

**Barry B. and Sandra Thompson 'Brass Ring' Endowed System  
Administrative and General Offices Employee Scholarship  
Applicant Information Form**

(Applications not receiving a 'Brass Ring' Scholarship will be submitted in the System Offices Staff Council Scholarship Program)

Name: \_\_\_\_\_ UIN# \_\_\_\_\_

Department: \_\_\_\_\_ Mail Stop: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Will the class meet during regular working hours? Yes \_\_\_\_\_ No \_\_\_\_\_ (If no, departmental approval is not required.)

Please attach a copy of the paid fee slip indicating your registration and payment in full for current semester courses.

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

**DEPARTMENTAL APPROVAL**

Arrangements to account for time off from regular workweek to attend classes.

- \_\_\_\_ Will utilize vacation time
- \_\_\_\_ Will utilize flex time
- \_\_\_\_ Will take compensatory time
- \_\_\_\_ Will take leave without pay

Arrangements for time off to attend classes are acceptable and class attendance will not interfere with the accomplishments of duties on the work of the department.

\_\_\_\_\_  
Department Reviewed and Approved

\_\_\_\_\_  
Date

Scholarship Committee Only:

Date Received: \_\_\_\_\_ Approved: \_\_\_\_\_

Date Funded: \_\_\_\_\_ Funding Amount: \_\_\_\_\_

**Barry B. and Sandra Thompson 'Brass Ring' Endowed System  
Administrative and General Offices Employee Scholarship**

The Barry B. and Sandra Thompson 'Brass Ring' Endowed System Administrative and General Office Employee Scholarship was created to support employees in the continuation of their educational achievement. The scholarship honors Chancellor Barry B. Thompson, and his wife Sandra, for years of dedicated service to higher education in the State of Texas.

Selection of recipients will be based upon the following requirements:

- 1) Budgeted employee of the System Offices.
- 2) Enrolled in an institution of higher education pursuing a first-time bachelor or associate degree (Paid fee slip will be required of recipients).
- 3) Previous recipients will receive priority.
- 4) Years of service to the System or its Members.
- 5) Progress towards the attainment of a degree.
- 6) Completion of 'Brass Ring' Essay.

**Brass Ring Essay**

Please submit a brief essay including the information listed below. Please limit responses to no more than one typed page and attach to a completed applicant information form.

Describe your employment history with the System Offices or its members. (Years of service, positions, etc.)

Describe your higher education experience including your major, hours completed towards degree, and expected graduation date.

Discuss your career goals upon completion of your education.

Any other information you feel would be important to the committee's consideration of your request.

**Submit To:**

Staff Council Scholarship Committee  
c/o Debbie Bugenhagen - Committee Chair  
MCB 431  
1200 TAMUS