

**System Administrative and General Offices
FY 2009 Monthly Communication Plan Allowance Enrollment**

Name (Last, First, MI)

Universal Identification Number (UIN)

Department

Work Telephone

Work Address (Including Mail Stop)

E-MAIL Address

Monthly Communication Plan Allowance Options (*Department Head Initials required next to option selected*):

Wireless E-mail Services Only

____ **\$75** - Monthly wireless e-mail communication service allowance.

Telephone/PDA Services Only

____ **\$60** - Monthly communication service allowance based on Plan Access Limit of approximately 450 anytime minutes, nationwide coverage, caller id, call waiting, and voice mail.

____ **\$90** - Monthly communication service allowance based on Plan Access Limit of approximately 900 anytime minutes, nationwide coverage, caller id, call waiting, and voice mail.

____ **\$120** - Monthly communication service allowance based on Plan Access Limit of approximately 1,350 anytime minutes, nationwide coverage, caller id, call waiting, and voice mail.

____ **\$150** - Monthly communication service allowance based on Plan Access Limit of approximately 2,000 anytime minutes, nationwide coverage, caller id, call waiting, and voice mail.

Telephone/PDA Services with Wireless E-Mail Services

____ **\$135** - Monthly communication service allowance based on Plan Access Limit of approximately 450 anytime minutes, nationwide coverage, caller id, call waiting, wireless e-mail and voice mail.

____ **\$165** - Monthly communication service allowance based on Plan Access Limit of approximately 900 anytime minutes, nationwide coverage, caller id, call waiting, wireless e-mail and voice mail.

____ **\$195** - Monthly communication service allowance based on Plan Access Limit of approximately 1,350 anytime minutes, nationwide coverage, caller id, call waiting, wireless e-mail and voice mail.

____ **\$225** - Monthly communication service allowance based on Plan Access Limit of approximately 2,000 anytime minutes, nationwide coverage, caller id, call waiting, wireless e-mail and voice mail.

I have read SAGO Rule 25.99.99.S3: Communication Allowance Program, and understand the associated Employee Responsibilities. In addition, I understand that these allowances are considered taxable compensation subject to required tax withholdings and are **NOT** part of my base salary.

Employee Signature

Date

Department Head Signature (required)

Date

System Administrative and General Offices Privacy Notice: State Law requires that you be informed of the following: (1) you are entitled to request to be informed about the information about yourself collected by use of this form (with a few exceptions as provided by law); (2) you are entitled to receive and review that information; and (3) you are entitled to have the information corrected at no charge to you.