

Hot Off The Press

Screen 101 changes – EEO and Veteran’s categories

The Texas A&M University System’s Employee Personal Data form has been revised to collect employee information as mandated by the federal Jobs for Veterans Act and the new federal Census Bureau Codes for Ethnicity and Race. While employees have had the opportunity to self-identify their veteran and ethnicity/race status under categories used previously, they may want to review the new categories and make changes as appropriate. This may be done by the employee through HRConnect by clicking on the “Personal Data” tab then the “Edit” button under the phone numbers.

Please note that if employees self-identify their ethnicity as Hispanic, they do not have the opportunity to select a specific race or “two or more races.”

To accommodate the new TAMUS Employee Personal Data Form, the following changes will be made to Screen 101 – Personal Data in the B/P/P System and HRConnect effective with the close of business on July 2, 2009.

1. The Marital Status field is eliminated.
2. The Disabled field is eliminated.
3. The Vietnam and Non-Vietnam Veteran fields are eliminated.
4. Two new fields, Veteran and Armed Services Medal Vet, are added. The accepted values are ‘Y’ and ‘N’ (‘no’ or employee declined to provide information).
5. EEO Ethnicity/Race Codes 6 and 7 are added to the existing values and blank is now accepted since the employee is not required to provide ethnicity/race. (Pacific Islander was separated from Asian and combined with Native Hawaiian.)

1	White (Not Hispanic or Latino)
2	Black or African American (Not Hispanic or Latino)
3	Hispanic or Latino
4	Asian (Not Hispanic or Latino)
5	American Indian or Alaskan Native (Not Hispanic or Latino)
6	Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)
7	Two or More Races (Not Hispanic or Latino)
Blank	Not Specified (Blank)

The TAMUS Employee Personal Data form (HR 181(6/09) will be available at the following link: <https://www.tamus.edu/offices/hr/forms/181.pdf>, July 6, 2009.

Please contact bpphelp@tamu.edu with problems or questions.