**DISTANCE EDUCATION PROGRAM APPROVAL**

**Submitted by:** XXXXXXX, President

University Name

**Subject:** Authorization to offer the Bachelor/Master (Degree Name) by Distance Education (electronic-to-group/2 way video)

**Proposed Action:**

Authorize (Institution’s Name) request to offer the Bachelor/Master (Degree Name) via distance education (electronic-to-group/2 way video), effective (date).

**Background Information:**

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**A&M System Funding or Other Financial Implications:**

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**INSTITUTION NAME**

Office of the President

(Date)

### James R. Hallmark, Ph.D.

Vice Chancellor for Academic Affairs

The Texas A&M University System

**Subject:** Authorization to offer the Bachelor/Master (Degree Name) by Distance Education (electronic-to-group/2 way video)

I recommend adoption of the following program:

“Having complied with all of the requirements of the Texas Higher Education Coordinating Board, (Institution’s Name) is hereby authorized to offer the Bachelor/Master (Degree Name) program by distance education (electronic delivery, effective (Date).

The Texas A&M University System Office of Academic Affairs finds that the program offering aforementioned is within the role and scope and capacity of the institution and will benefit students.”

Respectfully submitted,

(CEO Signature)

President

**Approval Recommended:**

James R. Hallmark, Ph.D.

Vice Chancellor for Academic Affairs