

**MINUTES**

**REGULAR MEETING**

**BOARD OF REGENTS**

**THE TEXAS A&M UNIVERSITY SYSTEM**

**HELD IN**

**COLLEGE STATION, TEXAS**

**November 15, 2018**

*(Approved January 17, 2019)*

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## **MINUTES**

### **REGULAR MEETING BOARD OF REGENTS, THE TEXAS A&M UNIVERSITY SYSTEM**

**November 15, 2018**

#### **CONVENE**

Chairman Charles W. Schwartz convened a regular meeting of the Board of Regents of The Texas A&M University System at 8:05 a.m., Thursday, November 15, 2018, in the Board Meeting Room on the campus of Texas A&M University, College Station, Texas. The following members of the Board were present:

Mr. Charles W. Schwartz, Chairman  
Ms. Elaine Mendoza, Vice Chairman  
Mr. Phil Adams  
Mr. Robert L. Albritton  
Mr. Morris Foster  
Mr. Tim Leach  
Mr. Bill Mahomes  
Mr. Ervin Bryant, Student Regent

The following members of the Board were not present:

Mr. Anthony G. Buzbee  
Mr. Clifton L. Thomas, Jr.

#### **RECESS TO EXECUTIVE SESSION**

Chairman Schwartz announced that the Board would recess to executive session as permitted by Chapter 551, Sections 71, 72, 73, 74 and 76 of the Texas Government Code. He said in accordance with the law, no final action, decision or vote with regard to any matter considered in executive session would be made or taken.

*(Note: The Board met in executive session from 8:08 a.m. until 10:53 a.m.)*

#### **RECONVENE**

Chairman Schwartz reconvened the meeting in open session at 1:30 p.m., Bethancourt Ballroom 2300 D&E of the Memorial Student Center, with a quorum present.

#### **INVOCATION**

Chairman Schwartz called on Mr. August Bell, a Texas A&M student veteran and Political Science major graduating in May 2019, to present the invocation.

### **CHAIRMAN'S REMARKS**

Chairman Schwartz welcomed everyone to the November Board meeting. He said it had been an eventful three months for the A&M System since the last Board meeting. He added that two weeks ago the System, along with the University of California System and Battelle Memorial Institute, officially took over management of the Los Alamos National Laboratory (LANL), one of the most important scientific institutions in the U.S., and an institution critical to the defense of this country. Chairman Schwartz said later in the meeting, the Board would vote on the appointment of a special committee of regents to aid in the Board's fiduciary oversight of the LANL responsibility. He emphasized that the management and operation of a national laboratory was incredibly complex. He said LANL was approximately 38 square miles and had more than 11,000 employees and an annual operating budget of \$2.5 billion. Chairman Schwartz pointed out that the A&M System had always been about service, particularly service to our country, and it truly marked a new era and one of the greatest accomplishments of the System to be a part of this critical and important facility.

Chairman Schwartz said also in service to our country, over the next three days, the A&M System would demonstrate a wide array of capabilities to General John Mike Murray of the Army Futures Command. He added that General Murray arrived on campus earlier in the day and had two full days of events. He said General Murray was a graduate of Ohio State University, a fellow land grant institution, and was already feeling right at home. Chairman Schwartz pointed out that the Army's modernization strategy was not only an opportunity for Texas, it was crucial for the nation's future. He said they looked forward to getting a better understanding of what the System could do to be a part of this important command. He noted that they informed General Murray that he only had to ask and Texas A&M and the A&M System would fulfill whatever mission the Army Futures Command had for them.

Chairman Schwartz announced that they would say farewell and best of luck to Dr. Steven Tallant, President of Texas A&M University-Kingsville, who was retiring to Minneapolis after a decade of service as president. He said the Board had named Dr. Mark Hussey as the new president and sole finalist to replace Dr. Tallant, and later in the meeting would consider final action on this agenda item. Chairman Schwartz added that as everyone knew, Dr. Hussey had a long and distinguished service to the A&M System and Texas A&M, and they welcomed him into his new role. He said the Board would also say goodbye to Mr. Gary Sera as director of the Texas A&M Engineering Extension Service (TEEX). He advised that today the Board would consider taking final action on the sole finalist, Mr. David E. Coatney, Fire Chief for the City of Dallas.

Chairman Schwartz said that last month the Bush School announced the creation of a new Center for Grand Strategy. He added that the center would provide a place for scholars and policy practitioners to help shape grand strategic options for our country. He said the center was established through gifts from the Charles Koch Foundation and Regent Albritton.



### **CHANCELLOR'S REMARKS**

Chancellor Sharp highlighted accomplishments of the A&M System (a copy of which is on file in the Office of the Board of Regents).

Chancellor Sharp said the previous weekend Texas A&M celebrated the 100th anniversary of the Aggie War Hymn. He added that in 1918, Mr. James Vernon Pinkey Wilson wrote the war hymn on the back of an envelope in a bunker in France.

Mr. Michael Young, President of Texas A&M, said this was an important celebration for the university and entire Aggie Network. He advised that this coincided with the 100th Anniversary of Armistice, a special day for the many Texas A&M veterans who had served our country.

Chancellor Sharp reported that for the fourth time in history, the U. S. Department of Agriculture (USDA) had approved a new food source for commercialization. He said after 23 years of work by Dr. Keerti Rathore, Professor, Department of Soil & Crop Sciences at Texas A&M AgriLife Research, he had successfully removed the poison from cottonseed. He noted that this was a sterling example of the work done by the dedicated individuals in the A&M System.

### **BREAKTHROUGH IN AGRICULTURE: EDIBLE COTTONSEED**

Dr. Patrick Stover, Vice Chancellor & Dean of Agriculture and Life Sciences, presented this report (a copy is on file in the Office of the Board of Regents).

Dr. Stover announced that another strength of the A&M System was their extension service. One extension program was the Healthy Texas program, which combined the expertise of the Texas A&M Health Science Center (TAMHSC) with the Texas A&M AgriLife Extension Service, statewide, through networks that provide families with the knowledge and resources to take control of their health.

Chairman Schwartz said that this was an extraordinary accomplishment for the A&M System and agencies, the state of Texas and the world. He said it was amazing that the Texas A&M brand would reach throughout the world because of this and the Board was very appreciative.

### **RECESS AND RECONVENE**

Chairman Schwartz recessed the meeting at 1:58 p.m.

*(Note: On Wednesday, November 14, the Committee on Academic and Student Affairs convened at 2:04 p.m. and adjourned at 4:10 p.m. On Thursday, November 15, the Committee on Finance convened at 1:59 p.m. and adjourned at 2:03 p.m. The Committee on Audit convened at 2:04 p.m. and adjourned at 2:16 p.m. The Committee on Buildings and Physical Plant convened at 2:17 p.m. and adjourned at 2:40 p.m.).*

Chairman Schwartz reconvened the meeting at 2:42 p.m.

**LEAD BY EXAMPLE CAMPAIGN UPDATE**

Dr. Jorge Bermúdez ‘73, Chairman of the Board of Trustees of the Texas A&M Foundation (Foundation), and Mr. Tyson Voelkel ‘96, President of the Foundation, presented this update (copy of which is on file in the Office of the Board of Regents).

Chairman Schwartz said the Board was proud of the wonderful job the Foundation did for Texas A&M. He emphasized that their representation across the state and nation was beneficial to Texas A&M. He said to steal a quote; “philanthropy provided the margin of excellence.” Chairman Schwartz added that was what they strived for and the Foundation provided the margin of excellence. He expressed his heartfelt thanks and appreciation for their efforts on behalf of the Board.

**REPORT FROM THE COMMITTEE ON FINANCE**

Regent Mahomes, Chairman of the Committee on Finance, said the committee met earlier the same day and considered Item 1.1 and recommended this item to the full Board for approval.

On motion of Regent Mahomes, seconded by Vice Chairman Mendoza, and by a unanimous vote, the following minute order was approved (209):

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**MINUTE ORDER 209-2018 (ITEM 1.1)**

**APPROVAL OF FY 2020 OPERATING BUDGET GUIDELINES,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The Texas A&M University System guidelines for the FY 2020 operating budget, as shown in the attached exhibit, are hereby adopted.

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**REPORT FROM THE COMMITTEE ON AUDIT**

Vice Chairman Mendoza, Acting Chair of the Committee on Audit, announced that the committee met earlier the same day and received several reports, including the Monthly Audit Report, which contained no Code 4 audits. She said the committee also received the Audit Tracking Report and the 2018 Annual Internal Audit Report.

**REPORT FROM THE COMMITTEE ON BUILDINGS AND PHYSICAL PLANT**

Regent Leach, Chairman of the Committee on Buildings and Physical Plant, said the committee met earlier the same day and reviewed several construction and deferred maintenance projects and recommended to the full Board the approval of Items 3.1 through 3.9.

On motion of Regent Leach, seconded by Regent Adams, and by a unanimous vote, the following minute orders were approved (210 through 218):

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**MINUTE ORDER 210-2018 (ITEM 3.1)**

**APPROVAL OF THE PROJECT SCOPE AND BUDGET,  
APPROPRIATION FOR CONSTRUCTION SERVICES,  
AND APPROVAL FOR CONSTRUCTION FOR THE  
HVAC REPLACEMENT ASTON HALL PROJECT (02-3238),  
TEXAS A&M UNIVERSITY, COLLEGE STATION, TEXAS,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The project scope along with a project budget of \$13,955,660 for the HVAC Replacement Aston Hall Project is approved.

The amount of \$12,560,160 is appropriated from Account No. 01-083540, Revenue Financing System Debt Proceeds (Housing Revenue), for construction services and related project costs.

The HVAC Replacement Aston Hall Project, Texas A&M University, College Station, Texas, is approved for construction.

The Board of Regents of The Texas A&M University System (Board) reasonably expects to incur debt in one or more obligations for this project, and all or a portion of the proceeds received from the sale of such obligations is reasonably expected to be used to reimburse the account(s) for amounts previously appropriated and/or expended from such account(s).

As required by Section 5(a) of the Master Resolution of the Revenue Financing System, the Board hereby determines that it will have sufficient funds to meet the financial obligations of The Texas A&M University System, including sufficient Pledged Revenues to satisfy the Annual Debt Service Requirements of the Revenue Financing System and to meet all financial obligations of the Board relating to the Revenue Financing System and that the Participants, on whose behalf the debt is issued, possess the financial capacity to satisfy their Direct Obligations.

**MINUTE ORDER 211-2018 (ITEM 3.2)**

**APPROVAL OF THE PROJECT SCOPE AND BUDGET,  
APPROPRIATION FOR CONSTRUCTION SERVICES,  
AND APPROVAL FOR CONSTRUCTION FOR THE  
TEXAS A&M VETERINARY EDUCATION, RESEARCH  
& OUTREACH CENTER PROJECT (02-3266),  
TEXAS A&M UNIVERSITY, CANYON, TEXAS,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The project scope along with a project budget of \$22,000,000 for the Texas A&M Veterinary Education, Research & Outreach Center Project is approved.

The amount of \$19,800,000 is appropriated from Account No. 01-084243, Permanent University Fund Debt Proceeds (AUF), for construction services and related project costs.

The Texas A&M Veterinary Education, Research & Outreach Center Project, Texas A&M University, Canyon, Texas, is approved for construction.

The Board of Regents of The Texas A&M University System (Board) reasonably expects to incur debt in one or more obligations for this project, and all or a portion of the proceeds received from the sale of such obligations is reasonably expected to be used to reimburse the account(s) for amounts previously appropriated and/or expended from such account(s).

**MINUTE ORDER 212-2018 (ITEM 3.3)**

**APPROVAL OF THE PROJECT SCOPE AND BUDGET,  
APPROPRIATION FOR CONSTRUCTION SERVICES, AND  
APPROVAL FOR CONSTRUCTION FOR THE TVMDL -  
CANYON FACILITY PROJECT (20-3256), TEXAS A&M VETERINARY  
MEDICAL DIAGNOSTIC LABORATORY, CANYON, TEXAS,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The project scope along with a project budget of \$17,600,000 for the TVMDL - Canyon Facility Project is approved.

The amount of \$14,100,000 is appropriated from Account No. 01-083540, Revenue Financing System Debt Proceeds (General Revenue), and the amount of \$2,000,000 is appropriated from Account No. 01-083540, Revenue Financing System Debt Proceeds (Fee Revenue), for construction services and related project costs.

The TVMDL - Canyon Facility Project, Texas A&M Veterinary Medical Diagnostic Laboratory, Canyon, Texas, is approved for construction.

The Board of Regents of The Texas A&M University System (Board) reasonably expects to incur debt in one or more obligations for this project, and all or a portion of the proceeds received from the sale of such obligations is reasonably expected to be used to reimburse the account(s) for amounts previously appropriated and/or expended from such account(s).

As required by Section 5(a) of the Master Resolution of the Revenue Financing System, the Board hereby determines that it will have sufficient funds to meet the financial obligations of The Texas A&M University System, including sufficient Pledged Revenues to satisfy the Annual Debt Service Requirements of the Revenue Financing System and to meet all financial obligations of the Board relating to the Revenue Financing System and that the Participants, on whose behalf the debt is issued, possess the financial capacity to satisfy their Direct Obligations.

**MINUTE ORDER 213-2018 (ITEM 3.4)**

**APPROVAL OF THE PROJECT SCOPE AND BUDGET,  
APPROPRIATION FOR CONSTRUCTION SERVICES, AND APPROVAL  
FOR CONSTRUCTION FOR THE EN/HEALTH BUILDING RENOVATION  
PROJECT (23-3258), TEXAS A&M UNIVERSITY  
HEALTH SCIENCE CENTER, HOUSTON, TEXAS,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The project scope along with a project budget of \$85,718,000 for the En/Health Building Renovation Project is approved.

The amount of \$61,146,200 is appropriated from Account No. 01-085640, Permanent University Fund Debt Proceeds (AUF), and the amount of \$16,000,000 is appropriated from Account No. 01-020131, HSC Project Reserve, for construction services and related project costs.

The En/Health Building Renovation Project, Texas A&M University Health Science Center, Houston, Texas, is approved for construction.

The Board of Regents of The Texas A&M University System (Board) reasonably expects to incur debt in one or more obligations for this project, and all or a portion of the proceeds received from the sale of such obligations is reasonably expected to be used to reimburse the account(s) for amounts previously appropriated and/or expended from such account(s).

**MINUTE ORDER 214-2018 (ITEM 3.5)**

**APPROVAL OF THE PROJECT SCOPE AND BUDGET,  
APPROPRIATION FOR CONSTRUCTION SERVICES,  
AND APPROVAL FOR CONSTRUCTION FOR THE HVAC  
REPLACEMENT AT MCFADDEN HALL PROJECT (SSC 2017-02204),  
TEXAS A&M UNIVERSITY, COLLEGE STATION, TEXAS,  
TEXAS A&M UNIVERSITY**

The project scope along with a project budget of \$6,905,000 for the HVAC Replacement at McFadden Hall Project is approved.

The amount of \$6,143,578 is appropriated from Account No. 01-083540, Revenue Financing System Debt Proceeds (Housing Revenue), for construction services and related project costs.

The HVAC Replacement at McFadden Hall Project, Texas A&M University, College Station, Texas, is approved for construction.

The Board of Regents of The Texas A&M University System (Board) reasonably expects to incur debt in one or more obligations for this project, and all or a portion of the proceeds received from the sale of such obligations is reasonably expected to be used to reimburse the account(s) for amounts previously appropriated and/or expended from such account(s).

As required by Section 5(a) of the Master Resolution of the Revenue Financing System, the Board hereby determines that it will have sufficient funds to meet the financial obligations of The Texas A&M University System, including sufficient Pledged Revenues to satisfy the Annual Debt Service Requirements of the Revenue Financing System and to meet all financial obligations of the Board relating to the Revenue Financing System and that the Participants, on whose behalf the debt is issued, possess the financial capacity to satisfy their Direct Obligations.

**MINUTE ORDER 215-2018 (ITEM 3.6)**

**APPROVAL OF THE PROJECT SCOPE AND BUDGET,  
APPROPRIATION FOR CONSTRUCTION SERVICES,  
AND APPROVAL FOR CONSTRUCTION FOR THE  
HVAC REPLACEMENT HAAS HALL PROJECT (SSC 2017-02205),  
TEXAS A&M UNIVERSITY, COLLEGE STATION, TEXAS,  
TEXAS A&M UNIVERSITY**

The project scope along with a project budget of \$7,475,000 for the HVAC Replacement Haas Hall Project is approved.

The amount of \$6,655,496 is appropriated from Account No. 01-083540, Revenue Financing System Debt Proceeds (Housing Revenue), for construction services and related project costs.

The HVAC Replacement Haas Hall Project, Texas A&M University, College Station, Texas, is approved for construction.

The Board of Regents of The Texas A&M University System (Board) reasonably expects to incur debt in one or more obligations for this project, and all or a portion of the proceeds received from the sale of such obligations is reasonably expected to be used to reimburse the account(s) for amounts previously appropriated and/or expended from such account(s).

As required by Section 5(a) of the Master Resolution of the Revenue Financing System, the Board hereby determines that it will have sufficient funds to meet the financial obligations of The Texas A&M University System, including sufficient Pledged Revenues to satisfy the Annual Debt Service Requirements of the Revenue Financing System and to meet all financial obligations of the Board relating to the Revenue Financing System and that the Participants, on whose behalf the debt is issued, possess the financial capacity to satisfy their Direct Obligations.

**MINUTE ORDER 216-2018 (ITEM 3.7)**

**APPROVAL OF THE PROJECT SCOPE AND BUDGET,  
APPROPRIATION FOR CONSTRUCTION SERVICES, AND  
APPROVAL FOR CONSTRUCTION FOR THE MOSHER HALL  
INTERIOR FINISHES RENOVATION PROJECT (SSC 2018-03177),  
TEXAS A&M UNIVERSITY, COLLEGE STATION, TEXAS,  
TEXAS A&M UNIVERSITY**

The project scope along with a project budget of \$7,224,400 for the Mosher Hall Interior Finishes Project is approved.

The amount of \$6,501,960 is appropriated from Account No. 02-030062, Residence Halls, for construction services and related project costs.

The Mosher Hall Interior Finishes Renovation Project, Texas A&M University, College Station, Texas, is approved for construction.

**MINUTE ORDER 217-2018 (ITEM 3.8)**

**APPROVAL OF THE PROJECT SCOPE AND BUDGET,  
APPROPRIATION FOR CONSTRUCTION SERVICES,  
AND APPROVAL FOR CONSTRUCTION FOR THE  
AEROTHERMOCHEMISTRY LAB EXPANSION PROJECT (SSC 2017-02079),  
TEXAS A&M UNIVERSITY, COLLEGE STATION, TEXAS,  
TEXAS A&M UNIVERSITY**

The project scope along with a project budget of \$5,000,000 for the Aerothermochemistry Lab Expansion Project is approved.

The amount of \$2,250,000 is appropriated from Account No. 02-405261-00006 GURI Construction - Miles, and \$2,250,000 is appropriated from Account No. 02-292115-00006 CRI/GURI Construction - Miles, for construction services and related project costs.

The Aerothermochemistry Lab Expansion Project, Texas A&M University, College Station, Texas, is approved for construction.

**MINUTE ORDER 218-2018 (ITEM 3.9)**

**APPROVAL OF THE PROJECT SCOPE AND BUDGET,  
APPROPRIATION FOR CONSTRUCTION SERVICES,  
AND APPROVAL FOR CONSTRUCTION FOR THE  
AGRICULTURE COMPREHENSIVE FACILITY PROJECT (PV-0561),  
PRAIRIE VIEW A&M UNIVERSITY, PRAIRIE VIEW, TEXAS,  
PRAIRIE VIEW A&M UNIVERSITY**

The project scope along with a project budget of \$6,093,828 for the Agriculture Comprehensive Facility Project is approved.

The amount of \$1,396,407 is appropriated from Account No. 05-411920 USDA Grant, the amount of \$1,126,742 is appropriated from Account No. 05-414580 USDA Grant, the amount of \$2,911,008 is appropriated from Account No. 05-414581 USDA Grant, the amount of \$410,531 is appropriated from Account No. 05-482000 USDA Grant, and the amount of \$249,140 is appropriated from Account No. 05-020100 Designated Tuition, for construction services and related project costs.

The Agriculture Comprehensive Facility Project, Prairie View A&M University, Prairie View, Texas, is approved for construction.

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**REPORT FROM THE COMMITTEE ON ACADEMIC AND STUDENT AFFAIRS**

Vice Chairman Mendoza, Chairman of the Committee on Academic and Student Affairs, announced that the committee met the previous day and received several presentations. She said they had an extensive discussion on educator preparation, including an exciting new program with the National Association of System Head Leadership Academy, where two cohorts of A&M System leaders in teacher and school leadership preparation were working on innovative approaches to reform the current work.

Vice Chairman Mendoza said the committee heard from Mr. Laylan Copelin, Vice Chancellor of Marketing and Communications, on the We Teach Texas campaign designed to help tell the story to Texans about becoming a teacher and recruiting them to attend an A&M System institution. She advised that Dr. Blake Decker, Assistant Vice Chancellor for Academic Affairs, presented data on the number of teachers the System graduated and that the A&M System produced more teachers each year and had more teachers in the field five years later than any other system. She said this meant they definitely had a distinct responsibility to Pre-K 12 education to ensure that their educators were well prepared. Vice Chairman Mendoza added that Dr. Decker presented data from the Texas Education Agency (TEA) on principal evaluations of first-year teachers. She thanked Dr. Decker and Dr. James Hallmark, Vice Chancellor for Academic Affairs, for working with TEA to get this important data. She said the data showed that they had progress to make in teacher preparation. Vice Chairman Mendoza noted that they were not doing poorly but were in the middle of the pack - not where the A&M System was used to being. She said they would continue to push to be the best in the state and meet their responsibility to Pre-K 12 in Texas.

Vice Chairman Mendoza reported that Dr. Shonda Gibson, Associate Vice Chancellor for Academic Affairs, and Dr. Hallmark presented Student Learning Outcomes and the engagement with the National Institute of Learning Outcomes Assessment. She said this was a yearlong reframing of the Student Learning Outcomes, which would significantly improve the System campuses' ability to assess student learning and close the loop on improving their ability to prepare graduates for the workforce. She added that Dr. Decker explained the new Integrated Postsecondary Education Data System measures. Vice Chairman Mendoza said this data provided a better understanding of the student success patterns of native and transfer students. Overall, she said they were improving their ability to use data to drive decisions and create strategies around student success, whether on metrics or learning outcomes. Vice Chairman Mendoza advised that they would continue their relentless focus on educator preparation and the visibility of that work. She said the committee looked forward to holding the institutions accountable for besting their best; it was just too important to take their eye off that ball. She thanked Chancellor Sharp for enabling and supporting Dr. Hallmark to add Dr. Gibson and Dr. Decker to his team, and Dr. Hallmark for the great work. Vice Chairman Mendoza pointed out that there would be more to come on this subject.

**ADDITIONAL ITEMS CONSIDERED BY THE BOARD**

Mr. Ray Bonilla, General Counsel, presented Item 5.3.

Chairman Schwartz asked if this was modeled after how fiduciary responsibilities were handled by the University of California. Mr. Bonilla replied in the affirmative.

*(Note: See Page 30 for approval of Item 5.1 and Page 29 for approval of Item 5.2.)*

On motion of Regent Adams, seconded by Regent Mahomes, and by a unanimous vote, the following minute order was approved (219):

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**MINUTE ORDER 219-2018 (ITEM 5.3)**

**FORMATION OF A SPECIAL COMMITTEE OF THE  
BOARD OF REGENTS FOR OVERSIGHT OF MATTERS  
RELATING TO THE LOS ALAMOS NATIONAL LABORATORY,  
BOARD OF REGENTS, THE TEXAS A&M UNIVERSITY SYSTEM**

The formation of a Board of Regents' Special Committee for Oversight of Los Alamos National Laboratory Matters is hereby approved. Regents Charles Schwartz, Elaine Mendoza and Anthony Buzbee are appointed to this special committee, and Regent Schwartz is designated as its chairman. This special committee shall be advisory to the Board, shall monitor The Texas A&M University System's activities at Los Alamos National Laboratory, and shall report to the Board on significant matters relating to such activities as appropriate.

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Chairman Schwartz announced that Items 5.4 through 5.12 were considered in executive session. He said the Board would consider Items 5.4 through 5.8 and Items 5.10 through 5.12.

On motion of Vice Chairman Mendoza, seconded by Regent Leach, and by a unanimous vote, the following minute orders were approved (220 through 227):

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**MINUTE ORDER 220-2018 (ITEM 5.4)**

**AUTHORIZATION TO EXECUTE A GROUND LEASE  
FOR PHASE IX OF ON-CAMPUS HOUSING,  
PRAIRIE VIEW A&M UNIVERSITY**

The Chancellor of The Texas A&M University System or designee, following legal review by the Office of General Counsel, is authorized to negotiate, execute and deliver a ground lease agreement with Collegiate Housing Foundation, or its affiliate, covering 10.23 acres, more or less, on the campus of Prairie View A&M University for the construction of Phase IX of on-campus student housing, consisting of approximately 164 units/520 beds, and to take any and all other actions and negotiate, execute and deliver any and all other documents deemed necessary to consummate the transaction.

All obligations of the Board arising under and all payments owing pursuant to the terms of the ground lease agreement and other transaction documents related thereto shall be (i) subject to and contingent upon the appropriation by Board of lawfully available funds for such obligations and payments and (ii) subordinate and subject to the timely payment of Parity Obligations issued or incurred pursuant to the Master Resolution Establishing The Revenue Financing System for The Texas A&M University System, adopted on November 19, 1990, as amended on September 17, 1993 and August 1, 1997.

As required by Section 6(b) of the Master Resolution of the Revenue Financing System, the Board hereby determines that after conveyance of the leasehold estate it will have sufficient funds to meet the financial obligations of The Texas A&M University System, including sufficient Pledged Revenues to satisfy the Annual Debt Service Requirements of the Revenue Financing System and to meet all financial obligations of the Board relating to the Revenue Financing System and that the Participants, on whose behalf the debt is issued, possess the financial capacity to satisfy their Direct Obligations.

**MINUTE ORDER 221-2018 (ITEM 5.5)**

**AUTHORIZATION TO EXECUTE AN OFFICE SPACE LEASE  
WITH THE TEXAS 4-H YOUTH DEVELOPMENT FOUNDATION IN  
THE TEXAS A&M AGRILIFE EXTENSION SERVICE BUILDING  
LOCATED IN COLLEGE STATION, BRAZOS COUNTY, TEXAS,  
TEXAS A&M AGRILIFE EXTENSION SERVICE**

The Chancellor of The Texas A&M University System or designee, following approval for legal sufficiency by the Office of General Counsel, is authorized to take all steps necessary to negotiate, execute and deliver a lease of office space at 1470 William D. Fitch Parkway in College Station, Texas, for use by the Texas 4-H Youth Development Foundation.

**MINUTE ORDER 222-2018 (ITEM 5.6)**

**AUTHORIZATION TO RENEW LEASE OF  
APPROXIMATELY 51,785 SQUARE FEET OF OFFICE  
SPACE IN THE EASTMARK BUILDING LOCATED  
IN COLLEGE STATION, BRAZOS COUNTY, TEXAS,  
TEXAS A&M ENGINEERING EXPERIMENT STATION**

The Chancellor of The Texas A&M University System, or designee, following approval for legal sufficiency by the Office of General Counsel, is authorized to take all steps necessary to negotiate, execute and deliver a lease of approximately 51,785 square feet of office space at 7607 Eastmark Drive in College Station, Texas, for use by Texas A&M Engineering Experiment Station.

**MINUTE ORDER 223-2018 (ITEM 5.7)**

**AUTHORIZATION FOR THE PRESIDENT TO NEGOTIATE AND  
EXECUTE AN AGREEMENT AND OTHER RELATED DOCUMENTS  
IN CONNECTION WITH THE PURCHASE OF ELECTRICITY IN  
FY 2023 THROUGH FY 2037 WITH BRYAN TEXAS UTILITIES,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System authorizes the president of Texas A&M University to negotiate and execute an agreement and other related documents in connection with the purchase of electricity in FY 2023 through FY 2037 with Bryan Texas Utilities, subject to review for legal form and sufficiency by the Office of General Counsel.

**MINUTE ORDER 224-2018 (ITEM 5.8)**

**AUTHORIZATION FOR THE PRESIDENT TO  
NEGOTIATE AND EXECUTE AGREEMENTS AND OTHER  
RELATED DOCUMENTS FOR SPECIALIZED MEDICAL  
EDUCATION SERVICES BETWEEN TEXAS A&M UNIVERSITY  
HEALTH SCIENCE CENTER AND HOUSTON METHODIST,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System authorizes the president of Texas A&M University to negotiate and execute agreements and other related documents for specialized medical education services between Texas A&M University Health Science Center and Houston Methodist, and further authorizes the president to take all actions necessary to carry out the intents and purposes of these agreements, subject to review for legal form and sufficiency by the Office of General Counsel.

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*(Note: See Page 16 for approval of Item 5.9.)*

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**MINUTE ORDER 225-2018 (ITEM 5.10)**

**APPOINTMENT OF  
MR. DAVID E. COATNEY AS  
AGENCY DIRECTOR OF THE  
TEXAS A&M ENGINEERING EXTENSION SERVICE,  
THE TEXAS A&M UNIVERSITY SYSTEM**

Effective January 2, 2019, Mr. David E. Coatney is hereby appointed Agency Director for the Texas A&M Engineering Extension Service, at an initial salary of \$250,000.

**MINUTE ORDER 226-2018 (ITEM 5.11)**

**APPOINTMENT OF  
DR. MARK A. HUSSEY AS  
PRESIDENT OF TEXAS A&M UNIVERSITY-KINGSVILLE,  
THE TEXAS A&M UNIVERSITY SYSTEM**

Effective January 2, 2019, Dr. Mark A. Hussey is hereby appointed President of Texas A&M University-Kingsville, at an initial salary of \$350,000.

**MINUTE ORDER 227-2018 (ITEM 5.12)**

**APPOINTMENT OF  
MR. GREG HARTMAN AS  
VICE CHANCELLOR FOR STRATEGIC INITIATIVES,  
THE TEXAS A&M UNIVERSITY SYSTEM**

Effective January 1, 2019, Greg Hartman is hereby appointed Vice Chancellor for Strategic Initiatives of The Texas A&M University System, at an initial annual salary of \$360,000.

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Chairman Schwartz presented Item 5.9.

*(Note: Vice Chairman Mendoza recused herself from the vote on Item 5.9.)*

On motion of Regent Adams, seconded by Regent Mahomes, and by a unanimous vote, the following minute order was approved (228):

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**MINUTE ORDER 228-2018 (ITEM 5.9)**

**AUTHORIZATION FOR THE PRESIDENT TO NEGOTIATE AND  
EXECUTE AN AGREEMENT FOR RURAL HEALTH INITIATIVES  
BETWEEN TEXAS A&M UNIVERSITY HEALTH SCIENCE CENTER  
AND BLUE CROSS AND BLUE SHIELD OF TEXAS,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System authorizes the president of Texas A&M University to negotiate and execute an agreement for Rural Health Initiatives between Texas A&M University Health Science Center and Blue Cross and Blue Shield of Texas, and further authorizes the president to take all actions necessary to carry out the intents and purposes of this agreement, subject to review for legal form and sufficiency by the Office of General Counsel.

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**CONSENT AGENDA ITEMS**

Chairman Schwartz presented Items 6.1 through 6.22, Items 6.24 through 6.30 and Items 6.32 through 6.35.

On motion of Vice Chairman Mendoza, seconded by Regent Leach, and by a unanimous vote, the following minute orders were approved (229 through 261):

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**MINUTE ORDER 229-2018 (ITEM 6.1)**

**APPROVAL OF MINUTES FROM THE  
AUGUST 16, 2018, REGULAR MEETING;  
AUGUST 17, 2018, SPECIAL WORKSHOP MEETING;  
AND OCTOBER 16, 2018, SPECIAL TELEPHONIC MEETING,  
BOARD OF REGENTS, THE TEXAS A&M UNIVERSITY SYSTEM**

The Minutes of the August 16, 2018, Regular Meeting; the August 17, 2018, Special Workshop Meeting; and the October 16, 2018, Special Telephonic Meeting are hereby approved.

**MINUTE ORDER 230-2018 (ITEM 6.2)**

**GRANTING OF THE TITLE OF EMERITUS, NOVEMBER 2018,  
THE TEXAS A&M UNIVERSITY SYSTEM**

In recognition of long and distinguished service to The Texas A&M University System, the Board of Regents hereby confirms the recommendation of the Chancellor, and confers the title of “Emeritus” upon the individuals as shown in the attached exhibit, Emeritus Title List No. 19-01, and grants all rights and privileges of this title.

**MINUTE ORDER 231-2018 (ITEM 6.3)**

**CONFIRMATION OF  
APPOINTMENT AND COMMISSIONING OF PEACE OFFICERS,  
THE TEXAS A&M UNIVERSITY SYSTEM**

In accordance with System Policy 34.06 (Appointment, Commissioning and Authority of Peace Officers), the Board of Regents of The Texas A&M University System confirms the appointment and commissioning of campus peace officers by the presidents of their respective system member universities, in accordance with the requirements of the law, and as shown in the exhibit, attached to the official minutes, subject to their taking the oath required of peace officers.

**MINUTE ORDER 232-2018 (ITEM 6.4)**

**DESIGNATION OF THE REGENTS PROFESSOR AWARDS  
AND THE REGENTS FELLOW SERVICE AWARDS FOR  
EXEMPLARY PERFORMANCE AND PROFESSIONAL  
SERVICE DURING FISCAL YEAR 2017-18,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The Board of Regents of The Texas A&M University System hereby grants the designation of “Regents Professor” for exemplary performance during FY 2017-18 to the following 15 faculty members, effective immediately:

Dr. Lal K. Almas, West Texas A&M University  
Dr. Vaughn M. Bryant, Texas A&M University  
Dr. Lisa Campbell, Texas A&M University  
Dr. Gerard L. Coté, Texas A&M University,  
Texas A&M Engineering Experiment Station  
Dr. Jian Q. Feng, Texas A&M Health Science Center  
Dr. Amir M.H. Ibrahim, Texas A&M University, Texas A&M AgriLife  
Dr. Syed Hussain A. Jafri, Tarleton State University  
Dr. Nereu F. Kock, Texas A&M International University  
Dr. Akhtar H. Lodgher, Texas A&M University-San Antonio  
Dr. Thomas J. McDonald, Texas A&M Health Science Center

Dr. Lijun Qian, Prairie View A&M University  
Dr. Antonietta Quigg, Texas A&M University at Galveston  
Dr. Robert L. Smith, Texas A&M University-Corpus Christi  
Dr. Sang C. Suh, Texas A&M University-Commerce  
Dr. Randall H. Williams, Texas A&M University-Kingsville

The Board of Regents of The Texas A&M University System hereby grants the designation of “Regents Fellow” for exemplary professional service during FY 2017-18 to the following seven agency service, extension and research professionals, effective immediately:

Dr. Marvin L. Adams, Texas A&M Engineering Experiment Station  
Dr. David R. Ellis, Texas A&M Transportation Institute  
Dr. Don L. Rennie, Texas A&M AgriLife Extension Service  
Mr. James B. Rooni, Texas A&M Forest Service  
Mr. Edward Schneider, Texas A&M AgriLife Extension Service  
Ms. Rebecca L. Tate, Texas A&M Engineering Extension Service  
Dr. Qingwu Xue, Texas A&M AgriLife Research

**MINUTE ORDER 233-2018 (ITEM 6.5)**

**APPROVAL OF NON-SUBSTANTIVE REVISIONS TO SYSTEM POLICY 01.01  
(SYSTEM POLICIES AND REGULATIONS,  
AND MEMBER RULES AND PROCEDURES),  
THE TEXAS A&M UNIVERSITY SYSTEM**

The revisions to System Policy 01.01 (System Policies and Regulations, and Member Rules and Procedures), as shown in the attached exhibit, are approved, effective immediately.

**MINUTE ORDER 234-2018 (ITEM 6.6)**

**APPROVAL OF NON-SUBSTANTIVE REVISIONS  
TO SYSTEM POLICY 02.01 (BOARD OF REGENTS),  
THE TEXAS A&M UNIVERSITY SYSTEM**

The revisions to System Policy 02.01 (Board of Regents), as shown in the attached exhibit, are approved, effective immediately.



**MINUTE ORDER 235-2018 (ITEM 6.7)**

**APPROVAL OF NON-SUBSTANTIVE REVISIONS TO  
VARIOUS SYSTEM POLICIES 02.02 (OFFICE OF THE CHANCELLOR),  
02.04 (SYSTEM MEMBERS OF THE TEXAS A&M  
UNIVERSITY SYSTEM), AND 23.02 (DEBT MANAGEMENT),  
THE TEXAS A&M UNIVERSITY SYSTEM**

The revisions to System Policies 02.02 (Office of the Chancellor), 02.04 (System Members of The Texas A&M University System), and 23.02 (Debt Management), as shown in the attached exhibits, are approved, effective immediately.

**MINUTE ORDER 236-2018 (ITEM 6.8)**

**APPROVAL OF NON-SUBSTANTIVE REVISIONS TO  
VARIOUS ACADEMIC-RELATED SYSTEM POLICIES:  
SYSTEM POLICY 07.02 (TEXAS HIGHER EDUCATION FAIR LENDING  
PRACTICES, 11.01 (COLLABORATION AMONG SYSTEM ACADEMIC  
INSTITUTIONS), 11.03 (SHORTENED COURSES), 11.04 (ADMISSIONS  
STANDARDS), 11.05 (RECRUITMENT AND ADMISSION OF TRANSFER  
STUDENTS), 11.06 (CORE CURRICULUM), 11.07 (GRANTING OF HONORARY  
DEGREE), 11.08 (AWARD OF POSTHUMOUS DEGREES), 12.03 (FACULTY  
ACADEMIC WORKLOAD AND REPORTING REQUIREMENTS), 12.04  
(ACADEMIC COUNCIL/FACULTY SENATE), 12.05 (TRAINING FOR ENGLISH  
PROFICIENCY), 12.07 (FIXED TERM ACADEMIC PROFESSIONAL TRACK  
FACULTY), AND 13.02 (STUDENT RIGHTS AND OBLIGATIONS),  
THE TEXAS A&M UNIVERSITY SYSTEM**

The revisions to System Policies 07.02 (Texas Higher Education Fair Lending Practices), 11.01 (Collaboration Among System Academic Institutions), 11.03 (Shortened Courses), 11.04 (Admissions Standards), 11.05 (Recruitment and Admission of Transfer Students), 11.06 (Core Curriculum), 11.07 (Granting of Honorary Degree), 11.08 (Award of Posthumous Degrees), 12.03 (Faculty Academic Workload and Reporting Requirements), 12.04 (Academic Council/Faculty Senate), 12.05 (Training for English Proficiency), 12.07 (Fixed Term Academic Professional Track Faculty), and 13.02 (Student Rights and Obligations), as shown in the attached exhibits, are approved, effective immediately.

**MINUTE ORDER 237-2018 (ITEM 6.9)**

**APPROVAL OF REVISIONS TO  
SYSTEM POLICY 11.10 (ACADEMIC PROGRAM REQUESTS),  
THE TEXAS A&M UNIVERSITY SYSTEM**

The revisions to System Policy 11.10 (Academic Program Requests), as shown in the attached exhibit, are approved, effective immediately.

**MINUTE ORDER 238-2018 (ITEM 6.10)**

**APPROVAL OF NON-SUBSTANTIVE REVISIONS TO  
VARIOUS SYSTEM POLICIES, 13.04 (STUDENT TRAVEL),  
26.01 (TUITION AND FEES), 27.03 (ANNUAL OPERATING  
BUDGET PROCESS), AND 28.03 (VENDING MACHINES),  
THE TEXAS A&M UNIVERSITY SYSTEM**

The revisions to System Policies 13.04 (Student Travel), 26.01 (Tuition and Fees), 27.03 (Annual Operating Budget Process), and 28.03 (Vending Machines), as shown in the attached exhibits, are approved, effective immediately.

**MINUTE ORDER 239-2018 (ITEM 6.11)**

**APPROVAL OF A NEW MASTER OF SCIENCE  
DEGREE PROGRAM WITH A MAJOR IN GEOSCIENCE,  
AND AUTHORIZATION TO REQUEST APPROVAL FROM  
THE TEXAS HIGHER EDUCATION COORDINATING BOARD,  
TARLETON STATE UNIVERSITY**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Tarleton State University leading to a Master of Science in Geoscience.

The Board also authorizes submission of Tarleton's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.

**MINUTE ORDER 240-2018 (ITEM 6.12)**

**APPROVAL OF A NEW MASTER OF SCIENCE  
DEGREE PROGRAM WITH A MAJOR IN ANIMAL SCIENCE,  
AND AUTHORIZATION TO REQUEST APPROVAL FROM THE  
TEXAS HIGHER EDUCATION COORDINATING BOARD,  
TARLETON STATE UNIVERSITY**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Tarleton State University leading to a Master of Science in Animal Science.

The Board also authorizes submission of Tarleton's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.

**MINUTE ORDER 241-2018 (ITEM 6.13)**

**APPROVAL OF A NEW BACHELOR OF SCIENCE  
DEGREE PROGRAM IN GENERAL ENGINEERING, AND  
AUTHORIZATION TO REQUEST APPROVAL FROM THE  
TEXAS HIGHER EDUCATION COORDINATING BOARD,  
TEXAS A&M INTERNATIONAL UNIVERSITY**

The Board of Regents of The Texas A&M University System approves the establishment of a new degree program at Texas A&M International University leading to a Bachelor of Science in General Engineering degree.

The Board also authorizes submission of Texas A&M International University's new degree program request to the Texas Higher Education Coordinating Board for approval and hereby certifies that all applicable criteria of the Coordinating Board have been met.

**MINUTE ORDER 242-2018 (ITEM 6.14)**

**AUTHORIZATION FOR THE PRESIDENT TO NEGOTIATE  
AND EXECUTE AN AGREEMENT AND OTHER RELATED  
DOCUMENTS IN CONNECTION WITH THE DEVELOPMENT AND  
ADMINISTRATION OF STUDY ABROAD PROGRAMS WITH ACCENT  
INTERNATIONAL CONSORTIUM FOR ACADEMIC PROGRAMS ABROAD,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System authorizes the president of Texas A&M University to negotiate and execute an agreement and other related documents in connection with the development and administration of study abroad programs with ACCENT International Consortium for Academic Programs Abroad, subject to review for legal form and sufficiency by the Office of General Counsel.

**MINUTE ORDER 243-2018 (ITEM 6.15)**

**AUTHORIZATION FOR THE PRESIDENT TO  
NEGOTIATE AND EXECUTE REVENUE AGREEMENT(S)  
FOR THE MAYS BUSINESS SCHOOL CENTER FOR  
EXECUTIVE DEVELOPMENT FOR FISCAL YEAR 2019,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System authorizes the president of Texas A&M University to negotiate and execute revenue agreement(s) for the Mays Business School Center for Executive Development during fiscal year 2019, including any amendments, modifications or extensions to revenue agreements created prior to fiscal year 2019, subject to review for legal form and sufficiency by the Office of General Counsel. Total consideration under any agreement will not exceed \$3,000,000, and the term for any agreement will not exceed five years.

**MINUTE ORDER 244-2018 (ITEM 6.16)**

**APPROVAL FOR MR. CHRISTOPHER SCOTTI, A  
SYSTEM EMPLOYEE, TO SERVE IN HIS OFFICIAL  
CAPACITY AS A MEMBER OF THE BOARD OF DIRECTORS  
OF STARROTOR CORPORATION, A BUSINESS ENTITY  
FORMED FOR THE PURPOSE OF DEVELOPMENT AND  
COMMERCIALIZATION OF TECHNOLOGY OWNED  
BY THE TEXAS A&M UNIVERSITY SYSTEM,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System hereby approves for Mr. Christopher Scotti, Entrepreneur-In-Residence, to serve in his official capacity as a member of the Board of Directors of StarRotor Corporation, an entity formed for the purpose of development and commercialization of technology owned by The Texas A&M University System.

**MINUTE ORDER 245-2018 (ITEM 6.17)**

**AUTHORIZATION FOR THE PRESIDENT TO  
NEGOTIATE AND EXECUTE A NEW EMPLOYMENT CONTRACT  
FOR HEAD MEN’S GOLF COACH JAMES T. HIGGINS,  
TEXAS A&M UNIVERSITY**

Authority is hereby granted to the president of Texas A&M University to negotiate and execute a new employment contract, upon review for legal form and sufficiency by the Office of General Counsel, with the following person:

Head Men’s Golf Coach - James T. Higgins

**MINUTE ORDER 246-2018 (ITEM 6.18)**

**APPROVAL OF ACADEMIC TENURE, NOVEMBER 2018,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01 (Academic Freedom, Responsibility and Tenure), hereby authorizes the granting of tenure to the following faculty members at Texas A&M University as set forth in the exhibit, Tenure List No. 19-01.

**MINUTE ORDER 247-2018 (ITEM 6.19)**

**ESTABLISHMENT OF THE  
TEXAS A&M INSTITUTE FOR TECHNOLOGY-INFUSED LEARNING,  
TEXAS A&M UNIVERSITY**

The Texas A&M Institute for Technology-Infused Learning (TITIL) is hereby established as an organizational unit of Texas A&M University.

**MINUTE ORDER 248-2018 (ITEM 6.20)**

**NAMING OF THE  
ELIZABETH A. AND PAUL H. MOTHERAL '52 AGGIE BAND  
REHEARSAL HALL, DR. TIMOTHY B. RHEA CONCERT BAND  
REHEARSAL HALL - DEDICATED BY THE MOTHERAL FAMILY  
(ELIZABETH ANN AND PAUL HASKELL MOTHERAL '52;  
JANET MOTHERAL THOMPSON; LAINE MOTHERAL MYERS;  
MARK G. MOTHERAL), MARGARET MCARTHUR ACCOMPANIST  
OFFICE, JOYCE DARLENE AND RONALD MCCUIN LUNSFORD  
PIANO SOLO PRACTICE ROOM, FIRST LIEUTENANT  
JAMES "JIM" HOTTENROTH '64 PIANO SOLO PRACTICE ROOM,  
JOANN AND WILLIAM G. CAUGHLIN '49 PIANO SOLO PRACTICE  
ROOM, KATIE '01 AND JAY '00 SARTAIN SOLO PRACTICE ROOM,  
CAPTAIN CHARLES "CHARLIE" JAEGLER '65 MEMORIAL SOLO  
PRACTICE ROOM, NANCY AND JOHN OTTO, JR. '70 SOLO  
PRACTICE ROOM, SCOTT P. POOL '93 AGGIE BAND DRUM  
STORAGE ROOM, BRIGADIER GENERAL JOE E. RAMIREZ, JR. '79,  
45TH COMMANDANT - CORPS OF CADETS, ANGELA AND  
L. MICHAEL WALLACE '84, LEITA ST. CLAIR AND  
FIRMIN G. LEPORI, JR. '56, CLASS OF 1961, GENERAL HAL HORNBURG '68  
& FAMILY, AND LIEUTENANT COLONEL RANDY EBERTS '68 & FAMILY,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System hereby names the spaces and rooms in the Music Activities Center on the campus at Texas A&M University:

- Aggie Band Rehearsal Hall - "Elizabeth A. and Paul H. Motheral '52 Aggie Band Rehearsal Hall"
- Concert Band Rehearsal Hall - "Dr. Timothy B. Rhea Concert Band Rehearsal Hall - Dedicated by the Motheral Family (Elizabeth Ann and Paul Haskell Motheral '52; Janet Motheral Thompson; Laine Motheral Myers; Mark G. Motheral)"
- Accompanist Office #1 - "Margaret McArthur Accompanist Office"
- Piano Solo Practice Room #1 - "Joyce Darlene and Ronald McCuin Lunsford Piano Solo Practice Room"
- Piano Solo Practice Room #2 - "First Lieutenant James 'Jim' Hottenroth '64 Piano Solo Practice Room"

- Piano Solo Practice Room #4 - “JoAnn and William G. Caughlin ’49 Piano Solo Practice Room”
- Solo Practice Room #2 - “Katie ’01 and Jay ’00 Sartain Solo Practice Room”
- Solo Practice Room # 3 - “Captain Charles ‘Charlie’ Jaegler ’65 Memorial Solo Practice Room”
- Solo Practice Room #5 - “Nancy and John Otto, Jr. ’70 Solo Practice Room”
- Aggie Band Drum Storage Room - “Scott P. Pool ’93 Aggie Band Drum Storage Room”
- North Drill Field Pillar – “Brigadier General Joe E. Ramirez, Jr. ’79, 45th Commandant-Corps of Cadets”
- South Drill Field Pillar - “Angela and L. Michael Wallace ’84”
- Drill Field Pillar - “Leita St. Clair and Firmin G. LePori, Jr. ’56”
- Drill Field Pillar - “Class of 1961”
- Drill Field Pillar - “General Hal Hornburg ’68 & Family, and Lieutenant Colonel Randy Eberts ’68 & Family”

**MINUTE ORDER 249-2018 (ITEM 6.21)**

**NAMING OF THE  
JAMES BUTTLER ’75 LEARNING STUDIO,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System hereby names the Learning Studio (Level 3, Space 34) in the Zachry Engineering Education Complex on the campus at Texas A&M University the “James Buttler ’75 Learning Studio.”

**MINUTE ORDER 250-2018 (ITEM 6.22)**

**NAMING OF THE  
CARMICHAEL NEWTON CLASSROOM,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System hereby names the classroom in the Wagonhound Land and Livestock Education Building within the Thomas G. Hildebrand, DVM ’56 Equine Complex on the campus at Texas A&M University the “Carmichael Newton Classroom.”

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*(Note: See Page 28 for approval of Item 6.23.)*

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**MINUTE ORDER 251-2018 (ITEM 6.24)**

**APPROVAL OF ACADEMIC TENURE, NOVEMBER 2018,  
TEXAS A&M UNIVERSITY-COMMERCE**

The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01 (Academic Freedom, Responsibility and Tenure), hereby authorizes the granting of tenure to the following faculty members at Texas A&M University-Commerce as set forth in the exhibit, Tenure List No. 19-01.

**MINUTE ORDER 252-2018 (ITEM 6.25)**

**AUTHORIZATION FOR THE PRESIDENT TO NEGOTIATE  
AND EXECUTE A NEW EMPLOYMENT CONTRACT FOR  
ATHLETIC DIRECTOR JONATHAN A. PALUMBO,  
TEXAS A&M UNIVERSITY-CORPUS CHRISTI**

Authority is hereby granted to the president of Texas A&M University-Corpus Christi to negotiate and execute a new employment contract, upon review for legal form and sufficiency by the Office of General Counsel, with the following person:

Athletic Director - Jonathan A. Palumbo

**MINUTE ORDER 253-2018 (ITEM 6.26)**

**AUTHORIZATION FOR THE PRESIDENT TO NEGOTIATE AND  
EXECUTE AMENDED AND RESTATED EMPLOYMENT CONTRACTS  
FOR ASSOCIATE HEAD TENNIS COACH AURELIEN TAVE,  
ASSOCIATE HEAD TENNIS COACH OLGA BAZHANOVA,  
ASSISTANT WOMEN'S BASKETBALL COACH SHERRIE TUCKER  
AND ASSISTANT WOMEN'S VOLLEYBALL COACH JUSTIN WONG,  
TEXAS A&M UNIVERSITY-CORPUS CHRISTI**

Authority is hereby granted to the president of Texas A&M University-Corpus Christi to negotiate and execute amended and restated employment contracts, upon review for legal form and sufficiency by the Office of General Counsel, with the following persons:

Associate Head Tennis Coach - Aurelien Tave  
Associate Head Tennis Coach - Olga Bazhanova  
Assistant Women's Basketball Coach - Sherrie Tucker  
Assistant Women's Volleyball Coach - Justin Wong

**MINUTE ORDER 254-2018 (ITEM 6.27)**

**APPROVAL OF ACADEMIC TENURE, NOVEMBER 2018,  
TEXAS A&M UNIVERSITY-KINGSVILLE**

The Board of Regents of The Texas A&M University System, in accordance with System Policy 12.01 (Academic Freedom, Responsibility and Tenure), hereby authorizes the granting of tenure to the following faculty member at Texas A&M University-Kingsville as set forth in the exhibit, Tenure List No. 19-01.

**MINUTE ORDER 255-2018 (ITEM 6.28)**

**NAMING OF THE  
LUCILLE T. COOK CLASSROOM GIVEN BY: CABE COOK FOUNDATION,  
TEXAS A&M UNIVERSITY-TEXARKANA**

The Board of Regents of The Texas A&M University System hereby names Multipurpose Classroom A114 in the Patterson Student Center at Texas A&M University-Texarkana the “Lucille T. Cook Classroom Given by: Cabe Cook Foundation.”

**MINUTE ORDER 256-2018 (ITEM 6.29)**

**RENAMING OF THE  
ROBERT N. BUCK GAME ROOM GIVEN BY: RED RIVER CREDIT UNION,  
TEXAS A&M UNIVERSITY-TEXARKANA**

The Board of Regents of The Texas A&M University System hereby renames “Red River Federal Credit Union Activities Game Room” in University Center-UC125 to the “Robert N. Buck Game Room Given by: Red River Credit Union” in its new location in the Patterson Student Center.

**MINUTE ORDER 257-2018 (ITEM 6.30)**

**NAMING OF THE  
MORGAN SOCCER FIELD,  
TEXAS A&M UNIVERSITY-TEXARKANA**

The Board of Regents of The Texas A&M University System hereby names the soccer field on the campus of Texas A&M University-Texarkana the “Morgan Soccer Field.”

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*(Note: Item 6.31 was withdrawn prior to the meeting.)*

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**MINUTE ORDER 258-2018 (ITEM 6.32)**

**NAMING OF THE  
DIANE AND ROBERT THORPE PRACTICE ROOM,  
DON TAYLOR TRAINING ROOM,  
SHELLEY ST. CLAIR ACCOMPANIST STUDIO,  
WEST TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System hereby names the following room in Mary Moody Northen Hall on the campus of West Texas A&M University:

- Practice Room 231 - “Diane and Robert Thorpe Practice Room”

The Board of Regents of The Texas A&M University System hereby names the following room at the West Texas A&M University Enterprise Center:

- Classroom 110 - “Don Taylor Training Room”

The Board of Regents of The Texas A&M University System hereby names the following room in the Sybil B. Harrington Fine Arts Complex on the campus of West Texas A&M University:

- Accompanist Studio 228 - “Shelley St. Clair Accompanist Studio”

**MINUTE ORDER 259-2018 (ITEM 6.33)**

**ESTABLISHMENT AND NAMING OF  
THE HEWLETT PACKARD ENTERPRISE CENTER  
FOR COMPUTER ARCHITECTURE RESEARCH,  
TEXAS A&M ENGINEERING EXPERIMENT STATION**

The Center for Computer Architecture Research is hereby established as an organizational unit of the Texas A&M Engineering Experiment Station and named the “Hewlett Packard Enterprise Center for Computer Architecture Research.”

**MINUTE ORDER 260-2018 (ITEM 6.34)**

**AUTHORIZATION TO EXECUTE FY 2019 AND FY 2020 FEDERAL  
NON-RESEARCH GRANTS, COOPERATIVE AGREEMENTS AND  
CONTRACTS, AND ANY AMENDMENTS, MODIFICATIONS OR  
EXTENSIONS TO NON-RESEARCH GRANTS, COOPERATIVE  
AGREEMENTS AND CONTRACTS FOR THE SAME PROGRAMS,  
TEXAS A&M ENGINEERING EXTENSION SERVICE**

The Director of The Texas A&M Engineering Extension Service, or designee, is authorized to execute, following review for legal sufficiency by the Office of General Counsel, federal non-research grants, cooperative agreements, contracts, amendments, modifications or extensions with the United States Department of Homeland Security/Federal Emergency Management Agency, and other federal and private non-research time sensitive award agreements to provide training, technical assistance and related services, for fiscal year 2019 and fiscal year 2020 programs.

**MINUTE ORDER 261-2018 (ITEM 6.35)**

**APPROVAL OF 2019 STILES FARM FOUNDATION BUDGET,  
TEXAS A&M AGRILIFE EXTENSION SERVICE**

The Board of Regents of The Texas A&M University System, acting in its capacity as trustees of the Stiles Farm Foundation, hereby approves the operating budget for the Stiles Farm Foundation for calendar year 2019, as shown in the attached exhibit.

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Chairman Schwartz presented Item 6.23.

*(Note: Regent Albritton recused himself from the vote on Item 6.23.)*

On motion of Regent Foster, seconded by Regent Leach, and by a unanimous vote, the following minute order was approved (262):

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**MINUTE ORDER 262-2018 (ITEM 6.23)**

**NAMING OF  
THE ALBRITTON CENTER FOR GRAND STRATEGY,  
TEXAS A&M UNIVERSITY**

The Board of Regents of The Texas A&M University System hereby names the Center for Grand Strategy in the Bush School of Government & Public Service at Texas A&M University “The Albritton Center for Grand Strategy.”

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**ADDITIONAL ITEMS**

Chancellor Sharp presented Item 5.2.

On motion of Chairman Schwartz, seconded by Regent Adams, and by a unanimous vote, the following minute order was approved (263):

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**MINUTE ORDER 263-2018 (ITEM 5.2)**

**ADOPTION OF A RESOLUTION RELATING TO TEXAS TASK FORCE 1,  
THE TEXAS A&M UNIVERSITY SYSTEM**

WHEREAS, Texas Task Force 1 is a program of the Texas A&M Engineering Extension Service (TEEX) headquartered in College Station, Texas; and

WHEREAS, Texas Task Force 1 is one of 28 federal teams under the FEMA Urban Search and Rescue System and is a statewide urban search and rescue team under the direction of the Texas Division of Emergency Management; and

WHEREAS, TEEX and The Texas A&M University System (the A&M System) have statewide leadership responsibilities in emergency management, disaster response, disaster recovery and mitigation; and

WHEREAS, Texas Task Force 1's current name is not clearly identified as being part of TEEX and the A&M System; and

WHEREAS, Texas Task Force 1's lack of identification with TEEX and the A&M System has the potential to cause confusion and to hinder TEEX and A&M System efforts to effectively communicate to constituents and stakeholders the mission, accomplishments and public benefit of TEEX and how it corresponds with the A&M System's efforts in emergency management, disaster response, disaster recovery and mitigation; and

WHEREAS, identifying Texas Task Force 1 with the A&M System as a brand will raise the profile of Texas Task Force 1 and aid in obtaining financial and public support; and

WHEREAS, the Chancellor has recommended that Texas Task Force 1's name be changed to become Texas A&M Task Force 1; and now, therefore, be it

RESOLVED, that, effective November 15, 2018, in accordance with the authority granted by Chapters 85 and 86 of the Texas Education Code, we, the members of the Board of Regents of The Texas A&M University System, hereby change the name of Texas Task Force 1 as follows:

- Texas Task Force 1 is changed to Texas A&M Task Force 1; and, be it, further

RESOLVED, that, effective December 1, 2018, TEEX shall use the name Texas A&M Task Force 1 in its complete form and associated logos in all official communications relating to Texas A&M Task Force 1, including letterhead, business cards, websites and similar items; and, be it, further

RESOLVED, that TEEX is responsible for ensuring that this name change is implemented in the most efficient and effective manner possible to conserve agency resources while maximizing the potential constituent impact.

~~~~~

Chancellor Sharp presented Item 5.1.

Dr. Tallant thanked the Board and Chancellor Sharp. He said this had been a remarkable experience, professionally and personally for his wife and himself. He added that without the Regents' support and trust in Texas A&M-Kingsville and him as president, none of this would have happened. Dr. Tallant said he was deeply and forever thankful for this opportunity.

Chairman Schwartz said it had been a wonderful honor to know Dr. Tallant, hear his insights and be constantly impressed by his dedication to the well-being and success of students. He added that the Board would miss him and thanked him for his service in the A&M System.

Regent Adams said he had been a regent for a long time and Dr. Tallant had been so important to this System. He added that through collaboration with Chancellor Sharp he learned what a great team player Dr. Tallant had been for the A&M System. He said Dr. Tallant was one of the best hires in the System's history. Regent Adams thanked him for all he had done and continued to do at Texas A&M-Kingsville for the students, faculty, staff and the community. He said he knew that the King Ranch would miss him along with the community, the university and the A&M System, and he wished him the very best.

On motion of Regents Adams, seconded by Vice Chairman Mendoza, and by a unanimous vote, the following minute order was approved (264):

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**MINUTE ORDER 264-2018 (ITEM 5.1)**

**ADOPTION OF A RESOLUTION  
HONORING DR. STEVEN H. TALLANT AS  
PRESIDENT OF TEXAS A&M UNIVERSITY-KINGSVILLE  
AND BESTOWING THE TITLE OF PRESIDENT EMERITUS,  
THE TEXAS A&M UNIVERSITY SYSTEM**

The Board of Regents of The Texas A&M University System adopted the resolution set forth in the attached exhibit.

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Chancellor Sharp recognized Mr. Coatney, the new TEEX director, and said they were excited to have him. He said they believed Mr. Coatney would bring an exciting dimension to TEEX, along with a huge respect from the first responder community all over the state of Texas.

Chancellor Sharp congratulated Dr. Mark Hussey who certainly would build on what Dr. Tallant began. He said Dr. Hussey would do a great job in his beloved South Texas where his career began, and welcomed him back to the A&M System.

Chancellor Sharp introduced Mr. Greg Hartman, Vice Chancellor for Strategic Initiatives. He said Mr. Hartman formerly led Breckenridge Hospital in Austin and put together The University of Texas Medical School and the Dell School. He added that Mr. Hartman was a game changer and one of the best administrators he had ever worked with.

### **ANNOUNCEMENTS**

Chairman Schwartz said the next regular Board meeting was scheduled for January 16-18, 2019, on the campus of Texas A&M.

### **RECONVENE EXECUTIVE SESSION**

Chairman Schwartz recessed the Board meeting and said they would reconvene in Bethancourt Ballroom 2300 C.

*(Note: The Board met in executive session from 3:45 p.m. until 5:25 p.m.)*

### **RECONVENE**

Chairman Schwartz reconvened the meeting at 5:25 p.m. He said the Board met in executive session from 3:45 p.m. to 5:25 p.m. and conferred with the Chancellor, several system and university administrators and attorneys on personnel, real property and legal matters.

### **ADJOURN**

There being no further business, Chairman Schwartz adjourned the meeting at 5:26 p.m.

Vickie Burt Spillers  
Executive Director, Board of Regents

*(Minutes transcribed by Gwen Kirby, Office of the Board of Regents.)*

**The Texas A&M University System**  
***FY 2020 Operating Budget Guidelines***

The Texas A&M University System (A&M System) is committed to serving the citizens of the state of Texas and understands that the valuable, but limited, resources provided to us must be utilized in the most efficient and effective manner and, as always, with the benefit of the state taxpayers foremost on our minds. The A&M System will continue to act as good stewards of the state of Texas' limited resources and will ensure the benefit to the state taxpayer is considered in every academic, research and service activity performed.

The A&M System remains focused on keeping the cost of attending our universities affordable, expanding student access, improving existing programs, developing new programs to meet new demands, expanding research and commercialization capabilities and implementing operational efficiencies through shared services, strategic outsourcing and other opportunities. Careful consideration must be given to maintaining the proper balance between tuition and fee increases and financial aid, and the effects these have on student access. The imperative of excellence in all we do and the reality of resource limitations in the state of Texas increase the difficulty of meeting these challenges and dictate that we devote our collective skills to ensuring that the productivity of all A&M System resources is optimized.

In preparation for the upcoming FY 2020 budget process, we will remain focused on keeping administrative costs low through the continued improvement of operational efficiencies. In addition, budget recommendations shall be prepared within the estimated funds available and reserve balances should only be used in special one-time situations or where a definite plan provides justification of a limited use of such balances. In self-supporting activities, total funds budgeted shall not exceed realistic estimates of income and balances brought forward. It is expected that government and private contracts will finance their proportionate share of increases being recommended. Recommendations for other operating expenses should be based upon careful estimates of actual needs, taking into account every possibility for savings. Every effort should be made to ensure that we are taking advantage of cost savings opportunities and reducing expenditures wherever possible. In addition, all budgetary projections should include provisions to accommodate items subject to possible inflationary increases during the course of this operating year.

Chief Executive Officers are authorized to begin the process of preparing the FY 2020 operating budgets within the limits of available resources. The System Office of Budgets and Accounting will provide detailed instructions to be used in the support of each phase of the review and approval process for the Chancellor and Board of Regents.

## **FY 2020 Budget Calendar**

### **2019**

January/February	FY 2019 budget update provided to the Board
June	Preliminary budgets submitted to the System Office of Budgets and Accounting for review
July/August (TBD)	Programmatic Budget Reviews
August (TBD)	FY 2020 Budget presented to the Board for approval  Request approval of full-time equivalent (FTE) employment levels and service department agenda items

**THE TEXAS A&M UNIVERSITY SYSTEM  
CONFIRMATION OF EMERITUS TITLES  
EMERITUS TITLE LIST NO. 19-01**

<b>System Member Honoree</b>	<b>Years of Service</b>	<b>Current Rank</b>	<b>Title Conferred</b>	<b>Effective Date</b>
<b>PRAIRIE VIEW A&amp;M UNIVERSITY</b>				
Dr. Ronald D. Boyd	33	Professor	Professor Emeritus of Mechanical Engineering	Upon Approval by the Board and the Honoree's Retirement
<b>TEXAS A&amp;M UNIVERSITY</b>				
Dr. Louise C. Abbott	24	Professor	Professor Emeritus of Veterinary Integrative Biosciences	Upon Approval by the Board and the Honoree's Retirement
Dr. Judith A. Baer	30	Professor	Professor Emeritus of Political Science	Upon Approval by the Board and the Honoree's Retirement
Dr. George C. Edwards, III	40	Distinguished Professor	Distinguished Professor Emeritus of Political Science	Upon Approval by the Board and the Honoree's Retirement
Dr. Jerry R. Elledge	33	Associate Professor	Associate Professor Emeritus of Health and Kinesiology	Upon Approval by the Board and the Honoree's Retirement
Dr. Paula Jo Nadeau Miller	34	Clinical Professor	Clinical Professor Emeritus of Health and Kinesiology	Upon Approval by the Board and the Honoree's Retirement
Dr. Jeryl L. Mumpower	11	Professor	Professor Emeritus of Public Service and Administration	Upon Approval by the Board and the Honoree's Retirement
Dr. Edward Murguia	26	Professor	Professor Emeritus of Sociology	Upon Approval by the Board and the Honoree's Retirement
Dr. Paul B. Samollow	13	Professor	Professor Emeritus of Veterinary Integrative Biosciences	Upon Approval by the Board and the Honoree's Retirement



<b>System Member Honoree</b>	<b>Years of Service</b>	<b>Current Rank</b>	<b>Title Conferred</b>	<b>Effective Date</b>
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Dr. Harvey J. Tucker	40	Professor	Professor Emeritus of Political Science	Upon Approval by the Board and the Honoree's Retirement
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**TEXAS A&M UNIVERSITY-KINGSVILLE**

Steven H. Tallant	10	President	President Emeritus	Upon Approval by the Board and the Honoree's Retirement
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The Texas A&M University System  
Appointed and Commissioned Peace Officers  
October 1, 2018

<b>University Officer's Name</b>	<b>Title</b>	<b>Hire Date</b>
<b>PRAIRIE VIEW A&amp;M UNIVERSITY</b>		
Castillo, Elizabeth M.	Peace Officer	07/17/2018
Garner, Kimani D.	Peace Officer	07/24/2018
Hubbard, Keener L.	Peace Officer	07/24/2018
Junious, Kalon A.	Peace Officer	07/24/2018
Kellum, Eryca J.	Peace Officer	07/24/2018
West, Charles B., Jr.	Peace Officer	07/24/2018
Williams, Willie Y.	Peace Officer	04/24/2018
<b>TEXAS A&amp;M INTERNATIONAL UNIVERSITY</b>		
Mendez, Ramon F.	Peace Officer	08/15/2018
<b>TEXAS A&amp;M UNIVERSITY</b>		
Cannon, Donald S.	Peace Officer	08/24/2018
<b>TEXAS A&amp;M UNIVERSITY AT GALVESTON</b>		
Aleman, Anthony	Peace Officer	07/23/2018
<b>TEXAS A&amp;M UNIVERSITY- KINGSVILLE</b>		
Perez, George G., Jr.	Peace Officer	08/30/2018
<b>TEXAS A&amp;M UNIVERSITY- TEXARKANA</b>		
Russell, Jason P.	Peace Officer	09/05/2018
<b>WEST TEXAS A&amp;M UNIVERSITY</b>		
Cruz, Simona B.	Peace Officer	08/27/2018



## 01.01 System Policies and Regulations, and Member Rules and Procedures

Revised [November 15, 2018](#) (MO -2018)  
Next Scheduled Review: November 15, 2023  
Click to view [Revision History](#).

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### Policy Summary

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Official actions taken by the Board of Regents (board) of The Texas A&M University System (system), each member (including the System Offices) and the member's respective administrators, employees, agents and students are governed by applicable federal and state laws, board bylaws, system policies, system regulations, and member rules and procedures.

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### Definitions

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Click to view [Definitions](#).

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### Policy

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The official actions of the board, each member and the member's respective administrators, employees, agents and students are governed by the following:

#### 1. FEDERAL AND STATE LAW

All policies of the system are subject to all relevant laws, rules and regulations of the federal government and the government of the state of Texas. It is the policy of the board to comply with federal and state laws, rules and regulations at all times. Any policy, regulation, rule or procedure found to be in conflict with a federal or state law, rule or regulation will be null and void to the extent of the conflict.

#### 2. BOARD BYLAWS

Board bylaws govern the organization and conduct of board activities. The board requires its members to comply with all board bylaws at all times.

#### 3. SYSTEM POLICIES

System policies guide the system by incorporating the board's philosophies, expectations and priorities. System policies create administrative structures, set priorities, delegate authority,

assign responsibility, ensure accountability and define reporting requirements. System policies should be concise and understandable and contain minimal detail.

- 3.1 The board will formulate, update, adopt and publish policies to establish direction for the system. The chancellor is responsible for implementation of the policies adopted by the board.
- 3.2 The chancellor is responsible for the periodic review and recommendations to the board on the adoption of new policies and/or the revision of current policies. Each policy must be reviewed at least every five years. All policies are subject to review at any time on special call by any member of the board or on the recommendation of the chancellor. The chancellor or designee will be responsible for maintaining an updated copy of system policies.

#### 4. SYSTEM REGULATIONS

System regulations will include specific directives and reporting requirements needed to implement system policies and interpretations where issues are not covered or are unclear in system policies. System regulations may also be used to communicate uniform guidelines established by the chancellor on matters of overall system concern that are not specifically addressed in system policies and to provide for uniform compliance with fiscal, academic, research, human resources and other management standards and requirements imposed from federal or state law or external administrative agency rule.

- 4.1 The chancellor will establish system regulations. System regulations are null and void to the extent they conflict with system policies.
- 4.2 Each regulation must be reviewed at least every five years. All regulations are subject to review at any time on special call by the chancellor.

#### 5. MEMBER RULES

Member rules supplement system policies and regulations and are established at the member level. Rules should be concise and understandable and contain minimal operational details.

- 5.1 The member chief executive officers (CEOs) must establish member rules **under the following conditions:**
  - (a) when required by a policy or regulation;
  - (b) when directed by the board chair or chancellor; or
  - (c) for matters unique to the member at the discretion of each member CEO.
- 5.2 Member-required rules must be submitted to System Offices within six months of the related policy's or regulation's publication, or board chair's or chancellor's request.
- 5.3 Rules must not duplicate policies or regulations, but rather provide the additional guidance specific to the member.

- 5.4 Drafts of new member rules, as well as revisions to existing member rules, must be submitted to System Offices for review, which includes Office of General Counsel review for legal sufficiency and consistency with system policies and regulations, and final approval by the chancellor. Member rules are null and void to the extent they conflict with system policies or system regulations.

## 6. MEMBER PROCEDURES

Member procedures will implement system policies, regulations and member rules at the member level.

- 6.1 Each member CEO will establish procedures at his/her discretion for matters unique to the members.
- 6.2 Procedures must not duplicate policies, regulations or rules, but rather provide operational details specific to the member.
- 6.3 Member procedures are null and void to the extent they conflict with system policies, system regulations or member rules.

## 7. COMPLIANCE WITH SYSTEM POLICIES, REGULATIONS, AND MEMBER RULES AND PROCEDURES

Each member and the member's respective administrators, employees, agents and students must comply with all system policies, system regulations and applicable member rules and procedures at all times. Noncompliance with system policies, system regulations and applicable member rules and procedures may be considered grounds for disciplinary action up to and including termination of employees or expulsion of students.

## 8. SYSTEM POLICY, REGULATION AND MEMBER RULE LIBRARY

- 8.1 The System Policy, Regulation and Member Rule Library, composed of all system policies, system regulations and member rules, will be published, updated regularly and maintained on the system policy website. Each policy, regulation and rule must bear the date of its most recent revision. Members are responsible for any desired reproduction and internal distribution of copies.
- 8.2 It is the responsibility of the chancellor and each CEO to ensure that:
- (a) system policies, system regulations and member rules and procedures and all updates to such items are readily available to all employees; and
  - (b) all employees are trained in the application of the policies, regulations, rules and procedures that are pertinent to their responsibilities.

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## Related Statutes, Policies, or Requirements

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## **Member Rule Requirements**

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A rule is not required to supplement this policy.

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## **Contact Office**

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System Policy Office  
(979) 458-6038



## 02.01 Board of Regents

Revised [November 15, 2018](#) (MO -2018)

Next Scheduled Review: November 15, 2023

Click to view [Revision History](#).

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### Policy Summary

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This policy sets out the roles and responsibilities of the Board of Regents (board) of The Texas A&M University System (system) as assigned by law to the governing boards of institutions of higher education and clearly delineates the responsibilities of the board, its requirement for public transparency of agenda items and how the board is to be supported.

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### Policy

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#### 1. RESPONSIBILITIES OF THE BOARD

The board accepts and adopts the following role and responsibilities assigned by law to governing boards of institutions of higher education:

- 1.1 The board will provide the policy direction for the system and its member universities and agencies. The board will formulate, update, adopt and publish official policies for the system as described in System Policy *01.01, System Policies and Regulations, and Member Rules and Procedures*.
- 1.2 The board, being composed of lay members, will exercise the traditional and time-honored role for such boards as their role has evolved in the United States and will constitute the keystone of the governance structure. In this regard the board will:
  - (a) preserve institutional independence and defend its right to manage its own affairs through its chosen administrators and employees;
  - (b) enhance the public image of each member under its governance;
  - (c) interpret the community to each campus and interpret each campus to the community;
  - (d) nurture each member under its governance to the end that each member achieves its full potential within its role and mission; and
  - (e) insist on clarity of focus and mission of each member under its governance.
- 1.3 In addition to other powers and duties assigned in law, the board will:
  - (a) establish, for each member under its control and management, goals consistent with the role and mission of the member;

- (b) appoint the chancellor of the system;
- (c) appoint and annually evaluate each member chief executive officer (CEO) and assist each CEO in the achievement of performance goals;
- (d) set campus admission standards consistent with the role and mission of the member and in consideration of the admission standards of similar institutions nationwide having a similar role and mission, as determined by the Texas Higher Education Coordinating Board (coordinating board); and
- (e) ensure that its formal position on matters of importance to the members under its governance is made clear to the coordinating board when such matters are under consideration by the coordinating board.

1.4 Each member of the board has the legal responsibilities of a fiduciary in the management of funds under the control of members subject to the board's control and management.

1.5 In fulfilling the responsibilities outlined in Section 1.3(c), the board will receive recommendations from the chancellor and, in Section 1.3(d), the board will receive recommendations from the respective presidents, agency directors and the chancellor.

## 2. PUBLIC TESTIMONY ON AGENDA ITEMS AT REGULAR MEETINGS OF THE BOARD OF REGENTS

A member of the public is allowed to present written and oral testimony, for a reasonable amount of time as determined by the chairman of the board, on any agenda item listed on the agenda for a regular meeting of the board that is open to the public. Testimony on a topic other than an agenda item will not be allowed.

2.1 A member of the public who desires to present written or oral testimony must deliver the following information to the executive director to the board of regents by mail, facsimile, or hand delivery, no later than 24 hours before the regular board meeting is posted to begin:

- (a) the name of the person submitting testimony;
- (b) the agenda item to be addressed; *and either*
- (c) the written testimony *or* a written statement of the substance of the oral testimony.

E-mail or electronic delivery will not be accepted. Copies of the testimony or substance of the oral testimony will be distributed to the board members at or before the board meeting.

2.2 The board will consider the public testimony properly presented on an agenda item before voting on that agenda item. The chairman or a majority of the board may prescribe sanctions against any person exceeding established time limits or speaking on a topic other than the agenda item.



### 3. OFFICE OF THE BOARD OF REGENTS

- 3.1 The board appoints the executive director, Board of Regents. The executive director to the board is responsible for the management and operation of the Office of the Board of Regents under the direction of the chairman of the board.

The executive director to the board is authorized to process and recommend the approval of vouchers for the expenditure of funds allocated to the Office of the Board of Regents. The vouchers will be reviewed for consistency with system and state purchasing and accounting requirements and approved by the System Office of Budgets and Accounting before being forwarded for payment.

The executive director to the board will work cooperatively with the chancellor in all matters related to official actions by the board, including the planning and establishment of agenda for meetings, presentation and distribution of informational materials, and related functions.

The executive director to the board may be directed by the board chairman, chairs of board committees or individual board members to assist them by collecting information and reports from the chancellor and CEO or members of their respective staffs, and may make other requests to such persons on behalf of the board. It is the responsibility of the chancellor and CEOs to respond to such requests in a timely manner.

- 3.2 The mission of the Office of the Board of Regents is to provide staff support to each member of the board in the discharge of his or her responsibilities.
- 3.3 Objectives of the Office of the Board of Regents include the following:

- (a) Make arrangements for all meetings of the board and its committees, and all special events hosted by the board, including arrangements for regents' travel.
- (b) Under the direction of the chairman of the board, or the chairman of a standing committee, prepare and distribute the agenda and necessary supporting documentation for all meetings of the board and its committees and post notices of all meetings, and the subject matter, as required by law.
- (c) Record, prepare and index the official minutes of the board and its committees and distribute copies thereof.
- (d) File all official records, documentary files, correspondence and proceedings of the board and its committees.
- (e) Prepare vouchers for payment to vendors and reimbursements to regents and maintain all accounting documents.
- (f) Assist regents as requested with matters affecting students, faculty, staff, legislators, governmental officials and visitors.

- 3.4 The board will annually establish goals for the Office of the Board of Regents and evaluate the performance of staff in relation to goal accomplishment.

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## **Related Statutes, Policies, or Requirements**

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[Tex. Educ. Code § 51.352](#)

[Tex. Educ. Code § 51.357](#)

[Tex. Educ. Code § 85.21](#)

[System Policy 01.01, System Policies and Regulations, and Member Rules and Procedures](#)

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## **Member Rule Requirements**

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A rule is not required to supplement this policy.

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## **Contact Office**

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System Office of the Board of Regents  
(979) 845-9600

## 02.02 Office of the Chancellor

Revised [November 15, 2018](#) (MO -2018)  
Next Scheduled Review: November 15, 2023  
Click to view [Revision History](#).



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### Policy Summary

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This policy outlines the responsibilities and authority of the chancellor for the management and operation of The Texas A&M University System (system) under the direction of the Board of Regents (board).

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### Policy

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#### 1. RESPONSIBILITIES OF THE CHANCELLOR

- 1.1 Advise the board on the goals, purposes, role and scope for the system and in establishing and promulgating basic policies; supervise the implementation of these policies and evaluate programs.
- 1.2 Establish procedures for identifying the program needs of the system and interpret these needs to the board, the general public and other constituencies.
- 1.3 Represent or direct the representation of the system in all areas of public affairs, including the legislature, the Texas Higher Education Coordinating Board (coordinating board) and other state, federal and local agencies.
- 1.4 Establish procedures for determining developmental needs of the system and assist in efforts to attract funding support for meeting these needs.
- 1.5 Conduct reviews of the programs and organizations of the System Offices and the members.
- 1.6 Make recommendations concerning proposals and policies for consideration by the board.
- 1.7 Supervise, coordinate and recommend approval of annual operating budgets and biennial legislative submissions of the system under policies established by the board.
- 1.8 Develop programs and procedures to achieve efficient management within all members of the system and maintain a System Policy, Regulation and Member Rule Library on the system policy website.
- 1.9 Direct and coordinate a program of planning and financing the physical plant facilities for the system and its members.

- 1.10 After approval by the board of plans and contracts, administer programs for the construction and improvement of physical plants, including roads, streets and grounds for each of the members, except as otherwise provided in these policies.
- 1.11 Develop and implement uniform business and personnel management systems for the system and its members.
- 1.12 Have direct authority and responsibility for the following officers: the chief executive officer (CEO) of each academic member of the system, the vice chancellor for agriculture and life sciences, the vice chancellor for engineering and national laboratories, the vice chancellor for health services, and each officer of System Offices.
- 1.13 Arrange for legal advice and counsel when needed by any member of the system.
- 1.14 Exercise such other executive powers as may be required for the efficient management of the system or which are assigned by the board.

## 2. AUTHORITY OF THE CHANCELLOR

- 2.1 The chancellor is responsible to the board for the general management and success of the system, and is hereby delegated authority to do all things necessary to fulfill such responsibility, including the authority to negotiate, execute and administer contracts and legal documents and instruments for and on behalf of the system. This will not, however, be construed as a delegation of those duties specifically required by statute or other legal authority to be performed by the board, but is intended only as a lawful delegation of power to the system's CEO. The chancellor will advise the chairman of the board in a timely manner of any contemplated additions or deletions of members to the system in accordance with System Policy 02.08, *System Expansion*.
- 2.2 The chancellor is authorized to delegate any of the assigned duties and responsibilities of that office, except as otherwise restricted in system policies, and record such delegations in system regulations. Unless otherwise restricted in system policy or by the chancellor, such delegated duties and responsibilities may be subdelegated, and such subdelegations recorded in member rules.

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## Related Statutes, Policies, or Requirements

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[Tex. Educ. Code § 51.353](#)

[Tex. Educ. Code § 85.17](#)

[System Policy 02.08, \*System Expansion\*](#)

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## Member Rule Requirements

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A rule is not required to supplement this policy.

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## **Contact Office**

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System Office of the Chancellor  
(979) 458-6000

## 02.04 System Members of The Texas A&M University System



Revised [November 15, 2018](#) (MO -2018)  
Next Scheduled Review: November 15, 2023  
Click to view [Revision History](#).

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### Policy Summary

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The Texas A&M University System (system), under the jurisdiction of the Board of Regents (board), is comprised of the System Offices and its member universities and agencies.

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### Policy

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The members of the system include the following, which may be identified by the designated acronyms or abbreviations, along with such other members as may be added in the future:

#### **SYSTEM ADMINISTRATION**

SO: System Offices, including the Office of the Board of Regents

#### **SYSTEM MEMBER UNIVERSITIES**

Texas A&M:	Texas A&M University
TAMUG:	Texas A&M University at Galveston *
Texas A&M at Qatar:	Texas A&M University at Qatar *
TAMHSC:	Texas A&M University Health Science Center **
PVAMU:	Prairie View A&M University
Tarleton:	Tarleton State University
A&M-Central Texas:	Texas A&M University-Central Texas
TAMIU:	Texas A&M International University
A&M-Commerce:	Texas A&M University-Commerce
A&M-Corpus Christi:	Texas A&M University-Corpus Christi
Texas A&M-Kingsville:	Texas A&M University-Kingsville
A&M-San Antonio:	Texas A&M University- San Antonio
A&M-Texarkana:	Texas A&M University-Texarkana
WTAMU:	West A&M Texas University

## **SYSTEM MEMBER AGENCIES**

AgriLife Extension:	Texas A&M AgriLife Extension Service
AgriLife Research:	Texas A&M AgriLife Research
TEES:	Texas A&M Engineering Experiment Station
TEEX:	Texas A&M Engineering Extension Service
TFS:	Texas A&M Forest Service
TTI:	Texas A&M Transportation Institute
TVMDL:	Texas A&M Veterinary Medical Diagnostic Laboratory

\* Texas A&M University at Galveston and Texas A&M University at Qatar are branch campuses of Texas A&M University.

\*\* Texas A&M University Health Science Center is a health-related institution under the administration of Texas A&M University.

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## **Member Rule Requirements**

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A rule is not required to supplement this policy.

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## **Contact Office**

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System Office of the Chancellor  
(979) 458-6000



## 23.02 Debt Management

Revised [November 15, 2018](#) (MO -2018)

Next Scheduled Review: November 15, 2023

Click to view [Revision History](#).

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### Policy Summary

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This policy sets out the responsibilities of the Board of Regents (board), as assigned by law, to act as a fiduciary in the management of indebtedness of The Texas A&M University System (system).

This policy also delineates the roles and responsibilities of the board, chancellor, and staff regarding the management of system indebtedness.

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### Policy

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#### 1. GENERAL

- 1.1 As provided in the Texas Education Code, each member of the board has the legal responsibilities of a fiduciary in the management of system indebtedness. All debt programs will be made in accordance with applicable state and federal regulations. The board will approve the issuance of all system bond indebtedness.
- 1.2 The chancellor or authorized representative is authorized to issue short-term indebtedness up to the authorized amounts approved in the resolutions for Revenue Financing System (RFS) and Permanent University Fund (PUF) programs. The short-term debt programs are utilized to purchase equipment and to provide interim financing for capital projects during construction. All conversions to long-term indebtedness will be approved by the board.
- 1.3 The treasurer or authorized representative of the system is delegated the authority to designate a financing team consisting of bond counsel, financial advisor and underwriters and is responsible for assuring that all bond covenants are in compliance and that all necessary approvals, certifications and authorizations are fully documented and made available to the board and to all bondholders. Pricing of bond issues may be handled by the Office of Treasury Services.
- 1.4 The Office of Treasury Services is responsible for assuring that all debt service payments are made in a timely manner to the appropriate paying agents.
- 1.5 Debt service funding is the responsibility of each member participating in the RFS and the HEF programs. PUF debt service will be paid from the Available University Fund (AUF).



- 1.6 The chancellor or authorized representative is authorized and directed to execute Reimbursement Certificates, as required by U.S. Treasury Regulations, Section 1.150-2, in connection with projects the board intends to debt finance.

## 2. RFS DEBT MANAGEMENT

### 2.1 General

All members are eligible to participate in the RFS.

### 2.2 Guidelines

- 2.2.1 Buildings and other major capital projects will be financed for a period up to the lesser of the project's estimated useful life or 40 years.
- 2.2.2 Equipment will be financed for a period up to 120% of its useful life.
- 2.2.3 To the extent required by law, Texas Higher Education Coordinating Board approval will be obtained and debt will not be issued for a project prior to receiving such approval.
- 2.2.4 Individual revenue streams considered for proposed debt service must meet a 1.15 debt coverage ratio test, unless the debt is being issued as "tuition revenue" debt, in which case it must meet a 1.00 debt coverage ratio test. Debt coverage is defined as Total Revenues divided by Total Debt Service.
- 2.2.5 Debt financing resources will be approved by the board in accordance with System Policy *51.04, Delegation of Authority on Construction Projects*. Revenue stream certification by the members, the non-default certificate from the Office of Treasury Services and all requirements of the Master Resolution will be included in agenda items submitted to the board.
- 2.2.6 For minor construction projects, as defined by System Policy *51.04*, to be financed through the RFS, the chancellor or authorized representative is authorized and directed to make the finding, on behalf of the board, required by Section 5(a) of the Master Resolution Authorizing the Revenue Financing System. A copy of the finding for each minor construction project will be filed with the Office of Treasury Services.
- 2.2.7 If required, application to and approval from the Texas Bond Review Board for new long-term issues will be made after the board has approved the long-term debt issuance. Long-term debt issuances are also subject to approval of the Attorney General.

### 2.3 Reporting

#### 2.3.1 Certification by Members

Each member with debt outstanding will prepare a fiscal year-end certification. The certification, signed and approved by the chief financial officer (CFO) and chief executive officer (CEO), will be submitted to the Office of Treasury

Services no later than December 15th of each year and will be used by the Office of Treasury Services as input for reporting the status of the RFS to the system CFO, the chancellor and the board. The certification will include the following:

- 2.3.1.1 a comparison of revenue projections with those actually collected in the previous year and an updated assessment of anticipated future revenues. If actual revenues were not sufficient, then an explanation as to why they were insufficient and the impact on the member's current and future ability to pay for its share of debt service will be required;
- 2.3.1.2 verification that the member has sufficient legally available funds for the next fiscal year's principal and interest payments; and
- 2.3.1.3 verification that the member is in compliance with all bond covenants and board policies relative to the issuance of debt.

### 2.3.2 Report on the Status of the RFS

The Office of Treasury Services will prepare an annual report on the status of RFS obligations for the chancellor and the board. The report will include the following:

- 2.3.2.1 the balance of RFS obligations outstanding at the beginning of the fiscal year and on the date of the report;
- 2.3.2.2 a listing of projected needs (by member and funding source) for the next year;
- 2.3.2.3 the amount of RFS obligations that will be necessary to fund the system's needs for the next year; and
- 2.3.2.4 a certification that members are current on debt service funding for RFS obligations outstanding. If a member is not in compliance, the steps being taken to bring the member into compliance will be included and will be reported monthly until compliance is achieved.

## 3. PUF DEBT MANAGEMENT

### 3.1 General

The Texas A&M University System Offices, Texas A&M University, Prairie View A&M University, Tarleton State University, Texas A&M University at Galveston, Texas A&M University-San Antonio, Texas A&M University-Central Texas, Texas A&M Forest Service, Texas A&M AgriLife Research, Texas A&M AgriLife Extension Service, Texas A&M Engineering Experiment Station, Texas A&M Engineering Extension Service, and Texas A&M Transportation Institute are eligible to participate in PUF financing.

### 3.2 Guidelines

- 3.2.1 PUF debt proceeds may be used for acquiring land, constructing and equipping permanent improvements, major repair and rehabilitation of permanent improvements, acquiring capital equipment, library books and library materials, and refunding previously issued PUF indebtedness.
- 3.2.2 Buildings and other major capital projects will be financed for a period up to the lesser of the project's estimated useful life or 30 years.
- 3.2.3 Equipment will be financed for a period up to 120% of its useful life.
- 3.2.4 The chancellor will be responsible for a system-wide PUF equipment and minor construction projects funding appropriation in amounts approved by the board as part of the annual budget.
- 3.2.5 PUF bond proceeds will not be used for maintenance, minor repairs, operating expenses, student housing, intercollegiate athletics, or auxiliary enterprises.
- 3.2.6 PUF bond proceeds may be used for major repair and rehabilitation of leased buildings or other permanent improvements, provided there is clear and adequate consideration to the system in the overall transaction, such as the existence of a lease of sufficient length to provide expected benefits which would justify the expenditure.
- 3.2.7 The indebtedness will be payable solely out of the AUF and, except for refunding bonds, the debt will be competitively bid. PUF bonds and notes will be submitted for approval by the Attorney General as required.
- 3.2.8 The outstanding PUF debt of the system is limited by the Constitution to 10 percent of the cost value of the PUF, exclusive of real estate.

#### 4. HEF DEBT MANAGEMENT

##### 4.1 General

Texas A&M University-Corpus Christi, Texas A&M University-Kingsville, Texas A&M International University, West Texas A&M University, Texas A&M University-Commerce and Texas A&M University-Texarkana are eligible to participate in the HEF financing program.

##### 4.2 Guidelines

- 4.2.1 HEF debt proceeds may be used for acquiring land, constructing and equipping permanent improvements, major repair and rehabilitation of permanent improvements, acquiring capital equipment, library books and library materials, and refunding previously issued HEF indebtedness.
- 4.2.2 Indebtedness will be payable with HEF appropriations. Maturities will not exceed ten years and the indebtedness will be competitively bid. HEF indebtedness is subject to approval by the Attorney General.

- 4.2.3 No more than fifty percent of the annual HEF appropriation of a member will be used for paying debt service on HEF indebtedness issued on behalf of the member.
- 4.2.4 HEF debt proceeds will not be used for maintenance, minor repairs, operating expenses, student housing, intercollegiate athletics, or auxiliary enterprises.
- 4.2.5 HEF debt proceeds may be used for major repair and rehabilitation of leased buildings or other permanent improvements, provided there is clear and adequate consideration to the system in the overall transaction, such as the existence of a lease of sufficient length to provide expected benefits which would justify the expenditure.

## 5. INTEREST RATE MANAGEMENT

- 5.1 As provided in the Texas Education Code, Chapter 55 and Texas Government Code, Chapter 1371, the board has the authority to enter into interest rate management agreements including swap, basis, forward, option, cap, collar, floor, lock, and hedge transactions, similar transactions, or any combination of those types of transactions in conjunction with management of the system's RFS debt program.
- 5.2 Interest rate management transactions will be used for the purpose of reducing the cost of existing or planned debt, hedging the interest rate of existing or planned debt, or optimizing capital structure. Interest rate management transactions will not be entered into for speculative purposes.
- 5.3 In connection with the execution of an interest rate management transaction, the system must obtain independent advice with respect to such transaction from a financial advisor or swap advisor with experience in comparable interest rate management transactions.
- 5.4 The authorized representative will determine that each interest rate management transaction entered into by the system conforms to this policy after reviewing a report prepared in accordance with Texas Government Code, Chapter 1371.
- 5.5 To the extent the system enters into an interest rate management transaction pursuant to which it may be required to pay a variable rate of interest, the authorized representative will consider at the time such transaction is executed what, if any, liquidity will be necessary to ensure the payment of such obligations.
- 5.6 Counterparty Qualifications
  - 5.6.1 In order to qualify as an eligible counterparty, at the time of entry into an interest rate management transaction, a potential counterparty must (i) meet the requirements of Section 5.6.1.1 or Section 5.6.1.2 and (ii) satisfy the system's exposure limit described in Section 5.8.
    - 5.6.1.1 The counterparty will be rated at least AA- or Aa3 by two of the three nationally recognized credit rating agencies.

5.6.1.2 The counterparty will be rated at least A or A2 by two of the three nationally recognized credit rating agencies and will be required to obtain credit enhancement from a third party provider meeting the requirements of Section 5.6.1.1 with respect to its obligations under the interest rate management transaction.

5.6.2 Each counterparty to an interest rate management transaction must provide the authorized representative with a written disclosure of any payments made by the counterparty to another person to procure such interest rate management transaction.

## 5.7 Methods for Awarding Interest Rate Management Transactions

5.7.1 In general, interest rate management transactions will be selected via competitive bids.

5.7.2 An authorized representative may determine to enter into an interest rate management transaction on a negotiated basis with counterparties meeting the requirements in Section 5.6.1 of this policy.

5.7.3 For interest rate management transactions that are not awarded through the competitive bidding process, each counterparty must provide the authorized representative with a written certification as required by Texas Government Code, Chapter 1371.

## 5.8 Managing Interest Rate Management Transaction Risks

Certain risks will be created when the system enters into interest rate management transactions. These risks, including counterparty, amortization, basis, credit, termination, and tax risk, will be considered when entering into an interest rate management transaction.

5.8.1 The system's exposure to counterparty will be calculated as the sum of mark-to-market values of all interest rate management transactions between the counterparty and the system, net of collateral posted by the counterparty.

5.8.2 The system will not enter into an interest rate management transaction with an otherwise qualified counterparty unless the system's exposure, calculated as described in Section 5.8.1, is less than the threshold shown for the counterparty's rating category in the following chart.

Unenhanced Credit Rating		Exposure Limit
AAA	Aaa	\$30 million
AA+	Aa1	\$25 million
AA	Aa2	\$20 million
AA-	Aa3	\$15 million
A+	A1	\$10 million
A	A2	\$5 million

The counterparty's credit rating category will be determined by the counterparty's lowest prevailing credit rating by one of the three nationally recognized credit rating agencies.

- 5.8.3 If a counterparty's credit rating is downgraded and results in the mark-to-market value exceeding the exposure limit, the counterparty will provide collateral, obtain other credit enhancement acceptable to the authorized representative, or terminate a portion of the interest rate management transaction to ensure compliance with this policy.

#### 5.9 Reporting Interest Rate Management Transactions

At least annually, an authorized representative will present to the board a written report, signed by an authorized representative, on all outstanding interest rate management agreement transactions which addresses the requirements of Texas Government Code, Chapter 1371.

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### **Related Statutes, Policies, or Requirements**

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[Tex. Const. art. VII, § 17](#)

[Tex. Const. art. VII, § 18](#)

[Tex. Gov't Code Ch. 1371](#)

[Tex. Educ. Code Ch. 55](#)

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### **Member Rule Requirements**

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A rule is not required to supplement this policy.

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### **Contact Office**

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System Office of Treasury Services  
(979) 458-6330

## 07.02 Texas Higher Education Fair Lending Practices

Revised [November 15, 2018](#) (MO -2018)  
Next Scheduled Review: November 15, 2023  
Click to view [Revision History](#).



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### Policy Summary

The president of each university (academic institution) in The Texas A&M University System will adopt guidelines implementing this policy. This policy sets out operational and conflict of interest standards to be observed and to aid in establishing a heightened awareness of the potential for conflicts of interest in the conduct of student financial aid programs.

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### Definitions

Click to view [Definitions](#).

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### Policy

#### 1. PROHIBITIONS

##### 1.1 Prohibition against solicitation or acceptance of gifts by the institution and the institution's employees.

1.1.1 The institution will not, directly or indirectly, solicit or accept any gift from or on behalf of a student loan lender.

1.1.2 An employee of the institution will not, on the employee's own behalf or on behalf of another person, directly or indirectly, solicit or accept any gift from or on behalf of a student loan lender. An employee will promptly report to the institution president any instance of a student loan lender attempting to offer or provide a gift to the employee.

##### 1.2 Prohibition against revenue sharing with lender.

The institution will not engage in revenue sharing with a student loan lender.

##### 1.3 Prohibition against acceptance of remuneration by institution employee for service on lender board.

- 1.3.1 An employee of the institution will not accept any remuneration or reimbursement of expenses from a student loan lender for serving as a member of, or otherwise participating in, an advisory board, or board of directors or any other board or management council of a student loan lender.
- 1.3.2 An employee of the institution must obtain written authority from the institution president to serve as a member or otherwise participate in an advisory board, board of directors or any other board or management council of a student loan lender before becoming such a member or participant.

1.4 Prohibition against misleading identification of lender employees and representatives.

The institution must not identify an employee, representative, or agent of a student loan lender to borrowers or prospective borrowers as an employee, representative, or agent of the institution, nor will the institution, subject to its good faith efforts, authorize an employee, representative or agent of a student loan lender to represent, explicitly or implicitly, that he/she is an employee, representative or agent of the institution.

1.5 Prohibition against high risk student loan agreements.

The institution must not enter into a high risk student loan agreement with a student loan lender under which the institution provides concessions or promises to the student loan lender that may prejudice borrowers or prospective borrowers.

1.6 Prohibition against directing potential borrowers to certain electronic loan agreements.

The institution will not direct in any manner a potential borrower who attends or has indicated an intent to attend the institution to an electronic master promissory note or other loan agreement that does not allow the borrower to enter the lender code or name for any student loan lender offering the relevant loan. This provision does not prohibit the institution from directing a potential borrower who has represented that he/she wishes to engage a particular lender to that lender's electronic loan agreements.

1.7 Disclosure of financing options required.

The institution will make available to a borrower, a borrower's parents, or a prospective borrower clear and conspicuous disclosure of information relating to available financing options under Title IV, Higher Education Act of 1965 (Pub. L. No. 89-329), including information on any terms and conditions of available loans under that title that are more favorable to the borrower than terms available through "preferred lenders." The institution's conspicuous posting of this information on a website available to borrowers, borrowers' parents and prospective borrowers will satisfy its duties under this section.

1.8 Requirements relating to lender lists.

- 1.8.1 Lenders cannot pay to be included on the lender list of a higher education institution.



- 1.8.2 If the institution provides or makes available to students or prospective students of the institution a lender list, it must ensure that the list:
- (a) is the product of a collaborative, objective process which recognizes the students' best interest as the overriding consideration;
  - (b) discloses clearly and conspicuously to borrowers and prospective borrowers the process and defined set of objective criteria by which the institution has selected student loan lenders for inclusion in the list, including the methods and criteria used to choose the lenders and the relative importance of the criteria;
  - (c) states, clearly and conspicuously to borrowers and prospective borrowers, that a borrower has the right and ability to select the student loan lender of the borrower's choice, is not required to use any of the lenders on the list, and will not be penalized for selecting a lender that is not on the list; and
  - (d) is reviewed and updated at least annually.
- 1.8.3 The institution's decision to include a student loan lender on a lender list and the institution's decision regarding where on the lender list the student loan lender's name appears must be determined solely by consideration of the best interests of the borrowers or prospective borrowers who may use the list, without regard to the pecuniary interests of the institution. Should the institution maintain a preferred lender list, unless the order of the lenders in the list is a rank order as determined by the process described in Section 1.8.2, the institution will periodically sort the list so entities on the list are shifted in their position. If the order of the lenders on the list is not a rank order, then the institution will clearly and conspicuously disclose that although each lender has been chosen based on the objective criteria described in the Texas Higher Education Fair Lending Practices, no lender within the list is preferred over another.
- 1.8.4 The institution may include a student loan lender on the institution's lender list only if the lender provides assurance to the institution and to borrowers of the lender that the advertised benefits on loan repayment will continue to benefit the borrowers regardless of whether the lender's loans are sold.
- 1.8.5 Before including a student loan lender on a lender list, the institution will make a reasonable inquiry regarding whether the lender has an agreement to sell its loans to another unaffiliated lender. If, after making reasonable inquiry, the institution has knowledge of such an agreement, the institution may include the lender on the institution's preferred lender list only if the existence and general nature of the agreement are disclosed clearly and conspicuously on the preferred lender list.
- 1.8.6 Before compiling a lender list, the institution will make a reasonable inquiry as to the availability of zero-interest loan providers and non-profit loan providers.
- 1.8.7 A student loan lender may not be placed on any institution lender list or be provided favored placement on any institution lender list for a particular type of

loan in exchange for benefits provided to the institution or to students of the institution in connection with a different type of loan.

1.8.8 The institution will not place a student loan lender on a lender list for a period of at least one year if the student loan lender has violated the Texas Higher Education Fair Lending Practices.

1.8.9 The institution must ensure that the requirements of 34 CFR Part 601, Subpart B are met with creating and distributing any lender list.

1.9 Prohibition against stock ownership.

A person employed in the financial aid office of the institution will not own stock or hold another ownership interest in a student loan lender, other than through ownership of shares in a publicly traded mutual fund or similar investment vehicle in which the person does not exercise any discretion regarding the investment of the assets of the fund or other investment vehicle.

## 2. REQUIREMENT

On a yearly basis, every employee of the financial aid office of the institution will receive training concerning Texas Higher Education Fair Lending Practices and Texas ethics laws relating to state employment.

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## Related Statutes, Policies, or Requirements

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[Tex. Educ. Code § 61.003](#)

[Title IV, Higher Education Act of 1965 \(Pub. L. No. 89-329\)](#)

[34 CFR Part 601, Subpart B](#)

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## Member Rule Requirements

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A rule is not required to supplement this policy.

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## Contact Office

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System Office of Academic Affairs  
(979) 458-6072

## 11.01 Collaboration Among System Academic Institutions

Revised [November 15, 2018](#) (MO -2018)  
Next Scheduled Review: November 15, 2023  
Click to view [Revision History](#).



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### Policy Summary

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This policy requires that universities (academic institutions) of The Texas A&M University System create collaborative agreements between academic institutions, colleges, departments or degree programs which can provide a higher level of service to students and the community while efficiently using institutional resources.

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### Policy

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1. Presidents of the academic institutions are charged to develop collaborative programs that will achieve the highest effective utilization of the resources of the academic institutions and respond most fully to the needs of students.
2. Individual departments or colleges at any two or more of the academic institutions are permitted to make collaborative arrangements for handling the programs of study for students enrolled at their institutions. Each collaborative arrangement is to be in written form and must be approved by the president or designee at each academic institution.
3. Collaborative arrangements should be based on the principles that course content and quality are mutually acceptable, that facilities are adequate and that details of the arrangements are agreed upon in advance of their application. The following operating guidelines will apply to all collaborative arrangements:
  - 3.1 Program arrangements must be consistent with authorities for degree programs and course inventories established by the Texas Higher Education Coordinating Board.
  - 3.2 The student may maintain registration at either academic institution. If credit for any course or work taken at a secondary academic institution is to be through student registration in an appropriate course at the primary academic institution (such as graduate special problems), the dean or other appropriate official of the secondary academic institution will certify the course grade to the dean or other appropriate official of the primary academic institution by letter or by form adopted for this purpose.

- 3.3 Students doing work at a secondary academic institution will comply with all appropriate rules of the secondary academic institution as applicable.
- 3.4 Students will pay all applicable fees at the academic institution at which they register as outlined in the collaborative agreement.
- 3.5 Students on a fellowship or in receipt of financial assistance at the primary academic institution may continue receiving such assistance, if otherwise appropriate, while doing research in a laboratory or taking courses at a secondary academic institution.
- 3.6 Where appropriate, collaborating departments will agree on matters which will facilitate the collaboration, such as:
- (a) use of faculty between academic institutions for teaching courses or for serving on examining committees;
  - (b) joint filing of degree plans;
  - (c) waiver of transfer credit restrictions;
  - (d) creating financial aid consortiums to allow students to remain eligible for financial aid based upon total semester credit hour enrollment between the academic institutions; and
  - (e) other items germane to the particular program situation.

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## **Member Rule Requirements**

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A rule is not required to supplement this policy.

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## **Contact Office**

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System Office of Academic Affairs  
(979) 458-6072



## 11.03 Shortened Courses

Revised [November 15, 2018](#) (MO -2018)

Next Scheduled Review: November 15, 2023

Click to view [Revision History](#).

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### Policy Summary

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This policy provides the universities (academic institutions) of The Texas A&M University System with the necessary guidelines by which to measure the number of contact hours required for each semester credit hour offered by the academic institution for traditional and non-traditional courses and reemphasizes the expectations of academic quality and rigor for courses offered by the academic institutions in a shortened format.

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### Definitions

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Click to view [Definitions](#).

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### Policy

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1. Academic institutions must be guided by the following Texas Higher Education Coordinating Board rule concerning the minimum length of courses:
  - 1.1 The minimum length for traditionally delivered three semester credit hour courses will be as follows:
    - 1.1.1 All shortened face-to-face courses must consist of the same number of class contact hours as similar three-hour courses offered in a regular session or summer session: that is, normally 45 to 48 contact hours. Courses must also have the same objectives, requirements and quality of instruction as regular length courses.
    - 1.1.2 Students should not carry more courses at a time in a shortened format than will give them total credit of one semester credit hour per week of instruction.
    - 1.1.3 Academic institutions may offer courses in a non-traditional format, such as through the Internet or in a shortened intensive format such as competency-based education or prior learning assessment strategies, which does not meet contact hour requirements if the course/strategy has been reviewed by a faculty

review committee and determined to have equivalent learning outcomes to a traditionally delivered course.

- 1.1.4 All requirements for three semester credit hour courses must apply proportionately to courses for one, two, four or other semester credit hour values.
2. Academic institution presidents will develop guidelines necessary to implement and assure compliance with this policy. Any exceptions to Section 1.1.2 must be included in the guidelines.

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## **Member Rule Requirement**

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A rule is not required to supplement this policy.

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## **Contact Office**

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System Office of Academic Affairs  
(979) 458-6072



## 11.04 Admissions Standards

Revised [November 15, 2018](#) (MO -2018)  
Next Scheduled Review: November 15, 2023  
Click to view [Revision History](#).

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### Policy Summary

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This policy requires that the universities (academic institutions) of The Texas A&M University System submit their admissions standards to the Board of Regents (board). It enables the board to actively participate in a decision which will impact the level to which system resources such as space, faculty, and funding are used.

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### Policy

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Each academic institution must prepare, on a schedule determined by the chancellor, specific admissions standards for its institution with any changes from the previous year noted. Any changes to admissions standards, upon endorsement by the chancellor, will be submitted to the board for approval.

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### Related Statutes, Policies, or Requirements

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[Tex. Educ. Code § 51.352 – Responsibility of Governing Boards](#)

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### Member Rule Requirements

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A rule is not required to supplement this policy.

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### Contact Office

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System Office of Academic Affairs  
(979) 458-6072

## 11.05 Recruitment and Admission of Transfer Students



Revised [November 15, 2018](#) (MO -2018)  
Next Scheduled Review: November 15, 2023  
Click to view [Revision History](#).

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### Policy Summary

This policy provides that the Board of Regents (board) of The Texas A&M University System (system) endorses the recruitment and admission of transfer students from community colleges and other general academic institutions to the universities (academic institutions) within the system.

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### Policy

Academic institutions within the system will actively seek to recruit and enroll transfer students from public community colleges and four-year universities. These students must meet the requirements for admission to the academic institution appropriate for transfer students.

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### Member Rule Requirements

A rule is not required to supplement this policy.

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### Contact Office

System Office of Academic Affairs  
(979) 458-6072





## 11.06 Core Curriculum

Revised [November 15, 2018](#) (MO -2018)

Next Scheduled Review: November 15, 2023

Click to view [Revision History](#).

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### Policy Summary

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Universities (academic institutions) of The Texas A&M University System are responsible for the establishment of core curriculum, subject to the approval of the president, provost and the Board of Regents (board). This policy provides for the acceptance of transfer credits from other public academic institutions of higher education which fall under the common core curriculum.

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### Definitions

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Click to view [Definitions](#).

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### Policy

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1. Each institution of higher education that offers an undergraduate academic degree program will develop its core curriculum by using the Texas Higher Education Coordinating Board-approved purpose, core objectives, and foundational component areas of the Texas Core Curriculum.
  2. The responsibility for the proposal of core curriculum at each academic institution rests with the faculty, subject to the approval of the respective chief academic officer, chief executive officer, the chancellor and the board. Ultimate authority for curriculum rests with the board.
  3. Academic institutions must accept for transfer all courses identified in the Texas Common Course Numbering System and published in the Academic Course Guide Manual. Academic institutions are not required to apply these credits to specific degree programs.
  4. Institutional admissions and grading policies are not restricted by this policy as long as transfer students and native students are treated in like manner with respect to courses in the core curriculum.
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### Related Statutes, Policies, or Requirements

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[19 Tex. Admin. Code Part 1, Ch. 4, Subch. B](#)

[Tex. Educ. Code § 61.821-61.832](#)

[Texas Higher Education Coordinating Board – Core Curriculum Requirements](#)

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## **Member Rule Requirements**

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A rule is not required to supplement this policy.

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## **Contact Office**

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System Office of Academic Affairs  
(979) 458-6072



## 11.07 Granting of Honorary Degrees

Revised [November 15, 2018](#) (MO -2018)

Next Scheduled Review: November 15, 2023

Click to view [Revision History](#).

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### Policy Summary

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This policy establishes the mechanism by which an individual may receive an honorary degree from a university (academic institution) of The Texas A&M University System (system).

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### Policy

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Subject to approval by the chancellor, academic institutions may establish specific rules for the awarding of honorary degrees as long as such rules conform to the following purposes, selection criteria and limitations.

#### 1. PURPOSES

- 1.1 To recognize excellence in the fields of public affairs, the sciences, humanities and the arts, scholarship and education, business and philanthropy, and social services which exemplify the mission and scope of the system;
- 1.2 To honor meritorious and outstanding service to the academic institution, the state of Texas, the United States, or to humanity at large; or
- 1.3 To recognize persons whose lives serve as examples of the academic institution's aspirations for its students.

#### 2. SELECTION CRITERIA

- 2.1 Degree recipients must be individuals who have distinguished themselves in sustained scholarly activity in the fields of public affairs, humanities and the arts, the sciences, education, business and philanthropy, or services to humanity.
- 2.2 A degree may be awarded to an individual from industry or government who has achieved national or international distinction by significant contributions to society at large and scholarly pursuits in particular.
- 2.3 National or internationally significant achievement is the overriding criterion for all candidates.

#### 3. ELIGIBILITY LIMITATIONS

Honorary degrees will not be awarded to:

- (a) Current employees of System Offices or a member, nor to current members of the board;
- (b) Individuals who have direct political, legal, or budgetary authority over the academic institution; or
- (c) Individuals in consideration of any past, present, or future gift or other benefaction to the system or its members.

#### 4. GRANTING PROCEDURES

- 4.1 Recommendations for honorary degrees will be made by the faculty, the administration, or members of the board through a selection committee of the academic institution from which the recommendation originates to the institution's chief executive officer (CEO), the chancellor, and the board for approval. The recommendation must have been approved by the CEO and the appointed selection committee, including senior professors.
- 4.2 The board will receive the recommendations for action at least six weeks before the time chosen to award the degree.
- 4.3 At the option of the recommending CEO, confidentiality will be maintained until awarding of the degree.

#### 5. SPECIAL CIRCUMSTANCES

Under special circumstances, exceptions to this policy will be considered.

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### **Member Rule Requirements**

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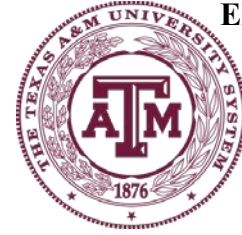
A rule is not required to supplement this policy.

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### **Contact Office**

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System Office of Academic Affairs  
(979) 458-6072



## 11.08 Awarding of Posthumous Degrees

Revised [November 15, 2018](#) (MO -2018)  
Next Scheduled Review: November 15, 2023  
Click to view [Revision History](#).

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### Policy Summary

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The universities (academic institutions) of The Texas A&M University System (system) may award a posthumous degree in accordance with this policy.

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### Policy

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1. The system offers students the opportunity to earn undergraduate or graduate degrees at its academic institutions. The pursuit of a degree may be interrupted by the untimely death of a student.
  2. The system recognizes the culture and the unique environment of each degree-granting academic institution. Each academic institution is responsible for determining the criteria to honor a deceased student. Undergraduate and graduate students are eligible for the awarding of a posthumous degree.
  3. If the academic institution chooses to award a posthumous degree, the academic institution must establish a rule to govern the process for awarding such degrees. In the formulation of the requirements for eligibility, the rule must include criteria for each of these elements:
    - (a) current enrollment status of the student;
    - (b) academic standing of the student;
    - (c) progress of the student towards a degree; and
    - (d) classification of the student if an undergraduate.
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### Member Rule Requirements

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A rule is required if the academic institution chooses to award posthumous degrees. See Section 3.

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### Contact Office

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System Office of Academic Affairs  
(979) 458-6072  
11.08 Awarding of Posthumous Degrees

## 12.03 Faculty Academic Workload and Reporting Requirements

Revised [November 15, 2018](#) (MO -2018)  
Next Scheduled Review: November 15, 2023  
Click to view [Revision History](#).



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### Policy Summary

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This policy is established to provide specific guidelines to the universities (academic institutions) of The Texas A&M University System (system) regarding the minimum academic workload for faculty. It is essential that the public and stakeholders understand the variety and complexity of academic workloads while being assured that such workloads represent a positive value for the state.

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### Policy

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The system Board of Regents (system board) is required by law to adopt rules and regulations concerning faculty academic workloads consistent with general policies developed by the Texas Higher Education Coordinating Board (coordinating board). Each academic institution president is required to develop guidelines specific to that academic institution and designate an officer to monitor workloads and prepare required reports as described in this system policy.

#### 1. TEACHING LOAD

- 1.1 Each full-time person employed for instructional purposes by the academic institution is expected to teach classes and assume a reasonable workload of related activities that constitute a full-time instructional load. Persons employed on a part-time basis from instructional funds are expected to assume a workload proportional to the percentage of employment on these funds.
- 1.2 The nature of a full-time teaching load will vary from academic institution to academic institution (and between departments within the same academic institution) because of differences in academic institutional missions, the nature of the instructional programs, the stages of development of the academic institutions, the natures of student bodies, and other factors. In all academic institutions, faculty members are expected to engage in those commonly accepted duties which will enhance the teaching/learning process and the quality of the academic institution's programs. Recognized duties include classroom teaching, scholarly study, basic and applied research, professional development, student advising and counseling, course and curriculum development, continuing education, public service, assistance in the administration of the academic program, and similar academic activities. These duties are inherent in the life and work of a faculty member and are taken into account in consideration for promotion, tenure and salary.

## 2. EVALUATION OF TEACHING LOADS

It is the responsibility of each academic institution's president to ensure that administrative practices exist for making maximum use of the academic institution's resources in the conduct of instructional duties. Each president, in conjunction with the academic institution's vice presidents, deans and department heads, should evaluate academic workloads to determine that each person employed for instructional purposes is carrying the minimum full-time equivalent load and that the academic duties within and among departments are assigned equitably.

## 3. MINIMUM TEACHING LOAD STANDARDS

Although each academic institution may establish standards for teaching loads to meet the instructional obligations of the academic institution and its students, to operate efficiently within the range of resources available to the academic institution, and to comply with the faculty workload guidelines and standard reports issued by the coordinating board, the following minimum teaching workload standards will apply:

- 3.1 A minimum teaching load for undergraduate courses will be nine semester credit hours of normal classroom teaching; a minimum teaching load for graduate courses will be six semester credit hours of normal classroom teaching. Participation in the teaching of undergraduate students by senior faculty is strongly encouraged.
- 3.2 Adjustments of these amounts of normal classroom teaching may be made to account for large class sizes; duplicate sections taught; laboratory, seminar, lecture, clinical, or field-type courses; availability of support services; situations where both graduate and undergraduate work are involved; courses which involve individualized instruction; and overload from the previous long semester.
- 3.3 Faculty teaching load may be reduced for a faculty member serving as departmental chair.

## 4. ACADEMIC INSTITUTIONAL WORKLOAD POLICY

- 4.1 Each academic institution's president will prepare, in consultation with the faculty, a faculty workload rule for that academic institution. The rule will establish the faculty workload standards, provide guidelines for adjustments of workloads reflecting different kinds of instruction, and provide a schedule for awarding equivalent teaching load credit for the assignment of other academic duties.
- 4.2 Any new or revised faculty workload rule at an academic institution will be forwarded to the chancellor for endorsement and submitted to the system board for approval. Each academic institution will submit its approved rule to the coordinating board and a copy will be included in the academic institution's annual operating budget.

## 5. REPORTS REQUIRED

- 5.1 In addition to the Faculty Report (CBM-008) required by the coordinating board, academic institutions must prepare a Faculty Workload Report for each long semester indicating all appointments held by the faculty member in the employing academic

institution, the salary paid to each appointment, the percent of time of each appointment, and the source of funds from which salary payments are made. Justification must be provided for each instance of noncompliance. The report will be submitted to the chancellor and available for review by members of the system board. The chancellor will provide summary reports of academic workload compliance to the system board.

- 5.2 A report will be presented to the system board showing courses with drop rates in excess of 30 percent.

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## **Related Statutes, Policies, or Requirements**

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[Tex. Educ. Code § 51.402](#)

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## **Member Rule Requirements**

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A rule is required to supplement this policy. See Sections 4.1 and 4.2.

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## **Contact Office**

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System Office of Academic Affairs  
(979) 458-6072





## 12.04 Academic Council/Faculty Senate

Revised [November 15, 2018](#) (MO -2018)  
Next Scheduled Review: November 15, 2023  
Click to view [Revision History](#).

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### Policy Summary

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This policy provides for the creation of an academic council or faculty senate at each of the universities (academic institutions) of The Texas A&M University System for the faculty to advise the president of that academic institution.

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### Policy

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There may be created in each academic institution an academic council and/or a faculty senate. These bodies, if established, will serve in an advisory capacity to the president.

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### Member Rule Requirements

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A rule is not required to supplement this policy.

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### Contact Office

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System Office of Academic Affairs  
(979) 458-6072



## 12.05 Training for English Proficiency

Revised [November 15, 2018](#) (MO -2018)  
Next Scheduled Review: November 15, 2023  
Click to view [Revision History](#).

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### Policy Summary

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Texas Education Code requires that all faculty members be proficient in the use of the English language. This policy is designed to ensure that all universities (academic institutions) of The Texas A&M University System provide the necessary training for faculty members to reach proficiency to provide the best possible education for students.

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### Policy

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1. Each faculty member at each academic institution will be proficient in the English language, both orally and in writing. The same policy will apply to all teaching assistants given the duty of oral presentations. Exception will be made only in the case of joint international programs where the course may be taught in the language of the visiting professor.
  2. Each academic institution, in compliance with Section 51.917, Texas Education Code, is required to establish a program or short course, the purpose of which is:
    - (a) to assist faculty members whose primary language is not English to become proficient in the use of English. A description of the program or short course is to be submitted to the chancellor and updated as changes are made; and
    - (b) to ensure that courses offered for credit at the institution are taught in the English language and that all faculty members are proficient in the use of the English language, as determined by a satisfactory grade on the “Test of Spoken English” of the Educational Testing Service or a similar test approved by the Texas Higher Education Coordinating Board (coordinating board).
  3. The cost of such English proficiency course as determined by the coordinating board will be paid by the faculty member lacking proficiency in English. A faculty member must take the course until deemed proficient in English by the faculty member’s supervisor.
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### Related Statutes, Policies, or Requirements

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[Tex. Educ. Code § 51.917](#)

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## **Member Rule Requirements**

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A rule is not required to supplement this policy.

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## **Contact Office**

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System Office of Academic Affairs  
(979) 458-6072

## 12.07 Fixed Term Academic Professional Track Faculty

Revised [November 15, 2018](#) (MO -2018)

Next Scheduled Review: November 15, 2023

Click to view [Revision History](#).




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### Policy Summary

This policy is designed to provide a means for the universities (academic institutions) of The Texas A&M University System (system) to recruit and retain faculty whose excellence in teaching, research or service make them beneficial members of the academic institution, while providing them with stable, long-term employment.

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### Policy

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#### 1. FACULTY DIFFERENTIATION

- 1.1 It is imperative that faculty members at academic institutions are able to meet and sustain the highly competitive requirements necessary to excel in their positions. The granting of tenure is a recognition of excellence in the areas of teaching, research **and** service (See System Policy *12.01, Academic Freedom, Responsibility and Tenure*). And, while academic institutions are able to recognize the contributions that these individuals make, it is also essential that recognition be given to faculty whose interest, excellence or discipline does not include all three areas required for tenure.
- 1.2 The creation of the non-tenure track of Assistant Professional Track Faculty, Associate Professional Track Faculty, and Senior Professional Track Faculty provides a means of securing and retaining faculty who bring to the academic institution excellence in teaching, research **or** service. This would include faculty whose position is in applied or clinical settings. These individuals provide a specific, professional skill to the academic institution, faculty, staff and students. In creating these new ranks, the academic institution is acknowledging that its skills are an essential part to the overall success of the academic institution and its mission.

#### 2. PROFESSIONAL TRACK FACULTY RANKS

- 2.1 Assistant Professional Track Faculty. This is an entry-level rank. Appointment to this rank generally requires the appropriate terminal degree. Promotion criteria include excellence in teaching for faculty with teaching responsibilities or excellence in research or service, as appropriate for other appointments. Overall superior performance and potential for development are also expected as criteria for promotion.

- 2.2 Associate Professional Track Faculty. Appointment to this rank generally requires the appropriate terminal degree. It also requires significant experience related to the position responsibilities. Individuals holding the rank of Assistant Professional Track Faculty are eligible to be considered for promotion to the rank of Associate Professional Track Faculty after at least five years as an Assistant Professional Track Faculty.
- 2.3 Senior Professional Track Faculty. Appointment to this rank generally requires the appropriate terminal degree and a record of sustained excellent performance in all areas of appointment. Individuals holding the rank of Associate Professional Track Faculty are eligible to be considered for promotion to the rank of Senior Professional Track Faculty after at least five years as an Associate Professional Track Faculty.
- 2.4 Academic institutions may adopt titles that vary from those listed above as long as they are differentiated from tenure track faculty titles.

### 3. APPOINTMENT OF PROFESSIONAL TRACK FACULTY

- 3.1 All new Professional Track faculty members will be provided with an appointment letter stating the initial terms and conditions of employment. Any subsequent modifications or special understandings in regard to the appointment, which may be made on an annual basis, should be stated in writing and a copy given to the faculty member. The appointment letter will explicitly indicate the necessary teaching, research and/or service requirements expected of the Professional Track faculty member. Essential job functions for a position may vary depending upon the nature of the department in which the faculty member holds expertise, external funding requirements attached to the position, licensing or accreditation requirements, and other circumstances. It is, therefore, important that essential job functions for each faculty position be listed in the initial appointment letter. For example, all of the following that are applicable should be listed: teaching responsibilities, responsibilities for advising students, independent and/or collaborative research responsibilities, engaging in patient care, committee assignments, conditions imposed by external accrediting agencies, conditions for holding a named professorship or endowed chair, or a position that combines academic and administrative duties, and any other specific essential functions for the position in question. All appointment letters must indicate that the appointment is non-tenure track and will expire upon the completion of the appointment, unless the appointment is extended pursuant to Section 3.2 of this policy or the faculty member is dismissed pursuant to Section 5 of this policy.
- 3.2 Professional Track faculty member appointments may be made for periods not to exceed five years in length. If, during the course of an existing appointment, the academic institution chooses to extend the duration of an existing appointment, the extension may not exceed an additional five years. For beginning Assistant Professional Track Faculty, an appointment of no more than three years may be appropriate.
- 3.3 The academic institution must notify faculty members annually, in writing, of their salary. Any other changes or additions to the appointment also should be included.

- 3.4 Faculty members are expected to fulfill the terms and conditions of employment for the following year unless they resign prior to 30 calendar days after receiving notice of the terms. This provision should be included in all letters of appointment and annual reviews.

#### 4. EVALUATION OF PROFESSIONAL TRACK FACULTY

All Professional Track academic faculty will be reviewed on an annual basis by their department head or supervisor. Such review will include all requirements established in the initial letter of appointment and any additional requirements added during annual reviews.

#### 5. DISMISSAL OF A PROFESSIONAL TRACK FACULTY MEMBER

- 5.1 Professional Track faculty members whose appointment has not expired may be dismissed for cause on the same basis that tenured faculty may be dismissed for cause under System Policy 12.01.
- 5.2 Academic institutions must follow System Policy 12.01 when dismissing a Professional Track faculty member for cause.
- 5.3 Professional Track faculty members may be placed on administrative leave pending investigation as described in System Policy 12.01.
- 5.4 Professional Track faculty are subject to the provisions of System Policy 12.01 relating to financial exigency or termination or reduction of existing programs and may be dismissed subject to this policy.

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### Related Statutes, Policies, or Requirements

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[System Policy 12.01, Academic Freedom, Responsibility and Tenure](#)

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### Member Rule Requirements

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A rule is not required to supplement this policy.

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### Contact Office

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System Office of Academic Affairs  
(979) 458-6072



## 13.02 Student Rights and Obligations

Revised [November 15, 2018](#) (MO -2018)  
Next Scheduled Review: November 15, 2023  
Click to view [Revision History](#).

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### Policy Summary

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This policy outlines the core rights of students at the universities (academic institutions) of The Texas A&M University System and provides students, faculty, and staff with a clear message regarding the value of students as individuals and the contributions they can make when given the freedom to do so. It also recognizes that their opportunity for education is only limited by the respect which they give to fellow students, faculty, staff and others.

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### Policy

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1. The rights of students are to be respected. These rights include respect for personal feelings, freedom from indignity of any type, freedom from control by any person except as may be in accord with published rules of the academic institutions, and conditions allowing them to make the best use of their time and talents toward the objectives which brought them to the academic institutions. No officer or student, regardless of position or rank, will violate those rights; no custom, tradition or rule in conflict will be allowed to prevail.
2. Students are expected at all times to recognize constituted authority, to conform to the ordinary rules of good conduct, to be truthful, to respect the rights of others, to protect private and public property, and to make the best use of their time toward an education.

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### Member Rule Requirements

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A rule is not required to supplement this policy.

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### Contact Office

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System Office of Academic Affairs  
(979) 458-6072



## 11.10 Academic Program Requests

Revised [November 15, 2018](#) (MO -2018)

Next Scheduled Review: November 15, 2023

Click to view [Revision History](#).

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### Policy Summary

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Academic program requests from academic institutions of The Texas A&M University System (system) should be guided by principles and standards set forth by the Texas Higher Education Coordinating Board (coordinating board). These requests require notification and approval from the system and the coordinating board.

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### Policy

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#### 1. GUIDING PRINCIPLES

Academic program requests must be guided by principles and standards set forth by the coordinating board in Texas Administrative Code Title 19, Part 1, Chapters 4 and 5.

- 1.1 Mission. University degree and certificate programs must be consistent with the mission statement and table of programs authorized by the system board and the coordinating board. This principle also pertains to how programs are designed and delivered.
- 1.2 Quality. University degree and certificate programs must be of high quality as determined by the standards set forth by the coordinating board and accrediting agencies in regards to faculty, curriculum, facilities and library resources.
- 1.3 Resources. Academic programs and organization must have adequate resources to offer quality programs and represent an efficient use of financial resources. New programs should not be initiated that reduce resources for existing programs. Program choice, design, implementation and delivery must be cost effective. Administrative structure will be kept low to ensure that most of the funds appropriated for higher education go toward the costs of instruction.

#### 2. PREPARATION, SYSTEM REVIEW AND APPROVAL

- 2.1 Academic institutions are required to follow coordinating board rules and system procedures in the preparation and submission of academic program requests. These procedures can be found on the System Office of Academic Affairs website.
- 2.2 The system will approve all new academic program requests and will submit the approved proposals to the coordinating board.



- 2.3 Requests for existing programs (excluding doctoral degrees) to be offered electronic to groups or off-campus face-to-face delivery must be approved by the system prior to coordinating board submission. Upon approval, the proposal will be returned to the academic institution in order for the member to submit it to the coordinating board.
- 2.4 Requests for existing programs (excluding doctoral degrees) to be offered electronically to individuals (online) require notification to the system prior to the member submitting the request to the coordinating board.

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## **Related Statutes, Policies, or Requirements**

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[19 Tex. Admin. Code Part 1, Ch. 4 and Ch. 5](#)

System [Office of Academic Affairs Approval Process](#)

Prior to September 3, 2015, this policy was published as Regulation *03.02.02, Approval Procedures for Degree Programs, Administrative Changes, etc.*

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## **Member Rule Requirements**

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A rule is not required to supplement this policy.

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## **Contact Office**

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System Office of Academic Affairs  
(979) 458-6072



## 13.04 Student Travel

Revised [November 15, 2018](#) (MO -2018)  
Next Scheduled Review: November 15, 2023  
Click to view [Revision History](#).

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### Policy Summary

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The Texas Education Code requires the adoption of a policy for student travel meeting certain criteria. Each university (academic institution) of The Texas A&M University System (system) must adopt a rule governing certain student travel which must be submitted to the Board of Regents (board) for approval to meet this requirement. This policy provides the framework for the development of student travel rules tailored to the requirements of each campus.

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### Policy

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#### 1. GENERAL

Each academic institution must adopt a rule governing student travel. The rule must specifically address enrolled students who travel more than 25 miles from campus to an activity or event that is organized and sponsored by the academic institution and that is:

- (a) funded by the academic institution, and travel is undertaken using a vehicle owned or leased by the academic institution; or
- (b) travel required by an organization registered at the academic institution.

#### 2. STUDENT TRAVEL RULES

The system recognizes that each academic institution has unique requirements regarding travel. However, each rule must address the following areas:

- (a) different modes of travel likely to be used by students;
- (b) use of seat belts and other safety devices;
- (c) passenger capacity of the vehicle used;
- (d) qualifications and training of the operator of the vehicle; and
- (e) fatigue of the operator at the time of travel.

#### 3. RULE REVIEW PROCESS

Prior to final adoption of the rule, each academic institution must seek advice and comment from faculty and students of the academic institution. The final rules and any future

amendments or changes will be reviewed for legal sufficiency by the System Office of General Counsel. The policy and the final rules will be approved by the system board and provided to The Texas Higher Education Coordinating Board. After the rule has been adopted and approved, it must be published in the academic institution's catalog and posted on the academic institution's website.

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## **Related Statutes, Policies, or Requirements**

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[Tex. Educ. Code § 51.950](#)

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## **Member Rule Requirements**

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A rule is required to supplement this policy. See Sections 1, 2 and 3.

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## **Contact Office**

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System Office of Risk Management  
(979) 458-6330



## 26.01 Tuition and Fees

Revised [November 15, 2018](#) (MO -2018)

Next Scheduled Review: November 15, 2023

Click to view [Revision History](#).

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### Policy Summary

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Tuition and fees for members of The Texas A&M University System (system), including any exemptions or waivers, must be approved and administered in accordance with this policy. This policy provides a description of the approval process regarding tuition and fees, including the authority delegated to the chancellor and any further delegation to member chief executive officers.

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### Policy

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#### 1. GENERAL

- 1.1 The chancellor, on the recommendation of the presidents of the academic institutions, will present annually for Board of Regents (board) approval (or as otherwise directed by the board), recommendations concerning any proposed new fees and any adjustments (increases or decreases) in current student tuition and fees for the ensuing academic year, with full justification for all proposed changes. As part of the recommendation, a complete disclosure of the fee structure of each academic institution, current and recommended, will be included. All proposed changes will be made in full compliance with all statutory requirements such as relating fees to costs or securing student consent, and any other requirements that may be imposed by law or by the board.
- 1.2 In accordance with Texas Education Code, Section 54.0513 and with the approval of the chancellor, each president is authorized to hold a public hearing at the academic institution regarding any proposed increase in designated tuition. The hearing will be held prior to submitting the tuition and fee recommendations to the chancellor. At the meeting at which tuition and fee recommendations are presented, the board will receive input from students and the presidents, and will then determine the tuition and fees for the ensuing year. This meeting and the institutional hearings will constitute the public hearing required by Section 54.0513, paragraph (f) of the Texas Education Code.
- 1.3 The presidents are authorized to establish and collect student fees for study abroad programs and field trips, and to amend such fees as necessary, provided that fees so

established or amended will be submitted annually for confirmation by the board at the meeting at which tuition and fee recommendations are presented.

- 1.4 The presidents of the academic institutions, the vice chancellor for agriculture and life sciences, the vice chancellor for engineering and national laboratories, and the vice chancellor for health services, by delegation from the board, may establish fees for non-state funded courses, including continuing education courses, extension courses, correspondence courses, or other self-supporting courses for which the member does not collect tuition or receive formula funding. The fee set for each course must be in an amount sufficient to recover the costs of providing the course. Each member charging a fee under this authority must file a report following the close of each fiscal year with the chancellor who will report to the board. The report must list the cumulative total of all such courses offered, the number of participants, the total income received, the total expenses incurred, a description of the fee structure and the institutional philosophy of all such courses. Each member will be required to maintain the detailed information on each course for internal or external review.

## 2. EXEMPTIONS AND WAIVERS

- 2.1 All military personnel assigned to full-time Reserve Officers' Training Corps (ROTC) duty in the military science department of a system academic institution, who enroll as students in any system academic institution, will be granted the same exemption from payment of student fees as is granted full-time system employees.
- 2.2 The board finds it is in the best interest of the system and the state to delegate to the presidents the authority to grant exemptions and waivers from tuition, fees, and other charges as mandated by statute.
- 2.3 Exemptions and waivers that are permitted by statute, but not mandated, may be implemented within statutory limitations by the respective presidents upon approval of the chancellor or pursuant to the delegation of authority by the chancellor.

## 3. PAYMENT PLANS

The board finds it is in the best interest of the system and the state to delegate to the presidents the authority to establish and administer tuition and fee installment payment plans and financial aid programs as mandated by statute. Installment payment plans and financial aid programs must be sustainable and beneficial to the students.

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## Related Statutes, Policies, or Requirements

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[Tex. Educ. Code, Ch. 54 – Tuition and Fees](#)

[Tex. Educ. Code § 54.007 – Option to Pay Tuition by Installment](#)

[Tex. Educ. Code § 54.0071 – Authority of Institution to Provide Payment Options for Student with Delayed Financial Aid](#)

[Tex. Educ. Code § 54.5035 – Waiver of Fees](#)

[Tex. Educ. Code § 54.545 – Fees for Continuing Education Courses](#)

[Tex. Educ. Code § 55.16 – Board Responsibility](#)

The July 2007 version of this policy supersedes  
System Policy 26.02, *Approval of Student Fees*  
System Policy 26.03, *Tuition and Fee Exemptions and Waivers*

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## **Member Rule Requirements**

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A rule is not required to supplement this policy.

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## **Contact Office**

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System Office of Budgets and Accounting  
(979) 458-6100



## 27.03 Annual Operating Budget Process

Revised [November 15, 2018](#) (MO -2018)  
Next Scheduled Review: November 15, 2023  
Click to view [Revision History](#).

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### Policy Summary

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The Board of Regents (board) of The Texas A&M University System (system) is responsible for approving annually, on or before September 1, an itemized budget covering the operations of each member for the fiscal year beginning September 1. This policy provides a description of the process for developing and approving the annual operating budget.

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### Policy

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1. The board must approve annually, upon the recommendation of the chancellor, guidelines for the preparation of annual operating budgets for the system, including a proposed schedule for the development, review and approval by the board.
2. The chancellor, along with the vice chancellor for agriculture and life sciences, the vice chancellor for engineering and national laboratories, the vice chancellor for health services and member chief executive officers, must establish a plan for involvement of the board in the development of budgets.
3. The board will review the recommended operating budgets in summary form, in a format prescribed by the finance committee. In presenting the budgets for board approval, the chancellor must demonstrate that the operating budgets:
  - are in compliance with the board-approved guidelines;
  - support the accomplishment of system missions, goals and objectives consistent with strategic plans;
  - represent sound fiduciary management of system resources; and
  - have been prepared within the limits of available resources.

Detailed operating budgets will be furnished to board members on request, and copies of the executive budget summaries will be available in the board office. Both are available online at the System Office of Budgets and Accounting website.

4. For member universities, a copy of the approved faculty academic workload policy will be included in the annual operating budget.

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## **Related Statutes, Policies, or Requirements**

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[Tex. Educ. Code § 51.0051](#)

[System Policy 27.04, Budget Authorizations, Limitations and Delegations of Authority](#)

[System Regulation 27.04.01, Chancellor's Delegations of Authority Related to Budget and Fiscal Changes](#)

[Operating Budgets and Summaries](#)

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## **Member Rule Requirements**

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A rule is not required to supplement this policy.

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## **Contact Office**

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System Office of Budgets and Accounting  
(979) 458-6100





## 28.03 Vending Machines

Revised [November 15, 2018](#) (MO -2018)  
Next Scheduled Review: November 15, 2023  
Click to view [Revision History](#).

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### Policy Summary

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The Board of Regents (board) of The Texas A&M University System (system) is responsible for approving all member vending machine contracts. This policy provides specific authorizations and delegations of authority to the member chief executive officers (CEOs) with respect to the approval of these vending machine contracts.

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### Policy

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1. Vending machines may be located on properties under the control of the board and its member universities and agencies in buildings and such outdoor areas as are appropriate and do not interfere with the regular business activities of the respective member.
2. Member CEOs are authorized to contract for vending machines on properties owned or leased by the member. The contracts will be in accordance with procedures established by the board and contract administration delegation adopted pursuant to System Policy 25.07, *Contract Administration*.
3. Members will comply with all applicable reporting requirements as established by state law.
4. CEOs must submit annually to the board a report summarizing the vendor contracts in place, the amounts received from such contracts, and the disposition of such funds.
5. Commissions received from vending machines are allocated to the respective member to be used for institutional development and support. A portion of such revenue may be assessed for support of the board office and for System Offices support, at the discretion of the chancellor.

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### Related Statutes, Policies, or Requirements

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[Tex. Gov't Code § 2203.005 – Vending Machines Authorized](#)

[System Policy 25.07, \*Contract Administration\*](#)

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## **Member Rule Requirements**

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A rule is not required to supplement this policy.

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## **Contact Office**

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System Office of Budgets and Accounting  
(979) 458-6100

TEXAS A&M UNIVERSITY  
RECOMMENDATIONS FOR TENURE  
TENURE LIST NO. 19-01

<u>Name</u>	<u>Present Rank</u> <u>Department</u>	<u>Yrs. Towards</u> <u>Tenure*</u> <u>Univ.</u>	<u>Other Inst.</u>	<u>Effective</u> <u>Date/Tenure</u>	<u>Education</u>	<u>Employment</u> <u>Towards Tenure</u>
COLLEGE OF DENTISTRY						
Dr. Xianghong Luan	Professor Periodontics	0	15	Upon Approval by the Board and Faculty Arrival	M.D. (1983) Harbin Medical University, China	Fa 2003 – Sp 2009 Assistant Professor University of Illinois at Chicago  Fa 2009 – Sp 2018 Associate Professor (Tenured 2009) University of Illinois at Chicago  Fa 2018 Professor Texas A&M University

## COLLEGE OF ENGINEERING

Dr. Joseph Geunes	Professor Industrial and Systems Engineering	0	>15	Upon Approval by the Board and Faculty Arrival	Ph.D. (1999) Penn State University	Fa 1998 – Su 2004 Assistant Professor University of Florida  Fa 2004 – Su 2010 Associate Professor (Tenured 2004) University of Florida  Fa 2010 – Su 2016 Professor University of Florida  Fa 2016 – Su 2018 Professor (Tenured 2016) University of Arkansas  Fa 2018 Professor Texas A&M University
Dr. Antony Jameson	Professor Aerospace Engineering	0	>15	Upon Approval by the Board and Faculty Arrival	Ph.D. (1963) Cambridge University	Fa 1974 – Sp 1980 Professor (Tenured 1974) New York University  Fa 1980 – Su 1997 Professor (Tenured 1980) Princeton University  Fa 1997 – Su 2018 Professor (Tenured 1997) Stanford University  Fa 2018 Professor Texas A&M University

# COLLEGE OF ENGINEERING (Continued)

Dr. Shuiwang Ji	Associate Professor Computer Science and Engineering	0	8	Upon Approval by the Board and Faculty Arrival	Ph.D. (2010) Arizona State University	Fa 2010 – Su 2015 Assistant Professor Old Dominion University  Fa 2015 – Su 2018 Associate Professor (Tenured 2015) Washington State University  Fa 2018 Associate Professor Texas A&M University
Dr. Petar Momčilović	Associate Professor Industrial and Systems Engineering	0	14	Upon Approval by the Board and Faculty Arrival	Ph.D. (2003) Columbia University	Fa 2004 – Su 2010 Assistant Professor University of Michigan  Fa 2010 – Su 2018 Associate Professor (Tenured 2010) University of Florida  Fa 2018 Associate Professor Texas A&M University
Dr. Ya Wang	Associate Professor Mechanical Engineering	0	5	Upon Approval by the Board and Faculty Arrival	Ph.D. (2012) Virginia Polytechnic Institute and State University	Fa 2013 – Sp 2018 Assistant Professor (Tenured 2018) Stony Brook University  Fa 2018 Associate Professor Texas A&M University

## COLLEGE OF ENGINEERING (Continued)

Dr. Lesley M. Wright	Associate Professor Mechanical Engineering	0	12	Upon Approval by the Board and Faculty Arrival	Ph.D. (2006) Texas A&M University	Fa 2006 – Su 2008 Assistant Professor University of Arizona
						Fa 2008 – Su 2014 Assistant Professor Baylor University
						Fa 2014 – Su 2018 Associate Professor (Tenured 2014) Baylor University
						Fa 2018 Associate Professor Texas A&M University

## COLLEGE OF LIBERAL ARTS

Dr. Robert J. Durán	Associate Professor Sociology	0	12	Upon Approval by the Board and Faculty Arrival	Ph.D. (2006) University of Colorado- Boulder	Fa 2006 – Su 2012 Assistant Professor New Mexico State University
						Fa 2012 – Su 2014 Associate Professor (Tenured 2012) New Mexico State University
						Fa 2014 – Su 2017 Assistant Professor University of Tennessee
						Fa 2017 – Su 2018 Associate Professor (Tenured 2017) University of Tennessee
						Fa 2018 Associate Professor Texas A&M University

## COLLEGE OF LIBERAL ARTS (Continued)

Dr. Adolfo Santos	Professor Political Science	0	>15	Upon Approval by the Board and Faculty Arrival	Ph.D. (1998) University of Houston	Fa 1998 – Su 2006 Assistant Professor University of Houston  Fa 2006 – Su 2013 Associate Professor (Tenured 2006) University of Houston-Downtown  Fa 2013 – Su 2018 Professor (Tenured 2013) Georgia Gwinnett College  Fa 2018 Professor Texas A&M University
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## COLLEGE OF MEDICINE

Dr. Israel Liberzon	Professor College of Medicine	0	>15	Upon Approval by the Board and Faculty Arrival	M.D. (1986) Sackler Medical School, Tel Aviv University  Fa 1992 – Su 1999 Assistant Professor University of Michigan  Fa 1999 – Su 2005 Associate Professor (Tenured 1999) University of Michigan  Fa 2005 – Su 2018 Professor University of Michigan.  Fa 2018 Professor Texas A&M University
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\* Each university determines, through a review process, the number of years each faculty member will be awarded tenure based on his/her dossier.

**TEXAS A&M UNIVERSITY-COMMERCE  
RECOMMENDATIONS FOR TENURE  
TENURE LIST NO. 19-01**

<b><u>Name</u></b>	<b><u>Present Rank Department</u></b>	<b><u>Yrs. Towards Tenure*</u></b>	<b><u>Effective Date/Tenure</u></b>	<b><u>Education</u></b>	<b><u>Employment Towards Tenure</u></b>
<b>COLLEGE OF EDUCATION AND HUMAN SERVICES</b>					
Dr. Mark J. Rudin	Professor Health and Human Performance	0	>15	Upon Approval by the Board	Fa 1993 – Sp 2003 Assistant Professor (Tenured 1999) University of Nevada, Las Vegas  Su 2003 – Fa 2006 Associate Professor University of Nevada, Las Vegas  Sp 2007 – Su 2018 Professor (Tenured 2007) Boise State University  Fa 2018 Professor Texas A&M University-Commerce
<b>COLLEGE OF SCIENCE AND TECHNOLOGY</b>					
Dr. Kent Montgomery	Associate Professor Physics and Astronomy	14	9	Upon Approval by the Board	Sp 1995 – Sp 2005 Professor (Tenured 2000) Young Harris College  Fa 2005 – Sp 2018 Senior Professional Track Faculty Texas A&M University-Commerce  Fa 2018 Associate Professor Texas A&M University-Commerce

\* Each university determines, through a review process, the number of years each faculty member will be awarded tenure based on his/her dossier.



TEXAS A&M UNIVERSITY-KINGSVILLE  
RECOMMENDATIONS FOR TENURE  
TENURE LIST NO. 19-01

<u>Name</u>	<u>Present Rank Department</u>	<u>Yrs. Towards Tenure* Univ.</u>	<u>Other Inst.</u>	<u>Effective Date/Tenure</u>	<u>Education</u>	<u>Employment Towards Tenure</u>
<b>FRANK H. DOTTERWEICH COLLEGE OF ENGINEERING</b>						
Dr. Mahesh V. Hosur	Professor Mechanical and Industrial Engineering	0	>15	Upon Approval by the Board and Faculty Arrival	Ph.D. (1996) Indian Institute of Science, Bangalore, India	Fa 1999 – Sp 2004 Assistant Professor Tuskegee University  Su 2004 – Sp 2006 Associate Professor Tuskegee University  Su 2006 – Fa 2010 Research Associate Professor Tuskegee University  Fa 2010 – Su 2018 Professor (Tenured 2013) Tuskegee University  Fa 2018 Professor Texas A&M University- Kingsville

\* Each university determines, through a review process, the number of years each faculty member will be awarded tenure based on his/her dossier.



# **The Stiles Farm Foundation**

The Texas A&M University System

**BUDGET**  
For the Calendar Year  
2019

**STILES FARM FOUNDATION  
REVENUE & EXPENSE  
SUMMARY EXHIBIT**

	<b>2017 Actual (Unaudited)</b>	<b>2018 Estimate</b>	<b>2019 Budget</b>
<b>Operating Revenue</b>			
Crop Sales	\$ 342,658	\$ 416,139	\$ 600,085
Livestock Sales	124,725	115,000	101,154
Farm Program Income	78,815	63,581	35,217
<b>Total Operating Revenue</b>	<b>\$ 546,198</b>	<b>\$ 594,720</b>	<b>\$ 736,456</b>
<b>Operating Expense</b>			
Crops	283,837	293,536	386,917
Livestock	34,009	26,000	24,692
Admin/General Farm Expenses	270,036	241,829	295,125
Depreciation	67,000	67,000	67,972
<b>Total Operating Expenses</b>	<b>\$ 654,882</b>	<b>\$ 628,365</b>	<b>\$ 774,706</b>
<b>Net Income (loss) from Operations</b>	<b>\$ (108,684)</b>	<b>\$ (33,645)</b>	<b>\$ (38,250)</b>
<b>Non-Operating Revenue</b>			
Interest & Cooperative Dividend Income	33,204	24,126	37,244
Rental	8,883	25,750	17,000
Gifts and Grants	51,245	2,740	3,200
Gain on Production Livestock Sold	8,000	8,000	-
Other Income (Oil Lease Bonus)	99,471	-	-
Gain (loss) on Sale of Property and Equipment	2,000	-	-
Realized Gain (loss) on Investments	15,400	15,400	-
Unrealized Gain (loss) on Investments	13,428	13,428	-
<b>Total Non-Operating Revenue</b>	<b>\$ 231,631</b>	<b>\$ 89,444</b>	<b>\$ 57,444</b>
<b>Non-Operating Expenses</b>			
Contributions and Donations	7,315	7,100	7,100
Field Day and Demonstrations Costs	2,677	2,630	2,800
Scholarships	2,328	6,750	9,000
<b>Total Non-Operating Expenses</b>	<b>\$ 12,320</b>	<b>\$ 16,480</b>	<b>\$ 18,900</b>
<b>Net Non-Operating Income (Loss)</b>	<b>\$ 219,311</b>	<b>\$ 72,964</b>	<b>\$ 38,544</b>
<b>Total Net Income</b>	<b>\$ 110,627</b>	<b>\$ 39,319</b>	<b>\$ 294</b>

## **THE STILES FARM FOUNDATION**

### **OUTLOOK FOR 2019**

As a research/demonstration farm, the Stiles Farm Foundation utilizes management decision aids that incorporate input costs and expected revenue based on projected yields and prices. Enterprise accounting identifies potential profit areas so resources can be focused toward profitable activity. The services of the Farm Assistance program of Texas A&M AgriLife Extension Service are utilized to identify the most profitable enterprise mix based on projections and historical data. The current enterprise mix includes cattle, corn, cotton, hay, grain sorghum, wheat and small grains for grazing.

An assessment of the current and near-term farm environment points to the challenges faced by the industry and can provide guidance to Texas A&M AgriLife Extension Services efforts to address the needs of its agricultural clientele.

The 2018 growing season started off strong with healthy early season growth on grain and cotton. However, an extremely hot and dry early-summer put substantial stress on the crops. Grain yields are lower than average. Cotton, while not yet harvested, will be average to slightly below average.

The cow calf operation has grown slightly to 140 to 150 exposed females every year. The farm expects to remain at these numbers or slightly below, as efforts are made to improve the forage availability and weed control in the pastures. Weaning rates are between 85% - 90% which are above state averages but still have room to improve.

Included in the 2019 budget estimate is funding to start a horticulture program on the farm. This will include additional input costs and offsetting revenue projections. The educational benefit a horticulture program offers at the farm are vast, linking paths foods take from Path-to-Plate.

The 2019 budget reflects government payment support values based on the 2014 farm bill. Recent trade relief legislation should help, but is not incorporated in the 2019 budget. Budget numbers are based on stable but weak commodity prices and relative stability in energy, fertilizer and other input costs.

The longer term outlook (Figure 1) indicates a steady Net Income with flat operating returns and investment returns. Projected risk in Net Income indicates a 50% probability of the foundation realizing a 2019 Net Income in a range from negative \$100,000 to positive \$70,000. Figure 2 illustrates the outlook and risk in the farm's operating cash position. The operation begins 2019 with an estimated \$300,000 in operating funds. The outlook through 2023 has the farm improving the operating cash position on average, with the possible accumulated ending cash position in 2023 ranging from \$184,000 to \$1.16 million.

**STILES FARM FOUNDATION**  
**Itemized Operating Budget**

	2017 Actual (Unaudited)	2018 Estimate	2019 Budget
<b>Operating Revenue</b>			
Cotton	\$ 99,197	\$ 191,850	\$ 173,542
Grain	205,456	144,755	270,893
Hay	16,680	15,000	20,000
Specialty Production	41,622	64,534	135,650
Cattle	104,428	115,000	101,154
Farm Program Income	78,815	63,581	35,217
<b>Total Operating Revenue</b>	<b>\$ 546,198</b>	<b>\$ 594,720</b>	<b>\$ 736,456</b>
<b>Operating Expense</b>			
Cotton Ginning	3,773	-	-
Cotton Stripping	16,525	24,310	20,097
Grain Combining	38,586	23,210	55,150
Grain Storage	3,188	1,500	-
Fertilizer	70,514	91,463	126,085
Hay Baling	8,964	7,857	9,375
Chemicals	50,606	39,000	61,201
Contract Services	17,053	11,196	11,065
Seed	74,628	95,000	86,718
Specialty Production	-	-	17,226
<b>Total Crop Production</b>	<b>\$ 283,837</b>	<b>\$ 293,536</b>	<b>\$ 386,917</b>
Feed	32,994	25,000	22,742
Veterinary	1,015	1,000	1,950
<b>Total Livestock Production</b>	<b>\$ 34,009</b>	<b>\$ 26,000</b>	<b>\$ 24,692</b>
Accounting	3,600	3,600	3,600
Audit	9,000	9,000	9,000
Insurance	49,311	42,737	43,495
Management Services	91,744	93,661	95,000
Salaries and Wages	53,564	51,132	91,130
Office Expense	803	2,400	2,500
Building Maintenance	17,523	7,000	8,000
Equipment Repairs	15,242	9,000	10,000
Equipment Rental	951	-	-
Payroll Taxes	3,500	3,500	4,000
Dues and Subscriptions	185	-	600
Licenses, Fees, and Permits	335	300	600
Telephone	3,814	3,000	3,200
Vehicle Inspection	101	100	200
Tires, Fuel, Lube	13,079	9,500	10,000
Tools and Farm Supplies	1,982	2,500	2,000
Travel and Conferences	1,421	899	6,800
Utilities	3,881	3,500	5,000
<b>Total Admin and General Expense</b>	<b>\$ 270,036</b>	<b>\$ 241,829</b>	<b>\$ 295,125</b>
<b>Depreciation</b>	<b>\$ 67,000</b>	<b>\$ 67,000</b>	<b>\$ 67,972</b>
<b>Total Operating Expenses</b>	<b>\$ 654,882</b>	<b>\$ 628,365</b>	<b>\$ 774,706</b>
<b>Net Income (loss) from Operations</b>	<b>\$ (108,684)</b>	<b>\$ (33,645)</b>	<b>\$ (38,250)</b>

## **THE STILES FARM FOUNDATION**

### **ORGANIZATION**

The Stiles Farm Foundation was established as a self-supporting, non-profit institution by bequest of the late J.V. and H.A. Stiles. The Board of Regents of The Texas A&M University System accepted trusteeship of the foundation as requested in the Stiles brothers' will on September 23, 1961.

The Stiles Farm Foundation consists of 2,716 acres of land adjacent to the town of Thrall and 131 acres near Lake Granger in Williamson County, Texas. A total of 513.5 acres of land is restricted to corpus and can never be sold, mortgaged or disposed of by the trustees.

As outlined in the will, the farm has been operated as a research/demonstration farm utilizing management practices and techniques that are progressive and innovative, but practical so that farmers can identify and incorporate accepted practices into their existing operations.

Under the leadership of the Director of the Texas A&M AgriLife Extension Service, researchers with Texas A&M AgriLife Research and specialists with Texas A&M AgriLife Extension Service establish demonstrations where research-proven practices are incorporated into the ongoing farming operation. They are working toward a goal of assisting farmers in obtaining better yields, improved quality and increased efficiency.

The Stiles Farm Foundation further benefits the public service and educational efforts of the agricultural state agencies of The Texas A&M University System by applying proceeds from farming production to academic scholarships, local community public service, special events and field demonstrations.

### **STILES FARM FOUNDATION**

#### **Accounting, Budgeting and Management Information**

*The Foundation has adopted principles recommended by the American Institute of Certified Public Accountants for commercial agricultural producers. Some significant aspects of these are listed as follows:*

#### **A. Inventories**

Inventories of hay, grain and cattle held for sale are valued using the Farm Price method of valuation which is the current market price less the estimated cost of disposal.

#### **B. Revenue Recognition**

The farm recognizes revenue on grain and hay at the time of harvest. Revenue from cattle is recognized at the time of weaning. The revenue is recorded at the current market price less estimated cost of disposal. Subsequent sales result in an increase or decrease in the recognized revenue by the difference between the amount inventoried and the amount realized. The current revenue also reflects the adjustments of inventory value to the current market price less estimated cost of disposal.

Government program payments are recorded as income in the year received. Royalty income is recorded as income in the year received.

**C. Fixed Assets**

Land, equipment and buildings acquired by bequest are stated at the estimated fair market value at the date of bequest. All subsequent acquisitions are stated at cost and, except for land, are depreciated on the straight-line method over the estimated useful lives of the various assets. Expenditures for additions and major improvements are capitalized and expenditures for maintenance and repairs are charged to earnings as incurred. When properties are retired or otherwise disposed of, the cost thereof and the applicable accumulated depreciation is removed from the respective accounts and the resulting gain or loss is reflected in earnings. A gain or loss is not recognized on trade-ins when the fair value of the asset is usually recorded at the cash paid plus the book basis of the trade-in. If the fair value is easily and accurately obtained a gain or loss on the trade-in is recognized, if appropriate.

**D. Income Taxes**

The Foundation is a non-profit entity and does not have activities subject to federal or state income taxes. It does, however, file a Form 990, Return for Organizations Exempt from Federal Income Taxes with the IRS.

**E. Restricted Investments**

The Trustees of the Foundation have established a policy that proceeds of 501.92 acres of land sold during 1996 shall be retained and invested, with the income from the investments being made available only for maintenance, repair and upgrades of the farm property and equipment. At August 31, 2018, cash balances and investments totaled \$1,658,307 which includes \$1,390,425 in an investment pool under the direction of The Texas A&M University System and \$267,882 in a bank money market account for future use.

**F. Cash Flow**

The nature of dry land row crop farming requires substantial cash flow outflows in the early part of the calendar year. The resulting fall harvest and cash inflows occur in the last quarter of the year. The negative cash flow effect of this fact is that as much as 80% of total expenditures are made before any funds are received in a given year. Farm expenditures are paid from an operating checking account, which draws money from cash invested in money market accounts that are available for immediate use as costs of planting and production are incurred. Cash not needed for operations reside in an investment pool.

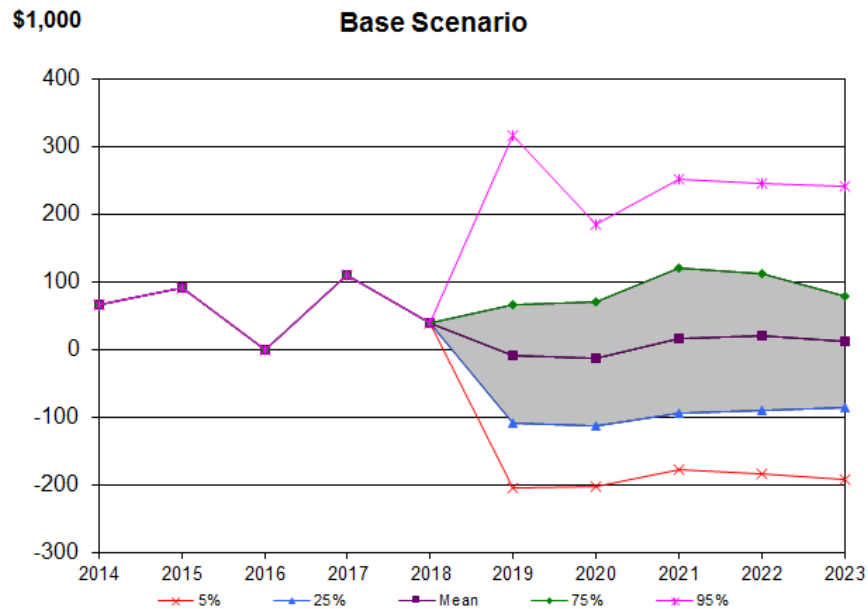
**G. Personal Services**

The Stiles Farm Foundation Trustees provide management supervisory services through the staff of the Texas A&M AgriLife Extension Service. The farm reimburses these costs including the value of any fringe benefits. Farm housing is provided for the farm manager to reside at the Stiles Farm Foundation headquarters location. Two to three employees are employed by the Stiles Farm as tractor drivers, general laborers, or office staff. The 2019 budget for these personnel reflects a pay range of \$11.50 to \$13 per hour.

## H. Land Bequest

In 1999, the Foundation received a bequest of 131.05 acres of land from the Mary Pitman Living Trust, to be managed as an endowment for the promotion of agriculture. The property may not be sold for twenty years, and if sold, the proceeds are to be used for the use and promotion of agriculture. Based on 1999 appraisal, the land has been recorded at the appraised value of \$104,840.

**Figure 1. Projected Variability in Net Income.**



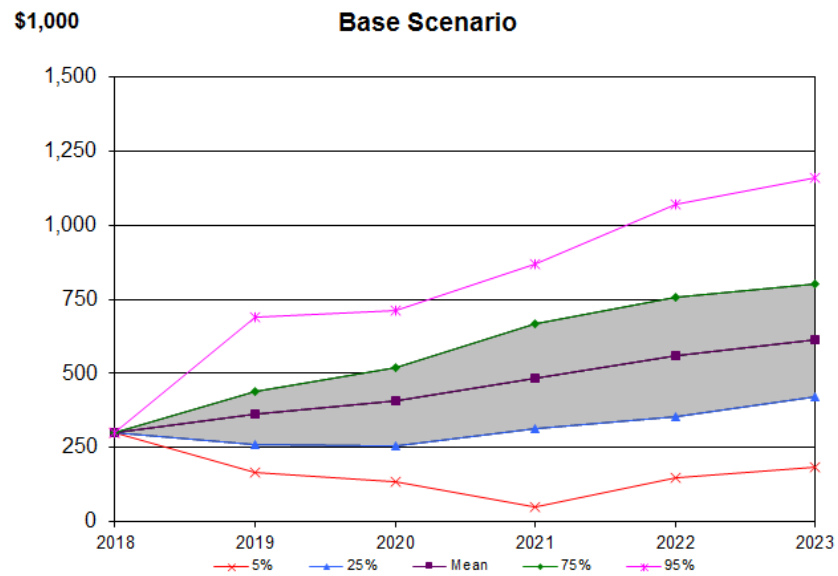
Note: Percentages indicate the probability that Net Farm Income is below the indicated level.  
The shaded area contains 50% of the projected outcomes.

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EXTENSION

FARM  
Assistance  
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**Figure 2. Projected Variability in Operating Cash Reserves.**



Note: Percentages indicate the probability that Net Farm Income is below the indicated level.  
The shaded area contains 50% of the projected outcomes.



**RESOLUTION**

**The Texas A&M University System**

WHEREAS, Texas Task Force 1 is a program of the Texas A&M Engineering Extension Service (TEEX) headquartered in College Station, Texas; and

WHEREAS, Texas Task Force 1 is one of 28 federal teams under the FEMA Urban Search and Rescue System and is a statewide urban search and rescue team under the direction of the Texas Division of Emergency Management; and

WHEREAS, TEEX and The Texas A&M University System (the A&M System) have statewide leadership responsibilities in emergency management, disaster response, disaster recovery and mitigation; and

WHEREAS, Texas Task Force 1's current name is not clearly identified as being part of TEEX and the A&M System; and

WHEREAS, Texas Task Force 1's lack of identification with TEEX and the A&M System has the potential to cause confusion and to hinder TEEX and A&M System efforts to effectively communicate to constituents and stakeholders the mission, accomplishments and public benefit of TEEX and how it corresponds with the A&M System's efforts in emergency management, disaster response, disaster recovery and mitigation; and

WHEREAS, identifying Texas Task Force 1 with the A&M System as a brand will raise the profile of Texas Task Force 1 and aid in obtaining financial and public support; and

WHEREAS, the Chancellor has recommended that Texas Task Force 1's name be changed to become Texas A&M Task Force 1; and now, therefore, be it

RESOLVED, that, effective November 15, 2018, in accordance with the authority granted by Chapters 85 and 86 of the Texas Education Code, we, the members of the Board of Regents of The Texas A&M University System, hereby change the name of Texas Task Force 1 as follows:

- Texas Task Force 1 is changed to Texas A&M Task Force 1; and, be it, further

RESOLVED, that, effective December 1, 2018, TEEX shall use the name Texas A&M Task Force 1 in its complete form and associated logos in all official communications relating to Texas A&M Task Force 1, including letterhead, business cards, websites and similar items; and, be it, further

RESOLVED, that TEEX is responsible for ensuring that this name change is implemented in the most efficient and effective manner possible to conserve agency resources while maximizing the potential constituent impact.

**Resolution**

**Board of Regents  
The Texas A&M University System**

WHEREAS, Dr. Tallant earned his B.A. in Sociology from the University of Florida, his M.S.W. from the University of Utah and Ph.D. in Social Welfare from the University of Wisconsin-Madison. He is also a graduate of the Governor's Executive Development Program through the Lyndon B. Johnson School of Public Affairs at The University of Texas; and

WHEREAS, Dr. Tallant served in the military for 20 years and served as the Chief of Air Force Family Research at the Pentagon from 1991-1994. After his years of military service, Dr. Tallant served in a variety of positions at the University of Wisconsin-Eau Claire, including as professor of social work, associate vice chancellor and director of graduate programs, and provost and vice chancellor for academic affairs; and

WHEREAS, Dr. Tallant was instrumental in starting several new degree programs during his tenure including bachelor's degrees in veterinary technology, criminal justice and natural gas engineering; and graduate degrees in social work, cultural studies, counseling psychology; criminology and petrophysics; and

WHEREAS, Dr. Tallant oversaw enrollment growth as high as 58 percent during his tenure, with Texas A&M University-Kingsville earning the designation of the Fastest-Growing Public Doctoral Institution in the United States from The Chronicle of Higher Education in 2015; and

WHEREAS, during Dr. Tallant's tenure, Texas A&M University-Kingsville became the 13th public university in Texas to reach more than \$100 million in endowment funds, which will produce more than \$4.5 million for the university to spend in the 2018-2019 academic year, in accordance with the donors' intentions; and

WHEREAS, campus construction projects under Dr. Tallant's presidency totaled more than \$200 million and included student housing, research centers, sporting and recreation facilities, and the \$60 million Music Education Complex, funded by Capital Construction Revenue Bonds from the state; and

WHEREAS, Dr. Tallant served as university president in a pioneering educational alliance with the Premont Independent School District, in which the university helped the district meet academic standards and improve its financial health through securing grants, professional development for district employees, and raising college awareness among Premont students; and

WHEREAS, during Dr. Tallant's time as president, Javelina student athletes excelled in many different areas, including national championships in 2018 by the men's outdoor track and field team and the beach volleyball team and the first visit to the College World Series by the baseball team; and

WHEREAS, Kiana Martinez was one of the finalists for NCAA Woman of the Year in 2017; men's basketball qualified for the South Central Regional Tournament for the 2016-17 season; the football team won the Lone Star Conference championship in 2009; and the Student-Athlete Advisory Committee won the Lone Star Conference SAAC Award five consecutive years; and

WHEREAS, Texas A&M University-Kingsville will host the NCAA Division II men's and women's national outdoor track and field meets in 2019 and 2020; now, therefore, be it

RESOLVED, that the Board of Regents of The Texas A&M University System desires to express its appreciation for the outstanding leadership shown by Dr. Steven H. Tallant to Texas A&M University-Kingsville; and, be it, further

RESOLVED, that in honor of his service to The Texas A&M University System, we bestow the title of President Emeritus of Texas A&M University-Kingsville, with all the rights and privileges pertaining thereto, upon Dr. Steven H. Tallant; and, be it, further

RESOLVED, this resolution be included in the minutes, and official copies thereof, signed by the chairman of the Board of Regents of The Texas A&M University System, be presented to Dr. Tallant and to the Archives of Texas A&M University-Kingsville as a permanent mark of this Board's appreciation and gratitude to him for a job well done.

ADOPTED, this 15th day of November 2018.