

# Hot Off The Press

## REVISIONS TO SCREEN 101 - Personal Data

In order to be compliant with the state's Human Resource Information System (HRIS), the valid codes for Term-RC (termination reason code) have been changed to eliminate the use of code 99 (Unknown reason). With start of business Thursday, March 2, 2006, Screen 101 will no longer allow a termination reason code of 99. Processors should use code 59 for 'reasons unknown'. Employee records currently coded as 99 will be converted to 59 by the B/P/P Operations Center.

Additional help functionality has also been added. Processors can now get help on any of the fields below indicated with an '\*'. To use the help function, position the cursor in the data area and press <F1>. A "pop-up" help screen will display the valid values or other helpful information for the field. Help can be used in either correction or inquiry mode. These help functions should duplicate/reinforce the information in the BPP online System Manual.

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101 TAMUS B/P/P - Personal Data - New SSN                                02/21/06 12:51
Screen: *_*                                                            D BPP0017 R010

SSN *_*      UIN      Name      PIN      Status *
Name: Last   First   MI  Suffix
Gender      * Mrtl-stat * Educ-Lvl * EEO-Term * Stu-Stf-Fac * Attn *
Tenure      * EEO-Mnty * EEO-Job * Orphan-vet * Surv-sps * Other *
Non-Vietnam * Vietnam * Disbld-Vet * Visa-Stat * Vet-Sep-Dt
US-Citizen  * Natl-Orgn ** Visa-Type ** I-9 * I-9-Exp-dt FNE-Exp-Dt
Sel Ser Reg * Province **

ADLOC      * Emp-loc * Chk-distr * SGIP-Elig-Cd *
Bud-Sal    FTE-Sal Pos-Pct-Eft Annual-Trm-Mos
Ben-Sal    * OL-Sal * Lst-Bud-Act ** Last-Act-Dt
Curr-Tl-Cd * Pay-In * ES * W2 * Lng * Ret Hz-Dty * Leave
Prev-Tl-Cd * ACH * Change-Date

Birth-Dt   Curr-Empl   Org-Empl   Updt
Retired-Dt Promotion   Last-Pay   thru
Terminated COBRA-Notify * Term-RC ** YTD-Cnty-Pay
YTD-Gross  FYTD-Gross  Vendor-Id  Mail
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
Help      Next
    
```

Below is an alphabetical list of the help now available on Screen 101:

Count	Screen label	Pop-up Description
1	ACH	ACH Type Account
2	ADLOC	Administrative location (search table)
3	Attnd	Attained
4	Ben-Sal	Benefit salary
5	Chk-distr	Check distribution (search table)
6	COBRA-Notify	COBRA Notify
7	Curr-TI-Cd	Current title code (search table)
8	Disabled	Disabled
9	Disbld-Vet	Disabled Veteran
10	Educ-Lvl	Education Level
11	EEO-Job	EEO Job Category
12	EEO-Mnty	EEO Minority Code
13	EEO-Term	EEO Termination Type
14	Emp-Loc	Employee location (search table)
15	ES	Electronic Earning Statement
16	Gender	Gender
17	Hz-Dty	Hazard Duty Eligible
18	I-9	Empl Elig Verified (I-9)
19	Lng	Has Longevity
20	Lst-Bud-Act	Last Action Code
21	Mrtl-Stat	Marital Status
22	Natl-Orgn	B/P/P Country
23	Non-Vietnam	Non-Vietnam Veteran
24	OL-Sal	Optional life salary
25	Orphan-Vet	Orphan of Veteran
26	Other	Other Type Veteran
27	Pay-In	Pay Indicator
28	Prev-TI-Cd	Previous title code (search table)
29	Province	Canadian Province Codes
30	Screen	Screen number of valid BPP screen
31	Sel Ser Reg	Selective Svc Registration
32	SGIP-Elig-Cd	SGIP Eligibility Code
33	SSN	SSN values from employee file
34	Status	Employee Status Code
35	Stu-Stf-Fac	Student/Staff/Faculty
36	Surv-Sps	Surviving Spouse
37	Tenure	Tenure
38	Term-RC	Termination Reason
39	Vietnam	Vietnam Veteran
40	Visa-Stat	Visa Status Code
41	Visa-Type	Visa Type
42	W2	Print W2 thru HRC