Agenda Item No.

**INSERT UNIVERSITY NAME**

Office of the President

Submission Date

Members, Board of Regents

The Texas A&M University System

Subject: Approval of Academic Tenure, Month, YYYY,

University Name

I recommend adoption of the following minute order:

**“The Board of Regents of The Texas A&M University System, in accordance with System Policy *12.01, Academic Freedom, Responsibility and Tenure,* hereby authorizes the granting of tenure to the following faculty members at University Name as set forth in the exhibit, Tenure List No. XX-XX.”**

Respectfully submitted,

President’s Preferred Signature block

President

**Approval Recommended: Approved for Legal Sufficiency:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Sharp Ray Bonilla

Chancellor General Counsel

Billy Hamilton

Deputy Chancellor and

Chief Financial Officer

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

James R. Hallmark, Ph.D.

Vice Chancellor for Academic Affairs

**[UNIVERSITY NAME IN ALL CAPS BOLDED]**

ITEM

EXHIBIT

**BACKGROUND OF FACULTY**

**RECOMMENDED FOR ACADEMIC TENURE**

**TENURE LIST NO. [XX-XX]\***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **COLLEGE OF XXXX [ALPHABETIZE BY DEPARTMENT]** | | | | | |
|  |  |  | | |  |
|  | **Present Rank** | **Yrs. Towards Tenure\*** | | | **Effective Date** |
| **Name** | **Department** | **Univ.** | | **Other Inst.** | **Tenure** |
|  | | | | | |
| Dr. John Doe  [Alphabetize by candidate’s last name within each departmental listing) | Professor  Engineering | 0 | | >15 | Upon Approval  by the Board and  Faculty Arrival\*\* |
|  | | | | | |
| Ph.D. (1993) | Indiana University | | | | |
| Fa 1999 – Sp 2011  Fa 2011 – Sp 2015  Fa 2015  Fa 2015 | Texas A&M University  University of Memphis  Texas A&M University  Texas A&M University | | Associate Professor (Tenured 1999) Professor (Tenured 2011)  Professor  Professor | | |
|  |  | |  | | |
| INSERT A BRIEF PARAGRAPH HIGHLIGHTING EVIDENCE OF EFFECTIVENESS IN TEACHING, SCHOLARLY/CREATIVE ACTIVITIES, AND SERVICE OR OTHER AREAS OF ACHIEVEMENT.  Refer to System Policy 12.01, Regulation 12.01.01 and the member’s rule for guidelines and requirements for information that should be included. | | | | | |
|  | | | | | |
| [REQUIRED STATEMENT – The intent of the Statement you insert here is to demonstrate that to your knowledge, this candidate has no record outside of teaching, research and service that would lead you or the regents to question the wisdom of granting tenure.]To the best of our knowledge, Dr. XX has behaved in a professional manner across his/her career and has not engaged in behaviors that may lead to dismissal for cause as specified in System Policy *12.01,* Section 4.3. **OR**  Dr.XX’s file does not include any information we believe to be inconsistent with System Policy *12.01*, Section 4.3. | | | | | |
|  | | | | | |

The following statement appears at the end of the last candidate’s listing.

\* Each university determines, through a review process, the number of years each faculty member will be awarded tenure based on his/her dossier.

* Tenure List No. denotes last two digits of fiscal year of Board meeting and the first, second, third or fourth Board meeting of that fiscal year.

\*\* Dependent on when both “Upon Approval by the Board” and “Faculty Arrival” requirements will be met, the following may also be stated: Upon Approval by the Board” OR a specific date such as “09/01/2023.”