

Hot Off The Press

The new training management system is set to debut July 20, 2005.

TrainTraq, the new HRConnect training management system, is expected to go live Wednesday, July 20, 2005. New features and functions will include the ability to:

- store training information in an employee's BPP record;
- maintain a training catalog that includes all types of training (not just online training);
- assign employees to take courses and have monthly e-mail reminders automatically sent to employees who have not completed their assignments; and,
- add your own online courses to the training menu that your employees see when they access HRConnect.

These new features will give A&M System components greater ability to manage and track their employees' training. Also, because training information can now be stored in the BPP System, when employees transfer from one System component to another, their training records will transfer with them.

The System Human Resources Office is preparing a detailed user's guide and will offer training on use of the new system. They will also provide more detailed information on TrainTraq through the HR Training online discussion group, announce the system in [A&M System News Online](#) and provide drafts of communication materials you can use to announce and promote the system to your managers and employees.

In conjunction with the implementation of TrainTraq, the 'Ethics', 'Ethics-Trng-Dt', and 'EEO-Trng-Dt' fields will be removed from Screen 101. The data in these fields is being moved into TrainTraq. Also, on Tuesday, July 19, 2005, all HRConnect training delivery and administrative functions will be temporarily inactivated to allow for the transfer of employee training records to the new system.

New mailing address for The Texas Tomorrow Fund

Effective immediately, the Texas Tomorrow Fund has a new mailing address for their lockbox. Please make note of where to send payments to:

Texas Tomorrow Fund
P. O. Box 12018
Austin, TX 78711-2018

