

Staff Council Meeting

August 5, 2016

10:00 AM

MCB Room 534

ting called by: Melissa Parker
Note taker: Megan Johnson
Attendees: Halli Falke, Pamela Gentry, Liz Galvan, Megan Johnson, Leigh LoBello, Kathy Nelson,
Melissa Parker

Minutes

Agenda item: Fundraisers

Discussion:

- Pepperoni Rolls Fundraiser: August 17th (Pepperoni only, unless someone requests cheese)
 - Sell 2 for \$3.00 (Cost = .75 each)
 - Pre-Orders only
 - Will need help the day of to hand out and take tickets
- Thanksgiving Fundraiser?
 - Texas Roadhouse Rolls (Frozen) –need freezer space (unless pick-up from Roadhouse individually)
 - Chili? – Only if we find out about bowl size ahead of time

Action items

- ✓ Melissa to send Flyer and tracking spreadsheet
 - ✓ Brainstorm for Valentine's Day fundraiser ideas
-

Agenda item: August EOQ/SOS

Discussion:

- Committee has been formed
 - Will be awarded at System Picnic
-

Agenda item: Anniversary Gifts

Discussion:

- Flash Drives – Drawback: Memory size constraints (too small for most files used at work)

Action items

- ✓ Melissa to send e-mail with additional selections – Please respond with top 2 choices
-

Agenda item: System Picnic

Discussion:

- Dates: Tuesday October 11th or Thursday October 13th (Melissa to confirm with Steph)
- Caterers: Per Stephanie: Something different than the past
 - Questions to ask: Different *type* of food or different *vendor*?
 - Vehicles on site – limit to catering vehicle
- Decorations/Tables/Chairs – Ashley's
 - Theme/Colors – Maroon & White/Burlap
- Floral Donations – University Flowers
 - Halli to call

- Door Prizes
 - To request from Steph
 - Tickets to Chancellors Tailgate
 - Tickets to Home Football Game
 - 2 days off with pay
 - 7th Floor Closet remains (Ask Kathy Mazurkiewicz)
- Student Volunteers
 - MSC Hospitality Volunteers
 - Pamela to coordinate
- Transportation/Buses
 - Parking @ Bush Library
- Trash Cans
 - Megan to coordinate
- Entertainment
 - Kathy to coordinate
 - Arts & Crafts
 - Sand Art in closet
 - Balloons, clown, face painting
 - Oriental Trading
 - Clown & Bouncy Houses
- Party Favors – From Amy Jenkins
 - Use to give student workers or as prize drawings throughout year?
- Photographer
 - System Photographer – Ruben
- Alternate Location
 - Veterans Park?
- Lighting Issue
 - Move Aggie Wranglers earlier or have Ashley's bring some sort of spotlight so they can be seen

Action items

- ✓ Melissa to confirm a date with Steph
-

Agenda item: Proposed Locations for Annual Meeting

Discussion:

- George Bush Library
 - Equestrian Center
 - Kyle Field
 - Others?
 - Reed Arena? (If not during Graduation days)
-

Agenda item: Activities

Discussion:

- Halloween – Pumpkin Carving Contest?
- Christmas Tree Decorating Contest by Floor?
- Blood Drives (been done in the past – possible to do these again?)

Action items

- ✓ Brainstorm ideas
-

Agenda item: TAMU Staff Council

Discussion:

- Pamela will serve with Liz as backup

Action items

- ✓ Kathy to send Pamela invite & info for next meeting