

Hot Off The Press

115 and 106 Screen Locking

A locking mechanism between information entered through HRConnect and the BPP System is needed. Synchronization issues between these two environments have always existed, but were most visible when the HRConnect Annual Enrollment system became operational. Data integrity is critical when the same data elements can be updated from two different applications at the same time. The NEES (New Employee System) system is currently being rewritten and could potentially increase data integrity issues.

Document creation is a new term that is used with the AE and NEES applications. Document types have been defined to let processors know what type of change to an employee's information may be in progress. These document types can be viewed by pressing the <F1> with the cursor positioned in the Doc Type field on Screen 106. See sample screen shot on page 2. A document's life span may be very short or could last for 90 days or longer. Once a document has been created for an employee, the 115 and 106 screens will display the document type, document number, and the UIN of the person who created the document. See screen shot on page 2.

Effective with the close of business Wednesday, February 25, 2009, the information displayed on Screen 115 and 106 will change depending on whether the processor is in Inquiry or correct mode and whether or not there is an active document for the employee being processed:

1. Inquiry mode – No active document. Screens unchanged, nothing new is displayed.
2. Inquiry mode – Active document. Document information is displayed.
3. Correct Mode – No Active Document. 'Doc Type/No: BP' will be displayed. This indicates the information is currently locked by the BPP System, and there are no active web documents for this employee. As long as the record is locked by the BPP System no web documents may be created.
4. Correct Mode – Active Document. A document has been created in HRConnect. No changes can be made on Screen 115 or 106. The first line on 115 and 106 will display 'Locked' and the second line will show information relative to the document. See sample screen shot on page 2.

Correct Mode – Active Document. The 'Locked' message, document type, document number and the UIN of the document creator are shown. The Doc Type/No and User fields are display only and cannot be edited on Screen 115 or 106. These values can only be populated when creating a document in HRConnect.

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106 TAMUS B/P/P - Benefit Maintenance - Locked 02/19/09 16:16
Screen: ___ Web Doc Type/No: ND 123456 User 999009999
UIN: XXXXXXXXXX Name: AGGIE JOE WS: S Status: A

SGIP-Rate F SGIP-Dt 09011994 GS-Sup PreTaxWaive Tob N Ben-Salary 6376
D P P C F Certified-other-med N PreTaxQual Y OL-Salary 6376
Ins e t l a a Cover Deduct Payment Start Due Change Stop
d y n r m Amount Amount Amount Date Date Date Date
BL 2 N 5000 2.85 09011994 02012009 09011994 99999999
MED 2 N 1 05 F 5 926.08 10012007 02012009 10012007 99999999
DEN 2 N 2 04 C 4 34.97 09012006 02012009 09012006 99999999
VIS 2 N F 5 18.16 09012008 02012009 09012008 99999999
OL 2 2 152000 10.64 09011996 02012009 09012007 99999999
DL 2 A F 121600 5.32 11011996 02012009 05102005 99999999
ADD 2 N 2 F 500000 12.00 09011998 02012009 09012008 99999999
LTD 2 N 21.64 09012007 02012009 09012007 99999999
LTCE
LTCS
SAHC 2 12 1200.00 100.00 09012008 02012009 09012008 08312009
SADC 2 12 4999.92 416.66 09012008 02012009 09012008 08312009
Debit Card
Direct-Dep Y MedCr ABO LWOP-Start-Date FMLA-Start-Date
Comments Coverage(s) turned-off due to stop date(s).

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Pressing F1 with the cursor on the Doc Type/No field will produce a pop-up screen with the available document types and descriptions.

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106 TAMUS B/P/P - Benefit Maintenance - Locked 02/19/09 16:16
Screen: ___ Web Doc Type/No: ND 123456 User XXXXXXXXXX
UIN: XXXXXXXXXX Name: AGGIE JOE WS: S Status: A
+-----+
SGIP-Rate F SGIP-Dt 09011994 | No more data | 76
D P P C F Certified-ot | BPP Help Routine | 76
Ins e t l a a Cover De | Web document type | op
d y n r m Amount Am | Code Description | te
BL 2 N 5000 | ----- | 99
MED 2 N 1 05 F 5 92 | _ AC Annual Enrollment Correction | 99
DEN 2 N 2 04 C 4 3 | _ AE Annual Enrollment | 99
VIS 2 N F 5 1 | _ BP BPP Online Update in Progress | 99
OL 2 2 152000 1 | _ NC New Employee Correction | 99
DL 2 A F 121600 | _ ND New Employee Default | 99
ADD 2 N 2 F 500000 1 | _ NE New Employee Enrollment | 99
LTD 2 N 2 | | 99
LTCE
LTCS
SAHC 2 12 1200.00 10 | | 09
SADC 2 12 4999.92 41 | F7= Up F8= Down | 09
+-----+
Direct-Dep Y MedCr ABO LWOP-Start-Date FMLA-Start-Date
Comments Coverage(s) turned-off due to stop date(s).

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