (1996)<br>University of<br>Nebraska | Sp 1997 – Sp 2010<br>Professor (Tenured 2002)<br>West Texas A&M University |
|                               |                                          |                                             |                    |                                                      |                                           | Su 2012 – Su 2015<br>Professor<br>West Texas A&M University                |
|                               |                                          |                                             |                    |                                                      |                                           | Su 2021<br>Associate Professor<br>West Texas A&M University                |

\*Each university determines, through a review process, the number of years each faculty member will be awarded tenure based on his/her dossier.



# **The Stiles Farm Foundation**

The Texas A&M University System

**BUDGET**  
For the Calendar Year  
2022

**STILES FARM FOUNDATION  
REVENUE & EXPENSE  
SUMMARY EXHIBIT**

|                                          | <b>2021<br/>Actual<br/>(Estimate)</b> | <b>2022<br/>Budget</b> |
|------------------------------------------|---------------------------------------|------------------------|
| <b>Operating Revenue</b>                 |                                       |                        |
| Crop Sales                               | \$ 524,915                            | \$ 744,635             |
| Livestock Sales                          | 84,000                                | 90,874                 |
| Farm Program Income                      | 27,489                                | 5,139                  |
| <b>Total Operating Revenue</b>           | <b>\$ 636,404</b>                     | <b>\$ 840,648</b>      |
| <b>Operating Expense</b>                 |                                       |                        |
| Crops                                    | 348,679                               | 432,372                |
| Livestock                                | 31,500                                | 24,392                 |
| Admin/General Farm Expenses              | 254,935                               | 273,794                |
| Depreciation                             | 70,000                                | 81,165                 |
| <b>Total Operating Expenses</b>          | <b>\$ 705,114.00</b>                  | <b>\$ 811,723</b>      |
| <b>Net Income (loss) from Operations</b> | <b>\$ (68,710)</b>                    | <b>\$ 28,925</b>       |
| <b>Non-Operating Revenue</b>             |                                       |                        |
| Interest & Cooperative Dividend Income   | 58,000                                | 48,018                 |
| Rental                                   | 10,000                                | 10,000                 |
| Gifts and Grants                         | 2,600                                 | 3,200                  |
| Gain on Production Livestock Sold        | 16,000                                | 17,777                 |
| <b>Total Non-Operating Revenue</b>       | <b>\$ 86,600</b>                      | <b>\$ 78,995</b>       |
| <b>Non-Operating Expenses</b>            |                                       |                        |
| Contributions and Donations              | 7,400                                 | 7,450                  |
| Field Day and Demonstrations Costs       | 3,590                                 | 2,800                  |
| Scholarships                             | 9,000                                 | 9,000                  |
| <b>Total Non-Operating Expenses</b>      | <b>\$ 19,990</b>                      | <b>\$ 19,250</b>       |
| <b>Net Non-Operating Income (Loss)</b>   | <b>\$ 66,610</b>                      | <b>\$ 59,745</b>       |
| <b>Total Net Income</b>                  | <b>\$ (2,100)</b>                     | <b>\$ 88,670</b>       |



## **OUTLOOK FOR 2022**

As a research/demonstration farm, the Stiles Farm Foundation utilizes management decision aids that incorporate input costs and expected revenue based on projected yields and prices. Enterprise accounting identifies potential profit areas to focus resources on profitable activity. The Farm Assistance program of Texas A&M AgriLife Extension Service is utilized to identify the most profitable enterprise mix based on current projections and Stiles Farm data. The current enterprise mix includes cattle, corn, cotton, hay, grain sorghum, wheat, and small grains for grazing.

An assessment of the current and near-term farm environment points to the challenges faced by the industry and can provide guidance to Texas A&M AgriLife Extension Services efforts to address the needs of its agricultural clientele.

While the 2021 growing season began extremely dry in the late winter, conditions throughout the spring drastically improved for our corn, cotton, and wheat acres. Those three crops saw significantly higher than average yields. Grain sorghum was an exception as it struggled with midge damage, wet soils, and extreme competition from late season weeds.

Improved commodity prices in 2021 increased farm revenue, however input costs such as fertilizer, seed, and fuel continued to climb.

Hay was fed heavily during the winter drought, but we have made two large cuttings during the warm seasons which have replenished our inventory. Our cattle herd numbers will stay mostly consistent as long as extreme drought conditions do not occur.

The farm also provides a location for various research and demonstration projects related to agriculture and natural resources. Usually, these projects do not provide revenue, but they are a source of in-kind value to our Texas A&M University System partners. For example, we are host to the Texas Water Observatory Team, a USDA Funded Double Crop Study, a PhD dissertation research study in weed control with cover crops, and a number of smaller county or regional level demonstrations aimed at providing grass roots data for the benefit of our producer clientele.

We also host an internship program where college level interns work on the farm each semester and gain hands on experience in production agriculture. Even though they are agriculture majors, most of these interns have no hands-on experience with production. The internship is an opportunity for them to translate they're in class learning to real life experience.

The longer term financial outlook (Figure 1) indicates a steady Net Income with flat operating returns and investment returns. Projected risk in Net Income indicates a 50% probability of the foundation realizing a 2022 Net Income in a range from negative \$30,000 to positive \$160,000. Figure 2 illustrates the outlook and risk in the farm's operating cash position. The operation begins 2022 with an estimated \$300,000 in operating funds. The outlook through 2026 has the farm improving the operating cash position on average, with the possible accumulated ending cash position in 2026 ranging from \$500,000 to \$2.0 million.

**STILES FARM FOUNDATION**  
**Itemized Operating Budget**

|                                          | <b>2021</b>        | <b>2022</b>       |
|------------------------------------------|--------------------|-------------------|
|                                          | <b>Actual</b>      | <b>Budget</b>     |
|                                          | <b>(Estimate)</b>  |                   |
| <b>Operating Revenue</b>                 |                    |                   |
| Cotton                                   | \$ 69,000          | \$ 69,218         |
| Grain                                    | 391,440            | 611,117           |
| Hay                                      | 44,475             | 20,000            |
| Specialty Production                     | 20,000             | 44,300            |
| Cattle                                   | 84,000             | 90,874            |
| Farm Program Income                      | 27,489             | 5,139             |
| <b>Total Operating Revenue</b>           | <b>\$ 636,404</b>  | <b>\$ 840,648</b> |
| <b>Operating Expense</b>                 |                    |                   |
| Cotton Stripping                         | 8,700              | 6,510             |
| Grain Combining                          | 40,420             | 66,902            |
| Grain Storage                            | 1,000              | -                 |
| Trucking                                 | 15,500             | -                 |
| Fertilizer                               | 141,000            | 198,850           |
| Hay Baling                               | 16,604             | 10,125            |
| Chemicals                                | 61,300             | 61,334            |
| Contract Services                        | 2,641              | 11,504            |
| Seed                                     | 61,000             | 76,147            |
| Specialty Production                     | 514                | 1,000             |
| <b>Total Crop Production</b>             | <b>\$ 348,679</b>  | <b>\$ 432,372</b> |
| Yardage Fees                             |                    |                   |
| Feed                                     | 30,000             | 22,637            |
| Veterinary                               | 1,500              | 1,755             |
| <b>Total Livestock Production</b>        | <b>\$ 31,500</b>   | <b>\$ 24,392</b>  |
| Accounting                               | 3,500              | 3,500             |
| Audit                                    | 11,000             | 11,000            |
| Insurance                                | 27,000             | 31,394            |
| Management Services                      | 92,000             | 92,000            |
| Salaries and Wages                       | 60,000             | 65,000            |
| Contract Labor                           | 187                | 500               |
| Office Expense                           | 3,000              | 3,000             |
| Building Maintenance                     | 10,000             | 10,000            |
| Equipment Repairs                        | 5,000              | 10,000            |
| Equipment Rental                         | 500                | 500               |
| Dirt Work                                | 500                | 500               |
| Payroll Taxes                            | 4,900              | 5,000             |
| Dues and Subscriptions                   | 200                | 600               |
| Licenses, Fees, and Permits              | 100                | 600               |
| Telephone/Internet                       | 3,400              | 3,400             |
| Vehicle Inspection                       | 200                | 200               |
| Tires, Fuel, Lube                        | 15,000             | 15,000            |
| Tools and Farm Supplies                  | 12,000             | 14,000            |
| Travel and Conferences                   | 800                | 2,500             |
| Bank Charges                             | 85                 | 100               |
| Utilities                                | 4,810              | 5,000             |
| Refunds                                  | 753                | -                 |
| <b>Total Admin and General Expense</b>   | <b>\$ 254,935</b>  | <b>\$ 273,794</b> |
| <b>Depreciation</b>                      | <b>\$ 70,000</b>   | <b>\$ 81,165</b>  |
| <b>Total Operating Expenses</b>          | <b>\$ 705,114</b>  | <b>\$ 811,723</b> |
| <b>Net Income (loss) from Operations</b> | <b>\$ (68,710)</b> | <b>\$ 28,925</b>  |

## **THE STILES FARM FOUNDATION**

### **ORGANIZATION**

The Stiles Farm Foundation was established as a self-supporting, non-profit institution by bequest of the late J.V. and H.A. Stiles. The Board of Regents of The Texas A&M University System accepted trusteeship of the foundation as requested in the Stiles brothers' will on September 23, 1961.

The Stiles Farm Foundation consists of 2,716 acres of land adjacent to the town of Thrall and 131 acres near Lake Granger in Williamson County, Texas. A total of 513.5 acres of land is restricted to corpus and can never be sold, mortgaged, or disposed of by the trustees.

As outlined in the will, the farm has been operated as a research/demonstration farm utilizing management practices and techniques that are progressive and innovative, but practical so that farmers can identify and incorporate accepted practices into their existing operations.

Under the leadership of the Director of the Texas A&M AgriLife Extension Service, faculty with the agency working in collaboration with Texas A&M AgriLife Research establish demonstrations where research-proven practices are incorporated into the ongoing farming operation. They are working toward a goal of assisting farmers in obtaining better yields, improved quality, and increased efficiency.

The Stiles Farm Foundation further benefits the public service and educational efforts of the agricultural state agencies of The Texas A&M University System by applying proceeds from farming production to academic scholarships, local community public service, special events and field demonstrations.

## **STILES FARM FOUNDATION**

### **Accounting, Budgeting and Management Information**

The Foundation completes an annual independent audit of its financial statements. The audit is conducted by Maese Fulmer CPA, PLLC in accordance with auditing standards generally accepted in the United States of America (US. GAAS).

The Foundation has adopted principles recommended by the American Institute of Certified Public Accountants for commercial agricultural producers. Some significant aspects of these are listed as follows:

#### **A. Inventories**

Inventories of hay, grain and cattle held for sale are valued using the Farm Price method of valuation which is the current market price less the estimated cost of disposal.

#### **B. Revenue Recognition**

The farm recognizes revenue on grain and hay at the time of harvest. Revenue from cattle is recognized at the time of weaning. The revenue is recorded at the current market price less estimated cost of disposal. Subsequent sales result in an increase or decrease in the recognized revenue by the difference between the amount inventoried and the amount realized. The current revenue also reflects the adjustments of inventory value to the current market price less estimated cost of disposal.

Government program payments are recorded as income in the year received. Royalty income is recorded as income in the year received.

#### **C. Fixed Assets**

Land, equipment, and buildings acquired by bequest are stated at the estimated fair market value at the date of bequest. All subsequent acquisitions are stated at cost and, except for land, are depreciated on the straight-line method over the estimated useful lives of the various assets. Expenditures for additions and major improvements are capitalized and expenditures for maintenance and repairs are charged to earnings as incurred. When properties are retired or otherwise disposed of, the cost thereof and the applicable accumulated depreciation is removed from the respective accounts and the resulting gain or loss is reflected in earnings. A gain or loss is not recognized on trade-ins when the fair value of the asset is usually recorded at the cash paid plus the book basis of the trade-in. If the fair value is easily and accurately obtained a gain or loss on the trade-in is recognized, if appropriate.

#### **D. Income Taxes**

The Foundation is a non-profit entity and does not have activities subject to federal or state income taxes. It does, however, file a Form 990, Return for Organizations Exempt from Federal Income Taxes with the IRS.

#### **E. Restricted Investments**

The Trustees of the Foundation have established a policy that proceeds of 501.92 acres of land sold during 1996 shall be retained and invested, with the income from the investments being made available only for maintenance, repair and upgrades of the farm property and equipment. On August 31, 2021, cash balances and investments totaled \$1,533,748 which includes \$1,404,165 in an investment pool under the direction of The Texas A&M University System and \$129,583 in a bank money market account for future use.

#### **F. Cash Flow**

The nature of dry land row crop farming requires substantial cash flow outflows in the early part of the calendar year. The resulting fall harvest and cash inflows occur in the last quarter of the year. The negative cash flow effect of this fact is that as much as 80% of total expenditures are made before any funds are received each year. Farm expenditures are paid from an operating checking account, which draws money from cash invested in money market accounts that are available for immediate use as costs of planting and production are incurred. Cash not needed for operations reside in an investment pool.

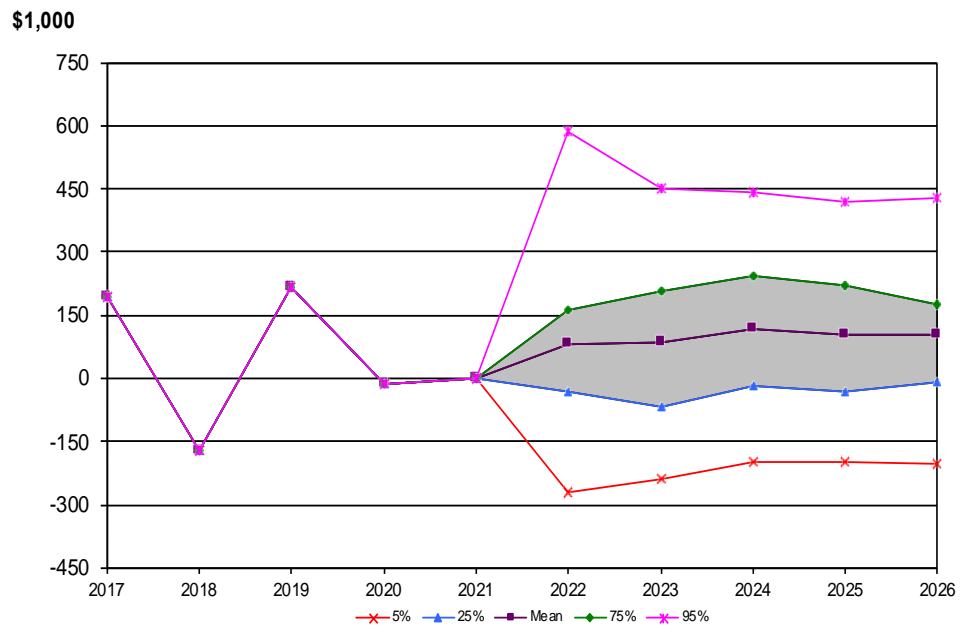
#### **G. Personal Services**

The Stiles Farm Foundation Trustees provide management supervisory services through the staff of the Texas A&M AgriLife Extension Service. The farm reimburses these costs including the value of any fringe benefits. Farm housing is provided for the farm manager to reside at the Stiles Farm Foundation headquarters location. Two to three employees are employed by the Stiles Farm as tractor drivers, general laborers, or office staff. The 2020 budget for these personnel reflects a pay range of \$11.50 to \$13 per hour.

#### **H. Land Bequest**

In 1999, the Foundation received a bequest of 131.05 acres of land from the Mary Pitman Living Trust, to be managed as an endowment for the promotion of agriculture. The property may not be sold for twenty years, and if sold, the proceeds are to be used for the use and promotion of agriculture. Based on 1999 appraisal, the land has been recorded at the appraised value of \$104,840.

**Figure 1. Projected Variability in Net Income.**

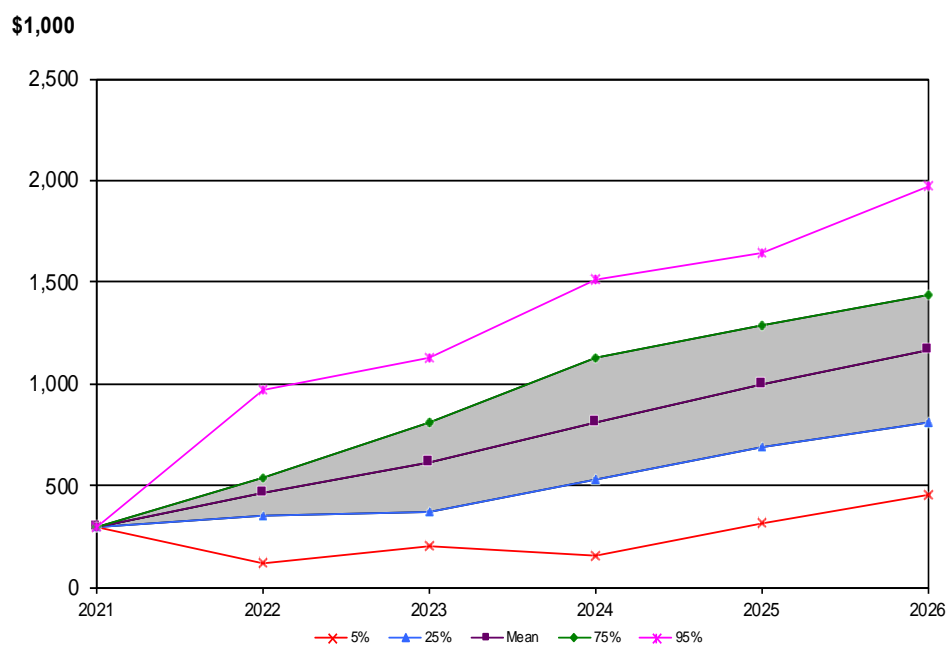


Note: Percentages indicate the probability that Net Farm Income is below the indicated level.  
The shaded area contains 50% of the projected outcomes.

TEXAS A&M  
**AGRI**LIFE  
EXTENSION

**FARM**  
Assistance  
*Planning Solutions*

**Figure 2. Projected Variability in Operating Cash Reserves.**



Note: Percentages indicate the probability that Net Farm Income is below the indicated level.  
The shaded area contains 50% of the projected outcomes.

**TEXAS A&M**  
**AGRI LIFE**  
**EXTENSION**

**FARM**  
**Assistance**  
*Planning Solutions*