

Staff Council Meeting

June 29, 2016

10:00 AM

MCB Room 524

Meeting called by: Meagan Kee
Note taker: Megan Johnson
Attendees: Megan Johnson, Kathy Nelson, Melissa Parker, Halli Falke, Leigh LoBello, Pamela Gentry, Liz Galvan
Attended 1st half of meeting: Meagan Kee, Andrew Beehler, Crystal Berryhill

Minutes

Agenda item: New Staff Council Members and Officers

Discussion: Introduced new members and elected officers for Fiscal 2017

<u>Position</u>	<u>Name</u>	<u>Representing</u>
Chair:	Melissa Parker	General Counsel, Real Estate, EEOC
Vice Chair:	Kathy Nelson	Academic Affairs, Board of Regents Office, Chancellor's Office, , Federal Relations, Marketing and Communications, State Relations, Vice Chancellor for Business Affairs, Vice Chancellor for Research
Treasurer:	Halli Falke	Budgets & Accounting, Human Resources, Procurement Services, System Aircraft
Secretary:	Megan Johnson	Facilities Planning & Construction
Members:	Leigh LoBello	Internal Audit
	Liz Galvan	Benefits Administration, Treasury Services, Risk Management, Safety
	Pamela Gentry	Budget/Payroll/Personnel Operations Center, Chief Information Officer, Enterprise Data Warehouse, Enterprise Software Initiatives, FAMIS, Information Technology Services

Action items

✓ Next Meeting August – Melissa to send invite

Agenda item: Upcoming Events

Discussion:

- Snowcone Day – July 13, 2-4pm
- Pizza Roll Fundraiser – Aug 17th – Double Daves (tickets)

Action items

✓ Send Save The Dates out

Agenda item: Anniversary Gifts

Discussion:

Need to order more gifts:

- Flash Drives? - \$3.95 each for 200
- Grocery Totes? \$1.81

New members – contact Randy Guillot for list of employee anniversary dates for your departments

Action items

✓ Melissa to send e-mail with additional selections – Please respond with top 2 choices

Agenda item: Annual Meeting**Discussion:**

Location Options:

- George Bush Library
- Kyle Field again?
- Hilton
- Equine Center

Action items

- ✓ Brainstorm alternate locations
-

Agenda item: Chancellor's Picnic**Discussion:**

Door Prizes:

- Gift Cards – can these be used if not for \$ amount?
- A&M College Station Campus items (rather than other campuses)
- Football Games – Tickets or Chancellors tailgate
- Have less items – but nicer items
- Must be present to win

Action items

- ✓ Brainstorm ideas for catering and alternate locations
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Agenda item: Fundraisers & Activities**Discussion:**

- Thanksgiving – Texas Roadhouse Rolls (pre-orders)
- Contests
- Christmas Ideas

Action items

- ✓ Brainstorm catering ideas and alternate locations
-

Agenda item: Website & Minutes**Discussion:**

- Staff Council website – links not working properly since TAMU System Office website changed
- EOQ/SOS Nominations email address has been changed to Melissa Parker

Action items

- ✓ Pamela is checking with IT about links to the minutes and Staff Council website
-

Agenda item: EOQ/SOS Committee**Discussion:**

4 Individuals will be selected to serve on committee with Melissa.

Action items

- ✓ Provide names of 2 individuals from your departments who are willing to serve on the committee

Agenda item: Scholarship Committee

Discussion:

Leigh will head the Scholarship Committee.

Action items

- ✓ Melissa to deliver the notebook and forms to Leigh

Other Information

Special notes:

Next Meeting August – Melissa to send invite